

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY August 20, 2019

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Eric Poague, James Reinsburrow, Richard Zeigler, Charles DeStephano, Dennis Asti, Kenneth Polaski, Richard Brown, Lisa Sorg, Kerri Shaffer, Travis Long and Josh Gunnett. Earl Park and Doug Haupright excused.

EXECUTIVE SESSION- Charles DeStephano requested an executive session. Motion made by Richard Zeigler and seconded by Kenneth Polaski to enter executive session at 6:00 P.M. to discuss personnel. Motion carried unanimously Earl Park excused.

Motion made by James Reinsburrow and seconded by Richard Zeigler to enter regular session at 6:33 P.M. with no decisions made. Motion carried unanimously. Earl Park excused.

VISITORS- Al Maletto, T.J. Weaver, Angel Perez, Bill Mortell, Jerry Carbardi, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record Reporter).

VISITORS COMMENTS- Jerry Carbardi addressed the Board about his property having sewage backed up into his house. Mr. Carbardi had Newell Plumbing and Heating come to camera his lines. There is a cast iron pipe that runs from his property and connects to a plastic sweep. The blockage was cleaned out, but Mr. Carbardi would like the line fixed so that he doesn't have a backup problem again. He believes the problem is from the construction that was done by the Authority. Eric Poague told Mr. Carbardi the Authority will investigate the problem to see if it is because of the construction and get it taken care of if the Authority is at fault. He also asked Mr. Carbadi to bring in the video report and pictures from when the plumbers had put a camera the sewer line. Mr. Carbadi agreed.

MANAGER'S REPORT- The PHEAA/Stackpole-Hall Workers are done for the summer. The Authority has a few reports to submit to Stackpole-Hall in the following week. The Authority had an Operational Evaluation Level (OEL) exceedance on two HAA5 samples. The samples are being retested and a customer mailing has been started. The HACH service partnership for water and wastewater is up for renewal at \$17,727.00. The Act 13 Grant Program that was established by the Elk County Commissioners to redistribute a portion of their allocation of the Act 13 Marcellus Shale Impact Fee for local projects is due by Friday, August 30, 2019. Grant request must be between \$1,000 and \$10,000. The 2019 Elk County Tax Upset Sale has been scheduled for September 18, 2019 at 10:00am. An initial list of these properties has been printed off and the Authority is preparing the paperwork for when the Tax Claim office sends the paperwork of the final list. JWC Channel Monster Comminutor cannot be repaired. The grinder is worn out and is beyond economical repair. A replacement comminutor is \$35,118.00 plus shipping charges. The monitoring plan to improve public health protection by ensuring that all sources are included in routine compliance monitoring for Chapter 109 Section 718 has been submitted. The Authorities leak detection equipment has been fixed. A variance letter has been drafted by the engineer and sent in along with the USSP Certification Form.

ENGINEER'S REPORT – The Pilot Study proposal was composed on behalf of JMA, and AOP/Scinor. Submission to DEP has occurred and correspondence follow up with DEP indicated forthcoming approval within the week. DEP verbally approved a 6-week study vs. typical 12 week, because membrane filtration effectiveness was already demonstrated and herein verification of AOP/Scinor is all that is required. Cost of pilot study is on AOP, not JMA. Various correspondences with JMA office staff and operation staff over the course of the last month on plant issues, metering pump adjustments etc. Variance request for USSP has been drafted and provided to JMA for submission to DEP prior to August 19, 2019 deadline. Toxic Reduction Evaluation for Thallium at Silver Creek is being composed, in accordance to the directive to the DEP. The status of the WWTP NPDES Permit renewal is pending.

PROJECT ENGINEER'S REPORT- Contract #4 Bid from Bison Construction was rejected. Contract #4 Rebids were opened on August 9, 2019. Low Bidder was Continental Construction Inc. The base bid was \$1,494,298 and the bid addition number 1 was \$493,602. Recommend awarding base and addition 1 for \$1,987,900 contingent upon USDA concurrence. USDA approval for the Notice of Intent to Award was granted on July 17, 2019. The Notice of Intent to Award were sent out on July 25, 2019. The Notice of Intent to Award and forms were received from Contracts 1, 2, & 3 by August 7, 2019 and sent to USDA for review and concurrence approval. Requisition #46 to USDA in the amount of \$3,634.20.

SOLICITOR'S REPORT- None

FOREMAN'S REPORT – No comments made

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- Conducted interviews on August 13, 2019 and August 15, 2019.
- e. Johnsonburg Borough- None
- f. Operations- None
- g. Union- None

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the July 16, 2019, Regular Meeting was approved as presented. Motion made by Dennis Asti and seconded by Richard Zeigler; motion carried unanimously. Earl Park excused.

APPROVAL OF TREASURER'S REPORT-

Revenue Fund- Water & Sewer	\$ 401,484.34
Municipal Savings Account- Water	\$ 790,712.51
Municipal Savings Account- Sewer	\$ 36,354.35
Insured Money Funds	\$ 63,738.66
Payroll Fund	\$ 12,326.05
Certificate of Deposit-Sewer- CNB	\$ 25,638.80
Hunt Water Sales-CNB-Savings	\$ 23,120.27
Line of Credit- Checking	\$ 25,450.01

Motion made by James Reinsburrow and seconded by Kenneth Polaski to accept the Treasurer's report for July 31, 2019, as presented and placed on file for audit; motion carried unanimously. Earl Park excused.

APPROVAL OF BILLS-

Revenue Fund- Water \$25,640.48

A motion was made by Charles DeStephano and seconded by James Reinsburrow to approve the water bills. Motion carried unanimously. Earl Park excused.

Revenue Fund- Sewer \$10,706.57

A motion was made by James Reinsburrow and seconded by Richard Zeigler to approve the sewer bills. Motion carried unanimously. Earl Park excused.

Water Project- CO & A \$3,634.20A motion was made by Richard

Zeigler and seconded by Charles DeStephano to approve the Water Project-CO&A bills. Motion carried unanimously. Earl Park excused.

BUSINESS AFFAIRS –

It is recommended to (approve/not approve) Resolution 082019. Motion made by James Reinsburrow and seconded by Richard Zeigler to approve Resolution 082019. Motion carried unanimously. Earl Park Excused.

It is recommended to (approve/not approve) the 2018 Audit. Motion made by Charles DeStephano and seconded by Dennis Asti to approve the 2018 Audit with minor changes. Motion carried unanimously. Earl Park excused.

It is recommended to (approve/not approve) hiring _____ for the full-time laborer position. Motion made by Charles DeStephano and seconded by Richard Zeigler to approve hiring Angel Perez and William Mortell for the full-time laborer positions starting at \$14.00/hr. upon completion of necessary paperwork and drug testing. Motion carried unanimously. Earl Park excused.

Motion made by Charles DeStephano and seconded by James Reinsburrow to promote Corey McCabe to Water Operator with a \$2.00/hr. raise with back pay to the last workday of Charles Fedus. Motion carried unanimously. Earl Park excused.

It is recommended to (approve/not approve) the land bid of _____. Motion made by James Reinsburrow and seconded by Dennis Asti to Table the land bid. Motion carried unanimously. Earl Park excused.

It is recommended to (approve/not approve) HACH Service Partnership Contract. Motion made by James Reinsburrow and seconded by Dennis Asti to approve HACH Service Partnership Contract for Water and Wastewater in the amount of \$17,727.00. Motion carried unanimously. Earl Park excused.

It is recommended to (approve/not approve) moving forward with the water line loop design. Motion made by Charles DeStephano and seconded by Richard Zeigler to approve moving forward with the water line loop design with JHA Companies in the amount of \$200,000.00. Motion carried; Roll Call Vote: Charles DeStephano- Yes, Kenneth Polaski- Yes, Richard Zeigler- Yes, Dennis Asti- Yes, James Reinsburrow-No, and Eric Poague-Yes. Earl Park excused.

It is recommended to (award/not award) the bid for Contract 4 to _____. Motion made by James Reinsburrow and seconded by Dennis Asti to award the bid for Contract 4 to Continental Construction and move forward with the Notice of Intent to Award contingent on USDA approval. Motion carried; Roll Call Vote: Charles DeStephano- Yes, Kenneth Polaski- Yes, Richard Zeigler- Yes, Dennis Asti- Yes, James Reinsburrow-Yes, and Eric Poague-Yes. Earl Park excused.

BOARD DISCUSSION- Motion made by James Reinsburrow and seconded by Dennis Asti to return to purchasing chemicals from Barber's Chemicals. Motion carried unanimously. Earl Park excused.

COMMENTS FROM VISITORS- T.J. Weaver from Kroff Chemicals questioned the Board why the switched back to Barber's Chemicals. Mr. Reinsburrow stated there were problems with the soda ash and the freight charge was extremely high. Mr. Weaver stated that Kroff was picking up the bags of soda ash and replacing them with better soda ash and the freight charge was not supposed to be on there. Mr. Weaver asked if he could have the chance to correct the situation. Mr. Reinsburrow told Mr. Weaver to bring a new proposal to the September meeting for the Board to review.

EXECUTIVE SESSION – James Reinsburrow requested an executive session. Motion made by James Reinsburrow and seconded by Richard Zeigler to enter executive session at 7:37 PM to discuss personnel. Motion carried unanimously. Earl Park excused. Motion made by James Reinsburrow and seconded by Kenneth Polaski to exit executive session at 7:44 PM with no decisions made. Motion carried unanimously. Earl Park excused.

ADJOURNMENT OF MEETING- Motion made by Richard Zeigler and seconded by Kenneth Polaski to adjourn the meeting at 7:45 PM. Motion carried unanimously.

Kenneth Polaski,
Secretary