

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**TUESDAY JUNE 16, 2020**

The meeting was called to order at 6:00 P.M. by Chairman James Reinsburrow, followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were Charles DeStephano, Kenneth Polaski, Richard Zeigler, Earl Park, James Reinsburrow, Thomas J. Weaver, Dan Newell, Richard Brown, Kerri Shaffer, Erica Hoffman, and D.J. Haupright, Dennis Asti, Josh Gunnett, Travis Long.

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING**- The minutes of the May 19, 2020 Regular Meeting was approved as presented. Motion made by Richard Zeigler and seconded by Charles DeStephano; motion carried unanimously.

**EXECUTIVE SESSION-** Motion made by Earl Park and seconded by Charles DeStephano to enter executive session at 6:01 PM to discuss personnel. motion carried unanimously. Motion made by Richard Zeigler and seconded by Earl Park to exit executive session at 6:39 PM. Motion carried unanimously. Motion made by Richard Zeigler and seconded by Dennis Asti to enter regular session at 6:39 PM. Motion carried unanimously.

Motion made by Earl Park and seconded by Dennis Asti to reject all bids for the demolition and restoration of 109 Bergen Street, 201 First Avenue, and 205 First Avenue. Motion carried unanimously.

Motion made by Earl Park and seconded by Richard Zeigler to turn 201 First Avenue and 205 First Avenue back over to the County. Motion carried unanimously.

Motion made by Earl Park and seconded by Richard Zeigler to allow James Reinsburrow to sign the deeds over to the County. Motion carried unanimously.

Motion made by Earl Park and seconded by Richard Zeigler to rebid the demolition and restoration of 109 Bergen Street. Motion carried unanimously.

**VISITORS-** Al Maletto, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record Reporter).

**VISITORS COMMENTS-** None

**MANAGER'S REPORT-** Dan Newell is becoming familiar with all files and documents for the Johnsonburg Municipal Authority, meeting with staff and touring the plants, pump stations, and project locations. Lean Processes will be used to restructure. Looking at the current budget and met with Travis Long to understand PADEP requirements and forms. Received quotes to destroy old documents and files. Contacted Steger Masonry to decide what needs fixed with the falling stones on the building. Recommend purchasing a projector for \$699.00.

**ENGINEER'S REPORT** – Plan drawing finalization nearing completion, Domtar parcel survey completed for the Waterline Extension Project. Right -of-Way being reviewed and easement plans developed. Permitting work being finalized. JHA has contacted Andre Razeek of Roberts Filter to obtain budgetary pricing for training, system inspections and more. A combined filter effluent turbidimeter needs installed at Silver Creek for regulatory compliance and reporting. JHA is recommending a Lovibond PTV 2000 turbidimeter, which will coincide with the meters being installed at the new water treatment plant. Therein, being able to be used as a spare. JHA has not had any further discussions with staff on routing of potential sewer line relocation behind the community center as a result to current conditions and workload. The price for cleaning and televising of the line in accordance with NASSCO certification is \$395.00 per hour.

Motion made by Earl Park and seconded by Kenneth Polaski to hire Roberts Filters for \$8850.00 to come train JMA employees to pacify PADEP. Motion carried unanimously.

Motion made by Earl Park and seconded by Charles DeStephano to purchase a degreaser from Kroff Chemical for a pilot report. Motion carried. Thomas J. Weaver abstained.

**PROJECT ENGINEER'S REPORT-** Change Order for electrical work omitted from Distribution System Pump Stations was tentatively reviewed by RUS and final approval. Continental Construction submitted a cost proposal to include work with subcontractor TSI for \$53,570.00. James Reinsburrow asked if paperwork has been submitted to West Penn Power. Josh Gunnett stated it paperwork has been submitted to West Penn Power. Contract No. 1 Complete the pours for the lab area footers and retaining wall, flocculation tank mat foundation and wall pour continue, backfilling and grading the site, pouring for the slab on grade, working on intake structure but issues with pump filter bags have held up construction. Contract No. 2 completed conduit in the elevated slab. Contract No. 3 began working on Third Avenue Tank on June 1, 2020, SE Construction is the sub for the site work, and completed live taps for rerouting of existing waterlines. Contract No. 4 contractor coordinated work with Borough Contractor for Harrison Avenue, completed line work on Harrison Avenue, and began line work on Blaine Avenue.

Motion made by Earl Park and seconded by Dennis Asti to authorize Continental Construction to contract TSI for \$53,570.00 with a course of action of litigation against Gwin Dobson & Foreman to follow. Roll Call Vote: Richard Zeigler-yes, Dennis Asti-yes, Charles DeStephano-yes, Ken Polaski-yes, Earl Park-yes, Thomas J. Weaver-yes, James Reinsburrow-yes.

Continental Construction met with Earl Park to discuss running the waterline through the Park Property. By running the water line through the Park Property, a saving of about \$20,000.00 would occur.

Motion made by Charles DeStephano and seconded by Richard Zeigler to accept a proposed deduct change order for the waterline installation through the Park Property. Motion carried. Earl Park abstained.

Discussed the hiring of another inspector for the New Water Treatment Plant Project. If another inspector is needed GD&F will supply the inspector for the project and submit a change order if funds expire.

**SOLICITOR'S REPORT-** None

**FOREMAN'S REPORT** – No questions asked.

**COMMITTEE REPORTS –**

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough- Charles DeStephano asked Al Maletto about the land on Silver Creek. JMA would be the person of sale.
- f. Operations- None
- g. Union- Meeting June 17, 2020 at 3:30PM

**APPROVAL OF TREASURER'S REPORT-**

Revenue Fund- Water & Sewer	\$ 320,180.24
Municipal Savings Account- Water	\$ 968,848.11
Municipal Savings Account- Sewer	\$ 66,486.25
Insured Money Funds	\$ 64,118.27
Payroll Fund	\$ 11,425.46
Certificate of Deposit-Sewer- CNB	\$ 25,741.80
Hunt Water Sales-CNB-Savings	\$ 23,223.27
Line of Credit- Checking	\$ 25,450.01

Motion made by Earl Park and seconded by Thomas J. Weaver to accept the Treasurer's report for May 31, 2020, as presented and placed on file for audit; motion carried unanimously.

**APPROVAL OF BILLS-**

Revenue Fund- Water \$26,942.71

A motion was made by Earl Park and seconded by Richard Zeigler to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer \$15,138.48

A motion was made by Earl Park and seconded by Dennis Asti, to approve the sewer bills. Motion carried unanimously.

COA \$11,553.97

A motion was made by Earl Park and seconded by Richard Zeigler to approve the COA bills. Motion carried unanimously.

Project Engineer \$21,049.00

A motion was made by Earl Park and seconded by Richard Zeigler to approve the Project Engineer bill. Motion carried unanimously.

Contact No. 1 Pay Application \$264,369.80

A motion was made by Earl Park and seconded by Richard Zeigler to approve the Contract No. 1 Pay application bills. Motion carried unanimously.

Contract No. 4 Pay Application \$194,115.40

A motion was made by Earl Park and seconded by Richard Zeigler to approve the Contract No. 4 Pay application bills. Motion carried unanimously.

Waterline Extension Project \$7,605.38

A motion was made by Dennis Asti and seconded by Charles DeStephano to approve the Waterline Extension Project bills. Motion carried unanimously.

**BUSINESS AFFAIRS**— None

**BOARD DISCUSSION-** None

**COMMENTS FROM VISITORS-** None

**EXECUTIVE SESSION-** None

**ADJOURNMENT OF MEETING-** Motion made by Richard Zeigler and seconded by Charles DeStephano to adjourn the meeting at 7:25 PM. Motion carried unanimously.

Kenneth Polaski,  
Secretary