

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**TUESDAY July 16, 2019**

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were Eric Poague, James Reinsburrow, Richard Zeigler, Charles DeStephano, Dennis Asti, Kenneth Polaski, Earl Park, Richard Brown, Lisa Sorg, Kerri Shaffer, Doug Haupright, and Josh Gunnnett. Travis Long excused.

**EXCUTIVE SESSION-** None.

**VISITORS-** Al Maletto, T.J. Weaver, William Peterson, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record Reporter).

**VISITORS COMMENTS-** William Peterson from Precision Geophysical, Inc. addressed the Board about seismic testing on the Long Level property near the Silver Creek Dam. Mr. Peterson explained to the Board that Precision Geophysical, Inc. will be digging holes and setting off 2.2lb charges that are 20ft in the ground. He assured the Board there would only be a cable and geophone on the property and the holes and charges will be approximately 300 ft North of the Silver Creek Pond and 400ft to 450ft below the Silver Creek Pond. It will take approximately one month to survey and a month to drill. The Cable would be on the Property for 7 to 10 days.

Motion made by Earl Park and Seconded by James Reinsburrow to approve Precision Geophysical, Inc to lay cable across the Johnsonburg Municipal Authority Property on Long Level near the Silver Creek Pond. Motion carried unanimously.

**MANAGER'S REPORT-**

The Consumer Confidence Report is available at [www.johnsonburgmunicipalauthority.com/ccr.html](http://www.johnsonburgmunicipalauthority.com/ccr.html). Pittsburgh Tank has submitted a quote for repairing the Third Avenue Tank based on an inspection report for 2013. A quote was also submitted for conducting a new inspection to give a more accurate quote. Jerry Pusl would like to renew his lease for his property. Shut Offs were conducted last week for delinquent accounts. The Johnsonburg Borough requested letters for each property that is without water so they may move forward with code enforcement. The Insurance Audits have been completed and submitted. We received proposals from Northwest Savings Bank, CNB and Farmers National for the Interim Line of Credit for the Pennvest projects. The Audit has been completed and handed out to the Board to be voted on at the August 2019 Meeting.

**ENGINEER'S REPORT** – JHA has maintained correspondence with GD&F over the course of the last month with regard to the ongoing bid reviews. Based on the major mathematical error of approximately \$177,000 by Bison Construction, and the concerns about their comment of honoring the written dollar amount, JHA is strongly recommending that the board reject all contracts for the waterline work (Contract No. 4), and rebid to reduce the risk of protest filed by other contractors, and the concerns of contractual issues and recouping of cost attempts by Bison Construction should the contract be awarded. USDA has concerns with regard to the same issues and has asked for a thorough revaluation and recommendation of you solicitor on the matter. In corresponding with Attorney Brown, it is evident that rejection of Contract 4 is the most logical and safest decision to protect the interest of JMA and ensure smoothness in contract compliance and workmanship moving forward.

Motion made by James Reinsburrow and seconded by Richard Zeigler to resend the motion made at the June 27, 2019 special meeting to accept Contract No. 4 proposal from Bison Construction. Motion carried; Roll Call Vote: Charles DeStephano- Yes, Kenneth Polaski- Yes, Richard Zeigler- Yes, Earl Park- Yes, Dennis Asti- Yes, James Reinsburrow-Yes, and Eric Poague-Yes.

Motion made by James Reinsburrow and seconded by Richard Zeigler to reject all bids submitted for Contract No. 4 and advertised for new bids immediately. Motion carried; Roll Call Vote: Charles DeStephano- Yes, Kenneth Polaski- Yes, Richard Zeigler- Yes, Earl Park- Yes, Dennis Asti- Yes, James Reinsburrow-Yes, and Eric Poague-Yes.

Earl Park contacted Travis Long via phone and asked Mr. Long if the chemicals from Kroff Chemicals were the same chemicals we use from Barber's Chemical. Mr. Long confirmed the chemicals were the same and at a lower cost.

Motion made by Earl Park and seconded by Dennis Asti to resend the motion made by in January 2019 for the purchase of chemicals from Barber's Chemicals affective July 16, 2019 to December 31, 2019. Motion carried; Roll Call Vote: Charles DeStephano- No, Kenneth Polaski- Yes, Richard Zeigler- Yes, Earl Park- Yes, Dennis Asti- Yes, James Reinsburrow-Yes, and Eric Poague-No.

Motion made by Earl Park and seconded by Richard Zeigler to purchase chemicals from Kroff Chemicals. Motion carried; Roll Call Vote: Charles DeStephano- Yes, Kenneth Polaski- Yes, Richard Zeigler- Yes, Earl Park- Yes, Dennis Asti- Yes, James Reinsburrow-Yes, and Eric Poague-Yes.

**PROJECT ENGINEER'S REPORT-** Bids were opened June 25, 2019 and apparent low bidders were, Global Heavy for Contract No. 1, Dave Kronenwetter for Contract No. 2, Mid Atlantic Storage Tanks for Contract No. 3, and Bison Construction (Bid Discrepancy) for Contract No. 4. Bid documents and recommendation letter were sent to USDA on June 28, 2019. USDA requested a revised letter on July 1, 2019, and the revised letter was sent on July 8, 2019. GD&F are awaiting the USDA confirmation for Notice of Intent to Award. Requisition #45 to USDA in the amount of \$2,855.46.

**SOLICITOR'S REPORT-** None

**FOREMAN'S REPORT** – No comments made

**COMMITTEE REPORTS –**

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough- None
- f. Operations- None
- g. Union- None

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING-** The minutes of the June 18, 2019, Regular Meeting was approved as presented. Motion made by Richard Zeigler and seconded by James Reinsburrow; motion carried unanimously.

The minutes of the June 25, 2019, Special Meeting was approved as presented. Motion made by Richard Zeigler and seconded by Kenneth Polaski; motion carried unanimously.

The Minutes of the June 27, 2019 Special Meeting was approved as presented with revisions. Motion made by Richard Zeigler and seconded by James Reinsburrow; motion carried unanimously.

**APPROVAL OF TREASURER’S REPORT-**

Revenue Fund- Water & Sewer	\$ 409,384.81
Municipal Savings Account- Water	\$ 759,726.60
Municipal Savings Account- Sewer	\$ 31,339.67
Insured Money Funds	\$ 63,677.01
Payroll Fund	\$ 12,888.31
Certificate of Deposit-Sewer- CNB	\$ 25,664.65
Hunt Water Sales-CNB-Savings	\$ 23,108.78
Line of Credit- Checking	\$ 25,450.01

Motion made by Earl Park and seconded by Kenneth Polaski to accept the Treasurer’s report for June 30, 2019, as presented and placed on file for audit; motion carried unanimously.

**APPROVAL OF BILLS-**

Revenue Fund- Water \$40,371.24

A motion was made by James Reinsburrow and seconded by Richard Zeigler to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer \$4,801.24

A motion was made by Richard Zeigler and seconded by Kenneth Polaski to approve the sewer bills. Motion carried unanimously.

Water Project- CO & A \$2,855.46

A motion was made by Earl Park and seconded by Richard Zeigler to approve the Water Project-CO&A bills. Motion carried unanimously.

**BUSINESS AFFAIRS –**

It is recommended to (approve/not approve) replacing the office printer with \_\_\_\_\_. Motion made by Earl Park and seconded by Richard Zeigler to approve replacing the office printer with a printer from KOS for a four-year lease for \$94.02 monthly. Motion carried unanimously.

It is recommended to (approve/not approve) the purchase of a mini excavator \_\_\_\_\_ form \_\_\_\_\_. Motion made by Earl Park and seconded by Richard Zeigler to approve the purchase of a mini excavator 50 Series from Bobcat through CoStar or Purchase at 0% Interest for 5 years. Motion carried unanimously.

It is recommended to move forward using \_\_\_\_\_ Bank for interim financing for the distribution project. Tabled.

It is recommended to (approve/not approve) Advertising the full-time laborer position. Motion made by Earl Park and seconded by James Reinsburrow to approve advertising the full-time laborer position. Motion carried unanimously

It is recommended to (approve/not approve) Pittsburgh Tank to conduct a new inspection on the Third Avenue Tank to get a more accurate quote. Not approved.

It is recommended to (approve/not approve) Pittsburgh Tank’s quote to be included in the WTP Project. Motion made by Earl Park and seconded by Richard Zeigler to approve Pittsburgh Tank’s quote to be included in the WTP Project. Motion carried unanimously.

It is recommended to (approve/not approve) renewing the lease with Jerry Pusi at Powers Avenue. Motion made by Earl Park and seconded by Richard Zeigler to approve renewing the lease with Jerry Pusi at Powers Avenue.

**BOARD DISCUSSION-** None

**EXECUTIVE SESSION** Dennis Asti requested an executive session. Motion made by Earl Park and seconded by Dennis Asti to enter executive session at 7:16 PM to discuss personnel. Motion carried unanimously. Motion made by James Reinsburrow and seconded by Richard Zeigler to exit executive session at 8:12 PM with no decisions made. Motion carried unanimously.

Motion made by Dennis Asti and seconded by James Reinsburrow to accept Charles Fedus's Retirement effective July 31, 2019. Motion carried; Roll Call Vote: Charles DeStephano- Yes, Kenneth Polaski- Yes, Richard Zeigler- Yes, Earl Park- Yes, Dennis Asti- Yes, James Reinsburrow-Yes, and Eric Poague-Yes.

**ADJOURNMENT OF MEETING-** Motion made by Charles DeStephano and seconded by Richard Zeigler to adjourn the meeting at 8:14 PM. Motion carried unanimously.

Special Meeting August 9, 2019 at 2:00 PM.

Kenneth Polaski,  
Secretary