

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY MARCH 17, 2020

The meeting was called to order at 6:00 P.M. by Chairman James Reinsburrow, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Charles DeStephano, Kenneth Polaski, Richard Zeigler, James Reinsburrow, Thomas J. Weaver, Richard Brown, Kerri Shaffer, and D.J. Haupright. Earl Park, Dennis Asti, Josh Gunnett, and Travis Long excused.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the February 18, 2020 Regular Meeting was approved as presented. Motion made by Richard Zeigler and seconded by Charles DeStephano; motion carried unanimously. Earl Park and Dennis Asti excused.

Motion to Rescind the last motion made at the February Meeting Under Business Affairs for the Zeigler Agreement due to a board member not voting but also not asked to abstain from the vote. Motion made by Charles DeStephano and seconded by Kenneth Polaski; motion carried unanimously. Earl Park and Dennis Asti excused.

APPROVAL OF MINUTES FROM THE SPECIAL MEETINGS- The minutes of the March 2, 2020 Special Meeting was approved as presented. Motion made by Charles DeStephano and seconded by Richard Zeigler; motion carried unanimously. Earl Park and Dennis Asti excused.

The minutes of the March 5, 2020 Special Meeting was approved as presented. Motion made by Charles DeStephano and seconded by Richard Zeigler; motion carried unanimously. Earl Park and Dennis Asti excused.

EXECUTIVE SESSION- None

VISITORS- Al Maletto and Joyce Maletto (Johnsonburg Press Reporter).

VISITORS COMMENTS- None

MANAGER'S REPORT- None

ENGINEER'S REPORT – In Packet

PROJECT ENGINEER'S REPORT- In Packet. Thomas J. Weaver informed the Board about the Progress meeting for the New Water Treatment Project. The Contractors asked if there was a place to lay pipe. They discussed some electrical stuff, but Josh said it was taken care of, but it was tabled until the next meeting. James Reinsburrow said he asked Josh four times and doesn't want to be asked for more money. It should have been taken care of. Next month they will do the meeting by phone again if any Board Members want to join.

SOLICITOR'S REPORT- The OOR is pushing for virtual meetings. We could do that like a regular meeting or do a phone meeting and advertise it to the public so anyone can call in.

Motion made by Richard Zeigler and seconded by Kenneth Polaski to hold the next meeting by phone until the State of Emergency has been lifted; motion carried unanimously. Earl Park and Dennis Asti excused.

Motion made by Richard Zeigler seconded by Kenneth Polaski authorizing the Chairman or Vice Chairman to make emergency decisions. Any decisions will be acted upon by the board at the following meeting; motion carried unanimously. Earl Park and Dennis Asti excused.

FOREMAN'S REPORT – Charles DeStephano asked if the Windstream problem was corrected. DJ had a questioned the Board on what Todd Mace was hired for and asked if he is supposed to change the way the plant runs. If a rain event happens who is in charge and responsible when things go wrong. Charles DeStephano went to the PADEP meeting in Meadville and stated this is what we are doing to appease them. D.J. is unsure of what to do since he changed things. Richard Zeigler said everyone was supposed to be out at the Plant training from him. Charles DeStephano stated we will call Travis.

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough- None
- f. Operations- None
- g. Union- None

APPROVAL OF TREASURER'S REPORT-

Revenue Fund- Water & Sewer	\$ 238,322.03
Municipal Savings Account- Water	\$ 917,528.57
Municipal Savings Account- Sewer	\$ 66,466.00
Insured Money Funds	\$ 64,073.27
Payroll Fund	\$ 12,697.46
Certificate of Deposit-Sewer- CNB	\$ 25,716.15
Hunt Water Sales-CNB-Savings	\$ 23,194.22
Line of Credit- Checking	\$ 25,450.01

Motion made by Charles DeStephano and seconded by Kenneth Polaski to accept the Treasurer's report for February 29, 2020, as presented and placed on file for audit; motion carried unanimously. Earl Park and Dennis Asti excused.

APPROVAL OF BILLS-

Revenue Fund- Water \$45,725.78

A motion was made by Richard Zeigler and seconded by Thomas J. Weaver to approve the water bills. Motion carried unanimously. Earl Park and Dennis Asti excused.

Revenue Fund- Sewer \$28,923.49

A motion was made by Charles DeStephano and seconded by Richard Zeigler to approve the sewer bills. Motion carried unanimously. Earl Park and Dennis Asti excused.

COA \$28,054.96

A motion was made by Richard Zeigler and seconded by Kenneth Polaski to approve the COA bills. Motion carried unanimously. Earl Park and Dennis Asti excused.

Contact No. 1 Pay Application \$274,740.95

A motion was made by Richard Zeigler and seconded by Thomas J. Weaver to approve the Contract No. 1 Pay application bills. Motion carried unanimously. Earl Park and Dennis Asti excused.

Contract No. 2 Pay Application

A motion was made by Richard Zeigler and seconded by Kenneth Polaski to approve the Contract No. 2 Pay application bills. Motion carried unanimously. Earl Park and Dennis Asti excused.

BUSINESS AFFAIRS – Charles DeStephano Asked what the Line of Credit is for and if the Authority is guaranteed to get the money back. Richard Zeigler we are here to give people water. Charles DeStephano asked if we could wait a year. It was recommended not wait a year since the project has already started.

It is recommended to (approve/not approve) the Resolution No. 03182020. Motion made by Charles DeStephano and seconded by Thomas J. Weaver to approve the Resolution No. 03182020. Motion carried unanimously. Earl Park and Dennis Asti excused.

It is recommended to make the Verbal Agreement made with the Zeigler's to maintain the driveway to Zeigler's Tank to an Official Agreement. Motion made by Charles DeStephano and seconded by Kenneth Polaski. Motion carried. Richard Zeigler abstained. Earl Park and Dennis Asti excused.

BOARD DISCUSSION- Earl Park asked Travis Long about the Third Avenue Tank. Mr. Park wants the tank cleaned up. James Reinsburrow asked if there will be isolation valves on the tanks and Josh confirmed there will be. Hugh Water would like to get city water to Elk County Foods, Family Dollar, and Northwest Savings Bank due to poor water quality at these locations. Earl Park would like Travis Long to get a quote on how much it would cost to get these locations water. Lisa Sorg and Travis Long will have a conference call with Hugh water to find a solution.

COMMENTS FROM VISITORS-

EXECUTIVE SESSION –None

ADJOURNMENT OF MEETING- Motion made by Richard Zeigler and seconded by Charles DeStephano to adjourn the meeting at 7:10 PM. Motion carried unanimously. Earl Park and Dennis Asti excused.

Kenneth Polaski,
Secretary