

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**TUESDAY, APRIL 16, 2019**

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were Eric Poague, James Reinsburrow, Charles DeStephano, Dennis Asti, Kenneth Polaski, Earl Park, Richard Brown, Lisa Sorg, Kerri Shaffer, Travis Long and Josh Gunnett. Richard Zeigler and Doug Haupright were excused.

**EXECUTIVE SESSION-** Charles DeStephano requested an executive session. Motion made by Earl Park and seconded by James Reinsburrow to enter executive session at 6:01 PM to discuss other matters. Motion made unanimously. Motion made by James Reinsburrow and seconded by Earl Park to exit executive session at 6:33 PM with no decisions made.

**VISITORS-** Al Maletto, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record).

**VISITORS COMMENTS** – Al Maletto questioned the Board about the March Meeting minutes not stating an exit from executive session and no adjournment.

**MANAGER'S REPORT-** The Backwash pump that the board had passed to purchase from Total Equipment has been canceled. The Authority was told the pump would be ready in twelve weeks but when Total Equipment was contacted, they hadn't started building the pump at that time. Daman Superior was contacted and came out to look at the pump. They can fix the pup for \$7,000.00. PMAA Region 7 Spring meeting will be Thursday, May 23, 2019, in Bradford. USDA updated their regulations. A Conflict of Interest Policy needs to be approved and signed by the Board Members for the USDA funding. Elk County Planning Commission will be accepting application for the 2019 CDBG Grant. The Board had suggested the following projects for possible submission; The Third Avenue Tank to be painted, WWTP Software to be updated, New Utility Truck and a New Mini Excavator. Municipal Benefits Services Rate Mitigation Account statement has been received and distributed to the Board Members. USDA annual audits for RUS borrowers are due May 30, 2019. The 2018 Audit will begin in May and finish in June. The Authority's Public Official/Employment Practices policy has been completed and returned. The Authority received a check from the Insurance company for the damages at Silver Creek during the power surge. The Authority received an ACT 14 notice to inform of an intent to submit a National Pollutant Discharge Elimination System Permit application to the Pennsylvania Department of Environmental Protection by Intech Metals Inc. in Ridgway. The Meter Replacement Program for Deckertown, Dill Hill, Terra Cotta, and some West End homes will begin in May and the goal is to be completed the end of August of 2019.

A motion was made by James Reinsburrow and seconded by Dennis Asti to approve the Conflict of Interest Policy. Motion carried unanimously. Richard Zeigler was excused.

**ENGINEER'S REPORT** - USDA has provided via email dated 3/29/2019 a technical review letter relative to the water treatment plant specification package only, that will require GDF to comment upon and revise accordingly. JHA is awaiting feedback from JMA with regard to status of interim line of credit. A variance letter provided last month with regard to the ancillary monitoring equipment requirements to be implemented by August 2019. A response from DEP is pending. 2019 is another lead and copper sample year. Wastewater Treatment Plant NPDES Permit renewal is pending. Earl Park asked Travis about the funding for the Silver Creek Sewer Project. James Reinsburrow asked about the Waterline Loop Project to the Elementary School needing building permits from Jones Township.

**PROJECT ENGINEER'S REPORT-** Comments from USDA on 4/1/2019 and responded on 4/12/2019 now waiting on Plant drawing comments and approval to bid. Earl Park asked who the Authority needs to contact in order to get the USDA

Funding and bidding process moving. Travis Long suggested calling the Governor, Congressman, and other Public Officials. The USDA Checklist is completed for the bidding process. Requisition #42 to USDA in the amount of \$3,381.89.

**SOLICITOR'S REPORT-** Solicitor Richard Brown sent a letter to New Enterprise Lime and Stone about their sub-contractor taking water from the Johnsonburg Municipal Authority's hydrant and causing a main line water break. New Enterprise is looking into the matter and Solicitor Brown feels it will be settled for an amount around \$15,000.00.

**FOREMAN'S REPORT** – No comments made.

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING-** The minutes of the March 19, 2019, regular meeting was approved as presented. Motion made by James Reinsburrow and seconded by Ken Polaski; motion carried unanimously. Richard Zeigler was excused.

**APPROVAL OF MINUTES FROM THE SPECIAL MEETING-** The minutes of the March 28, 2019, special meeting was approved as presented. Motion made by Dennis Asti and seconded by Charles DeStephano; motion carried unanimously. Richard Zeigler was excused.

**APPROVAL OF TREASURER'S REPORT-**

Revenue Fund- Water & Sewer	\$ 358,815.64
Municipal Savings Account- Water	\$ 696,992.03
Municipal Savings Account- Sewer	\$ 21,305.29
Insured Money Funds	\$ 63,496.36
Payroll Fund	\$ 11,771.32
Certificate of Deposit-Sewer- CNB	\$ 25,638.80
Hunt Water Sales-CNB-Savings	\$ 23,077.11
Line of Credit- Checking	\$ 14,816.29

Motion made by Earl Park and seconded by James Reinsburrow to accept the Treasurer's report for March 31, 2019, as presented and placed on file for audit, motion carried unanimously. Richard Zeigler was excused.

**APPROVAL OF BILLS-**

Charles DeStephano questioned the \$10.00 extra charge for Buerk's Septic Service and the binders that are purchased for the office.

Revenue Fund- Water \$16,472.12

A motion was made by James Reinsburrow and seconded by Ken Polaski to approve the water bills. Motion carried unanimously. Richard Zeigler was excused.

Revenue Fund- Sewer \$3,381.89

A motion was made by Earl Park and seconded by James Reinsburrow to approve the sewer bills. Motion carried unanimously. Richard Zeigler was excused.

Water Project- CO & A \$10,429.76

A motion was made by James Reinsburrow and seconded by Ken Polaski to approve the Water Project-CO&A bills. Motion carried unanimously. Richard Zeigler was excused.

**BUSINESS AFFAIRS** – It is recommended to change the "First Day of Buck Season" Employee Holiday to \_\_\_\_\_. Motion made by Dennis Asti and seconded by James Reinsburrow to change the "First Day of Buck Season" Employee Holiday to "The First Monday After Thanksgiving". Motion was carried with Charles DeStephano opposed. Richard Zeigler was excused.

**BOARD DISCUSSION-** None

**COMMENTS FROM VISITORS-** None

**EXECUTIVE SESSION-** None

**ADJOURNMENT OF MEETING-** Motion made by Earl Park and seconded by Charles DeStephano to adjourn the meeting at 7:31 PM. Motion carried unanimously. Richard Zeigler was excused.

Kenneth Polaski,  
Secretary