

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**TUESDAY, June 18, 2019**

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were Eric Poague, James Reinsburrow, Richard Zeigler, Charles DeStephano, Dennis Asti, Kenneth Polaski, Earl Park, Richard Brown, Lisa Sorg, Kerri Shaffer, Travis Long and Josh Gunnett. Doug Haupright excused.

**EXCUTIVE SESSION-** None.

**VISITORS-** Al Maletto, T.J. Weaver, Jeff Costanzo, Robert Del Torto Sr., Terry Hertzog, Mrytle Market, Amy Patterson, Halim Patterson, Shathe Reed, Mark Salvagio, and Joyce Maletto (Johnsonburg Press Reporter) Brian Stockman (Ridgway Record Reporter).

**VISITORS COMMENTS** – T.J. Weaver presented the Board with a quote for chemicals for the Water Treatment Plants and Wastewater Treatment Plant from Kroff. Mr. Weaver's quote showed a sizable savings for the Johnsonburg Municipal Authority. Travis Long is looking to see if the chemicals from Kroff are up to our standards. Solicitor Rick Brown asked Mr. Weaver how long Kroff has been in business in for, Mr. Weaver replied 26 years. Charles DeStephano ask Mr. Weaver how long these prices are good for. Mr. Weaver stated the prices would be guaranteed for three years. Board Chairman, Eric Poague read a prepared statement about the Brick Block before the visitors' comments. Amy Patterson addressed the Authority about the Brick Block. She asked the Board if they come up with \$9,000.00 would the Authority be willing to leave the water on? Mrs. Patterson is not a tenant of the building but was asked by the tenants to speak on their behalf. Mrs. Patterson stated "No one in the community wants the tenants kicked out of the building. Our Community needs to work together". Mrs. Patterson and the Brick Block tenants will be placing a bid at the County for the building and stated she has a construction company Johnson & Johnson Construction out of Erie, PA to renovate the building. Terry Hertzog addressed the board about the Brick Block. Mr. Hertzog stated his intentions for the building are not what the tenants are expecting. They want to restore the building to make it more habitable. Mr. Hertzog and a few others are looking to starting up a non-profit organization to rehabilitate. There are fifteen apartments and they would have to raise the rent of the tenants a significant amount to be able to do the repairs and restoration needed for the building. Jeff Costanzo stated they don't want a repeat of history where someone buys the building and just collects the rent. Mr. Costanzo started to get people to start a nonprofit organization to the restore the building. Mark Salvagio addressed the Board about the getting a rate reduction when the water is off for a period of time. Mr. Salvagio also questioned why the bill is estimated for two months and then read but his reading keeps going up. Mr. Salvagio would like his bill to say estimate reading or actual. James Reinsburrow then Thanked Mr. Hertzog, Mr. Costanzo, Mr. Del Torto, and Mr. Salvagio for coming and expressing their concerns.

**MANAGER'S REPORT-** PA Municipal Authorities Association 77<sup>th</sup> Anniversary Conference is being held September 8-11, 2019 at The Kalahari Resorts & Conventions. The Authority has hired a summer worker through the PHEAA/Stackpole-Hall Foundation program. The 2018 Consumer Confidence Report(CCR) will be available by the end of the June at [www.johnsonburgmunicipalauthority.com/ccr.html](http://www.johnsonburgmunicipalauthority.com/ccr.html). Accu-Audits are in the process of conducting a premium audit of the Authority's insurance policy. The deadline for the Fiscal Year 2019 CDBG application to be submitted for funding has been extended to August9, 2019. Bid openings for the New Water Treatment Plant will be on June 25, 2019 at 2 P.M. The crew continues to install meters for the meter replacement program. Mr. DeStephano asked if Bart O'Leary started weekend checks. Lisa Sorg stated with all the rain we have received there has not been enough time to train him yet. Mr. DeStephano also suggested the office look into leasing a printer verses buying a printer. Mr. DeStephano asked about the pump on Terra Cotta being returned since it stopped working after one day.

**ENGINEER'S REPORT** – JHA has maintained correspondence with GD&F over the course of the last month with regard to the ongoing Bidding. A reasonable number of bidders have obtained plans, which appears favorable for the cost competitiveness needs for this project. JHA continues to review the list published on GD&F's website of which many reputable contractors have obtained plans for the all contracts. JHA is still waiting on Interim funding to be in place therefore field work and design work are on hold. 2019 is another lead and copper sample year. The Wastewater Treatment Plant NPDES permits is pending. JHA continues to monitor all grant funding sources and opportunities. Pennvest Applications are due between July and October. Mr. Long would like to wait until the New Water Plant Project bid opening to see what projects we need to apply for. Mr. Reinsburrow asked if DEP is allowing us to do limited calculation for the Giardia calculations. Lisa Sorg and Travis Long stated we were given approval and James Reinsburrow wants the approval from Lisa Baughman in writing.

**PROJECT ENGINEER'S REPORT-** All contracts were advertised on May 24, 2019. Pre-Bid Meeting scheduled for June 18, 2019 at 10 A.M. Bid Opening scheduled for June 25, 2019. There are ten plan holders and eight of them being contractors on the Water Plant and Water Tanks Contracts. There are twelve plan holders 11 f them being contractors on the Waterline Contract. Mr. Park questioned what we do if we don't want one of the Contractors that came in on a low bid. Josh Gunnuet stated you can reject the bids. Dennis Asti asked Mr. Gunnet if 30 days was enough time to receive liable bids. PADEP progress report submitted May 30, 2019. James Reinsburrow asked if the Pump Stations were in under the Water line Contact and is the Electrical Contract different. Mr. Requisition #44 to USDA \$3,751.42.

**SOLICITOR'S REPORT-** None

**FOREMAN'S REPORT** – No

**COMMITTEE REPORTS –**

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough- None
- f. Operations- None
- g. Union- Had a meeting in June. Contract is still in progress. Al Maletto asked the Board if they are worried about the Union picking apart the Project.

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING-** The minutes of the May 21, 2019, regular meeting was approved as presented. Motion made by Earl Park and seconded by Richard Zeigler; motion carried unanimously.

**APPROVAL OF TREASURER'S REPORT-**

Revenue Fund- Water & Sewer	\$ 379,647.09
Municipal Savings Account- Water	\$ 758,797.33
Municipal Savings Account- Sewer	\$ 31,326.80
Insured Money Funds	\$ 63,617.40
Payroll Fund	\$ 12,454.64
Certificate of Deposit-Sewer- CNB	\$ 25,638.80
Hunt Water Sales-CNB-Savings	\$ 23,099.03
Line of Credit- Checking	\$ 25,450.01

Motion made by Dennis Asti and seconded by James Reinsburrow to accept the Treasurer's report for May 31, 2019, as presented and placed on file for audit, motion carried unanimously.

Earl Park requested we check for investments.

**APPROVAL OF BILLS-**

Revenue Fund- Water \$19,077.80

A motion was made by Richard Zeigler and seconded by Ken Polaski to approve the water bills. Motion carried unanimously.

James Reinsburrow asked about the restoration work being done by B&B Contracting.

Revenue Fund- Sewer \$8,428.98

A motion was made by Earl Park and seconded by Richard Zeigler to approve the sewer bills. Motion carried unanimously.

Water Project- CO & A \$3,751.42

A motion was made by Earl Park and seconded by Richard Zeigler to approve the Water Project-CO&A bills. Motion carried unanimously.

**BUSINESS AFFAIRS –**

It is recommended to approve replacing the office printer. Motion made by James Reinsburow and seconded by to get a total quote including tax and installation for RAK Computers Associates and check into the price of leasing vs buying and then decide what is the best option for the Authority. Motion carried unanimously.

It is recommended to approve additional hours for part time worker. Motion made by Charles DeStephano and seconded by Ken Polaski to approve an additional eight hours a week for part time worker. Motion carried. Dennis Asti opposed.

**BOARD DISCUSSION-** The Board decided to not allow Precision Geophysical Inc. to do seismic testing near the Silver Creek Reservoir.

**EXECUTIVE SESSION** Dennis Asti requested an executive session. Motion made by Dennis Asti and seconded by Richard Zeigler to enter executive session at 7:54 PM to discuss personnel. Motion carried unanimously. Motion made by Richard Zeigler and seconded by Ken Polaski to exit executive session at 7:59 PM with no decisions made. Motion carried unanimously.

**ADJOURNMENT OF MEETING-** Motion made by Richard Zeigler and seconded by Ken Polaski to adjourn the meeting at 7:59 PM. Motion carried unanimously.

Kenneth Polaski,  
Secretary