

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY DECEMBER 10, 2019

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Eric Poague, Earl Park, Charles DeStephano, Dennis Asti, Kenneth Polaski, Richard Zeigler, Richard Brown, Lisa Sorg, Josh Gunnett, and Travis Long. Excused were James Reinsburrow, Kerri Shaffer, and Doug J. Haupright.

EXECUTIVE SESSION- Charles Destephano requested an executive session. Motion made by Charles Destephano and seconded by Dennis Asti to enter executive session at 6:02 P.M. to discuss personnel, litigation, and land acquisition. Motion carried unanimously.

Motion made by Richard Zeigler and seconded by Charles Destephano to enter regular session at 6:30 P.M. with no decisions made. Motion carried unanimously. James Reinsburrow was excused.

VISITORS- Jerry Carbardi, Brenda Adams-Weyant, Kylie Maland, TJ Weaver, Al Maletto, and Joyce Maletto (Johnsonburg Press Reporter).

VISITORS COMMENTS- Brenda Adams-Weyant, Consulting Recreation Planner, was at the meeting to discuss public access to the river on the Authority's land. The Trout Unlimited Commission has volunteered to take care of the access areas should the Authority allow this. The only hold up with the project is on who owns the driveway. Richard Brown said that he will look into this and get back to the board with what he finds.

MANAGER'S REPORT- The monthly construction meeting with the contractors for the New Water Treatment Plant was held Tuesday, December 10, 2019. The office had computer issues, which caused the system to be down last week. Windstream was called in as was RAK to fix the computer issues. The Borough has sent a letter to the Authority about cutting into the road for water leaks. The Authority is looking into a tool to make this easier and more efficient. The Authority will have to send out quarterly mailings since PA DEP will not recognize the new results submitted by the lab.

ENGINEER'S REPORT – JHA continues to monitor the correspondences and submittals regarding the water treatment facility project. On November 19, 2019, DEP conducted an initial review of the pilot study data and asked for one table to be revamped to directly show correlation of data between PAA Corp and AOP/Scinor. JHA submitted the response on November 21, 2019. On September 9, 2019 NOV with the Safe Drinking Water Act has been reviewed and options evaluated for basic compliance, consisting of a simplified Supervisory Control and Data Acquisition (SCADA) system. The estimated cost for the SCADA system is \$10,000 from ICEA solutions or RAFA Systems. Both cost the same but have different configurations of equipment.

A motion was made by Charles Destephano and seconded by Earl Park to buy the 2020 chemicals from the lowest bidder on the table. Motion carried unanimously. James Reinsburrow was excused.

PROJECT ENGINEER'S REPORT- Progress No. 3 was held on December 10, 2019. Contract No. 1 Plant General Construction has the concrete mat slab for the clearwell complete, partially excavated the floc/sed tanks, partially stone subbase for the floc/sed tanks, beginning to tie rebar for the floc/sed tanks mat slab, concrete pours begun on Clearwell walls, concrete pours on Floc/sed tanks mat slab begun. According to received correspondence from JHA approval of the Alternative Membrane Filtration Equipment Pilot Study is anticipated. Contract No. 2 has begun to send in submittals. Contract No. 3 Tank Work have requested a determination if Silver Creek tank is to be constructed or not and have requested that the construction be on hold until next February/March 2020. Contract No. 4 Distribution System Improvements has begun to send in submittals. Requisition #50 to USDA in the amount of \$392,056.16.

SOLICITOR'S REPORT- None

FOREMAN'S REPORT – In packet

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough- None
- f. Operations- Recommend the Authority stick with the Rules and Regulations and not repair homeowners' line. Mr. Carbardi stated that he was in disagreement with this decision and the Authority will hear from his lawyer.
- g. Union- None

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the November 19, 2019, Regular Meeting was approved as presented. Motion made by Earl Park and seconded by Charles Destephano; motion carried unanimously. James Reinsburrow excused.

APPROVAL OF TREASURER'S REPORT-

Revenue Fund- Water & Sewer	\$ 314,031.92
Municipal Savings Account- Water	\$ 884,763.93
Municipal Savings Account- Sewer	\$ 61,426.72
Insured Money Funds	\$ 63,953.83
Payroll Fund	\$ 2,611.42
Certificate of Deposit-Sewer- CNB	\$ 25,716.15
Hunt Water Sales-CNB-Savings	\$ 23,152.33
Line of Credit- Checking	\$ 25,450.01

Motion made by Dennis Asti and seconded by Earl Park to accept the Treasurer's report for November 30, 2019, as presented and placed on file for audit; motion carried unanimously. James Reinsburrow excused.

APPROVAL OF BILLS-

Revenue Fund- Water \$21,843.94

A motion was made by Earl Park and seconded by Richard Zeigler to approve the water bills. Motion carried unanimously. James Reinsburrow excused.

Revenue Fund- Sewer \$15,107.63

A motion was made by Earl Park and seconded by Richard Zeigler to approve the sewer bills. Motion carried unanimously. James Reinsburrow excused.

Water Project- CO & A \$388,511.30

A motion was made by Dennis Asti and seconded by Kenneth Polaski to approve the Water Project-CO&A bills. Motion carried unanimously. James Reinsburrow excused.

BUSINESS AFFAIRS –

It is recommended to approve Christmas gift cards for the employees. Motion made by Earl Park and seconded by Richard Zeigler to approve Christmas gift cards for the employees. Motion carried unanimously. James Reinsburrow excused.

It is recommended to approve yearly raises for the non-bargaining employees. Motion made by Charles Destephano and second by Richard Zeigler to approve a \$0.50 raise for non-bargaining employees. Motion carried unanimously. James Reinsburrow excused.

BOARD DISCUSSION- The purchase of a rock saw was tabled till more information can be gathered.

COMMENTS FROM VISITORS- None

EXECUTIVE SESSION –None

ADJOURNMENT OF MEETING- Motion made by Charles Destephano and seconded by Richard Zeigler to adjourn the meeting at 7:15 P.M. Motion carried unanimously.

Kenneth Polaski,
Secretary