

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**TUESDAY December 8, 2020**

The meeting was called to order at 6:00P.M. by Vice Chairman Earl Park, followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were Thomas J. Weaver, Richard Zeigler, Kenneth Polaski, Earl Park, Dennis Asti, Dan Newell, Richard Brown, Josh Gunnett, Travis Long, and Kerri Shaffer. Charles DeStephano, James Reinsburrow and D.J. Haupright excused.

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING**- The minutes of the November 17, 2020 Regular Meeting was approved as presented. Motion made by Thomas J. Weaver and seconded by Richard Zeigler; motion carried unanimously.

**ATTORNEY WAYNE GERHOLD**- Presentation discussing the reduced interest rate on RUS Loan.

Motion made by Richard Zeigler and seconded by Kenneth Polaski to approve Bond Resolution # 12082020; motion carried unanimously.

**EXECUTIVE SESSION**- Motion made by Richard Zeigler and seconded by Kenneth Polaski to enter executive session at 6:11 PM; motion carried unanimously. Motion made by Richard Zeigler and seconded by Dennis Asti to exit executive session and enter regular session at 6:40 PM; motion carried unanimously.

**VISITORS**- Al Maletto and Joyce Maletto (Johnsonburg Press Reporter).

**VISITORS COMMENTS**- None

**MANAGER'S REPORT**- JMA met with Ridgway Township to discuss the potential purchase of the Silver Creek Plant. Chief Wastewater Plant Operator has started to input PADEP Wastewater reports. JHA Companies continues to work on the PADEP Water Reporting. JHA Companies has reviewed the bids for restoration, chemicals, and labs and have distributed the reviews to the Board Members.

**ENGINEER'S REPORT** -Easements for the Waterline Extension Project are in process with Solicitor Brown for the Domtar Site, Maine Street, and Long Level Road to enable geotechnical exploration where horizontal directional drilling methods will be utilized. Filter 2 media sample needs collected, staff assistance to Bryan is necessary complete task and get samples to Roberts Filter for Analysis. Continued monitoring of stream levels are paramount, and manager, staff and JHA have been reviewing and updating the drought contingency plan. Manway gaskets have been received, and scheduling of clarifier cleanings should be addressed before water quality conditions change. All reports will be submitted in accordance and on time for November 2002. JHA is working with manager to get staff involved and proficient in recording to reduce cost to the Authority. Training is being provide to Troy to enable JMA staff to complete eDMR reporting.

**PROJECT ENGINEER'S REPORT**- The USDA stated the grant funds cannot be used for well source development. USDA has requested that an amendment be made to the Engineering Agreement to cover the additional inspector at this time. The Amendment would cover having a second inspector as requested for approximately 780 hours for an additional \$60,000. Contract No.1- Intake Building-Roofing complete on the intake building, continued installing mechanical equipment, and raw waterline installed. Flocculation Tank-continued installing mechanical equipment. Control Building- Continued installing mechanical equipment. Site Work- finished the bioretention pond, the site has been cut and rough graded, waiting on spring for topsoil and seeding. Change Order No.2 for 3<sup>rd</sup> Avenue Tank Rehabilitation work \$183,813.68(\$172,595 for the tank and 6.5%in contractor fees and bonds and insurances). This is \$1,813.68 more than their May estimate, but \$62,789 less than the nest lowest estimate received in May. Contract No. 2-Connecting equipment as they are installed. Contract No. 3- 3rd Avenue- Coordinating the disinfections, filling, and testing of the tank. Silver Creek- Final shipment from CST has been delivered, work

to begin week of 12/7. Will be submitting a contract time extension with no cost for the COVID shipping delays on the tank roof. Contract No. 4- Contractor has paved on West Center Street. There are deficiencies that will be corrected in the spring, waterline work between 3<sup>rd</sup> and 4<sup>th</sup> Avenue, working on booster stations, and traffic loop work for Grant Street complete. Requisition to USDA in the amount of \$614,465.94.

Motion made Thomas J. Weaver and seconded by Richard Zeigler to approve the Amendment of \$60,000.00 for the second project inspector for the Engineering Agreement. Motion carried unanimously.

Motion made by Richard Zeigler and seconded by Thomas J. Weaver to approve the Change Order #2 for the 3<sup>rd</sup> Avenue Tank in the amount of \$183,813.68 for Contract #1. Motion carried unanimously.

Motion made by Dennis Asti and seconded by Thomas J. Weaver to allow Dan Newell to sign off on paperwork for the Construction Project. Motion carried unanimously.

Motion made by Kenneth Polaski and seconded by Richard Zeigler to give a 110-day extension at no cost to the Authority for Contract No. 3. Motion carried unanimously.

**SOLICITOR'S REPORT-** None

**FOREMAN'S REPORT** – None

**COMMITTEE REPORTS** –

- a. Administration- None
- b. Finance- Met to work on the Budget
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough-
- f. Operations- None
- g. Union- Solicitor Brown received a letter form the Union Representative dissolving the Union.

**APPROVAL OF 2021 JMA WATER AND SEWER BUDGET-** Motion made by Thomas J. Weaver and seconded by Richard Zeigler to approve the 2021 JMA Water/Sewer budgets per JMA finance committee.; motion carried unanimously.

**APPROVAL OF TREASURER'S REPORT-**

Revenue Fund- Water & Sewer	\$ 261,818.61
Municipal Savings Account- Water	\$ 1,060,436.62
Municipal Savings Account- Sewer	\$ 76,586.46
Insured Money Funds	\$ 64,163.77
Payroll Fund- Northwest	\$11,149.85
Payroll Fund- CNB	\$ 11,257.62
Certificate of Deposit-Sewer- CNB	\$ 25,739.73
Hunt Water Sales-CNB-Savings	\$ 23,246.95
Line of Credit- Checking	\$ 28,123.95
Line of Credit- Waterline Extension	\$12.00

Motion made by Dennis Asti and seconded by Kenneth Polaski, to accept the Treasurer's report for November 30, 2020, as presented and placed on file for audit; motion carried unanimously.

**APPROVAL OF BILLS-**

Revenue Fund- Water \$29,392.86

A motion was made by Thomas J. Weaver and seconded by Richard Zeigler to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer \$25,349.52

A motion was made by Kenneth Polaski and seconded by Richard Zeigler, to approve the sewer bills. Motion carried. Thomas J. Weaver abstained.

COA \$22,998.80

A motion was made by Richard Zeigler and seconded by Dennis Asti to approve the COA bills. Motion carried unanimously.

Project Engineer \$29,737.00

A motion was made by Richard Zeigler and seconded by Dennis Asti to approve the Project Engineer bill. Motion carried unanimously.

Contact No. 1 Pay Application \$270,116.78

A motion was made by Richard Zeigler and seconded by Dennis Asti to approve the Contract No. 1 Pay Application bills. Motion carried unanimously.

Contract No. 2 Pay Application \$31,649.51

A motion was made by Richard Zeigler and seconded by Dennis Asti to approve the Contract No. 2 Pay Application bills. Motion carried unanimously.

Contract No. 4 Pay Application \$259,963.85

A motion was made by Richard Zeigler and seconded by Dennis Asti to approve the Contract No. 4 Pay Application bills. Motion carried unanimously.

Waterline Extension Project \$6,470.38

A motion was made by Thomas J. Weaver and seconded by Kenneth Polaski to approve the Waterline Extension Project bills. Motion carried unanimously.

**BUSINESS AFFAIRS** – Dan Newell mentioned the past due amounts have gone down since August 2020.

**BOARD DISCUSSION**- None

**COMMENTS FROM VISITORS**- None

**EXECUTIVE SESSION**- None

**ADJOURNMENT OF MEETING**- Motion made by Richard Zeigler and seconded by Kenneth Polaski to adjourn the meeting at 7:25 PM. Motion carried unanimously.

Kenneth Polaski,  
Secretary  
KLS