

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**TUESDAY, MARCH 19, 2019**

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were Eric Poague, James Reinsburrow, Charles DeStephano, Richard Zeigler, Dennis Asti, Kenneth Polaski, Earl Park, Richard Brown, Lisa Sorg, Doug Haupright, Kerri Shaffer, and Josh Gunnett. Travis Long excused.

**EXECUTIVE SESSION-** Motion made by Richard Zeigler and seconded by Ken Polaski to enter into executive session at 6:01 PM to discuss personnel. Motion made unanimously. Motion made by Richard Zeigler and seconded by James Reinsburrow to exit executive session at 6:22 PM with no decisions made.

**VISITORS COMMENTS** - None

**VISITORS-** Al Maletto, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record).

**MANAGER'S REPORT-** A new lawn mower is needed for the Wastewater Treatment Plant. The Authority received a building permit from Jones Township for Zeiger's tank in the amount of \$4,600.00. The Wastewater Treatment plant had an issue with high voltage levels that shut down the pumps and didn't allow the generators to come on. High voltage controllers are needed for the pumps, so it doesn't happen again. The 2019 Membership Roster has been completed and sent back to PMRS. The Authority's leak detection equipment is failing. Replacements will be researched and tested before purchasing. The battery unit at the Raw Pump Station is failing, and a replacement is needed. Resolution 03192019 changes the amount of time between nonpayment of bills and shut offs and liens. The Authority needs to pass the Evidence of Existing Water Systems on Water Loss statement that states the Johnsonburg Municipal Authority acknowledges Code of Federal Regulation CFR7 § 1780.57 design policies for USDA funding requirements. The Authority needs to pass the Mitigation Measures Resolution, Resolution 03202019, which is environmental requirements that are to reduce the adverse environmental impact, as a USDA funding requirement. The 2018 NPDES Biosolids Annual Report has been submitted to PADEP. The Authority grant application for ACT 13 Grant has been submitted to the Elk County Commissioners. PADEP for 26R and PADEP Biennial Report have been submitted. The Authority was granted two summer employee positions for the 2019 Summer Program. The Authority has received all Permits for the New Water Treatment Plant.

**ENGINEER'S REPORT-** Report in Packet.

**PROJECT ENGINEER'S REPORT-** The Authority received outstanding Permits and are now waiting on USDA final comments and approval to bid. GDF is waiting to respond to Final Water Plant and Water line comments. The Waterline was relocated to avoid easement disputes. Requisition #41 to USDA in the amount of \$7,478.69.

**SOLICITOR'S REPORT-** Solicitor Richard Brown requested a motion be made to obtain an easement from Carrie Cherry for \$400.

**FOREMAN'S REPORT** – Earl Park asked how much the Backhoe is worth. Doug stated the Backhoe is worth \$10,000 to \$15,000. The Board asked if we should sell the Backhoe or keep it. Charles DeStephano asked if we could just use the Borough's Backhoe.

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING-** The minutes of the February 19, 2019, regular meeting was approved as presented. Motion made by Charles DeStephano and seconded by James Reinsburrow, motion carried unanimously.

**APPROVAL OF TREASURER’S REPORT-**

Revenue Fund- Water & Sewer	\$ 339,336.17
Municipal Savings Account- Water	\$ 671,124.37
Municipal Savings Account- Sewer	\$ 21,296.25
Insured Money Funds	\$ 63,436.61
Payroll Fund	\$ 2,688.75
Certificate of Deposit-Sewer- CNB	\$ 25,638.80
Hunt Water Sales-CNB-Savings	\$ 23,067.03
Line of Credit- Checking	\$ 23,294.98

Motion made by James Reinsburrow and seconded by Earl Park to accept the Treasurer’s report for February 28, 2019, as presented and placed on file for audit, motion carried unanimously.

**APPROVAL OF BILLS-**

Revenue Fund- Water \$30,015.68

A motion was made by Richard Zeigler and seconded by Ken Polaski, to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer \$9,915.20

A motion was made by Earl Park and seconded by Richard Zeigler to approve the sewer bills. Motion carried unanimously.

Water Project- CO & A \$7,478.69

A motion was made by James Reinsburrow and seconded by Richard Zeigler to approve the water project-CO&A bills. Motion carried unanimously.

**BUSINESS AFFAIRS**

It is recommended to approve getting phone quotes from Elco Electric, Amps, and Allegheny Electric for two high voltage controllers with the price of freight and installation included for both the WWTP and the Raw Pump Station generators. Motion made by Earl Park and seconded by Richard Zeigler to approve getting phone quotes from Elco Electric, Amps, and Allegheny Electric for two high voltage controllers with the price of freight and installation included for both the WWTP and the Raw Pump Station generator. Motion carried unanimously.

It is recommended to approve the Evidence of Existing Water Systems on Water Loss statement. Motion made by Earl Park and seconded by Richard Zeigler to approve the Evidence of Existing Water Systems on Water Loss statement. Motion carried unanimously.

It is recommended to approve the Mitigation Measures Resolution, Resolution No. 03202019. Motion made by James Reinsburrow and seconded by Richard Zeigler to approve the Mitigation Measures Resolution, Resolution No. 03202019. Motion carried unanimously.

It is recommended to approve purchasing the new lawn mower for the WWTP. Motion made by Earl Park and seconded by Richard Zeigler to approve purchasing the new lawn mower for the WWTP in the amount of \$2609.00. Motion carried unanimously.

Recommend the following course of action relative to obtaining necessary easements left for the project. Motion made by Richard Zeigler and seconded by Charles DeStephano to obtain a necessary easement left for the project from Carrie

Cherry for a payment of \$400.00. Motion carried unanimously.

It is recommended to approve the Resolution No. 03192019. Motion made by Richard Zeigler and seconded by Charles DeStephano to approve the Resolution No. 03192019. Motion carried unanimously.

It is recommended to approve the hiring of \_\_\_\_\_. Motion made by Earl Park and seconded by Richard Zeigler to approve to the hiring of Bart O'Leary with a starting wage of \$14.00. Motion carried unanimously.

It is recommended to approve the purchase of a replacement battery in our raw pump station. Motion made by Earl Park and seconded by Charles DeStephano to approve the purchase of a replacement battery in our raw pump station. Motion carried. James Reinsburrow opposed.

It is recommended to approve the purchase of an iPad for the field. Motion made by James Reinsburrow and seconded by Earl Park to approve the purchase of an iPad and case for the field. Motion carried unanimously.

Dennis Asti asked where the tests are taken because some of the crew are worried about going down in the vault due to possible Chlorine gas. Doug Haupright stated they put a hose bib on the vault. Lisa Sorg stated we are looking into safety equipment for that reason.

It is recommended to approve the purchasing of a new leak detector for in the field. Tabled

**BOARD DISCUSSION-** Charles DeStephano thanked Al Maletto and the Borough for looking at the letter the Authority sent asking for a raise. Al Maletto invited the Authority to a meeting with Tom Kronenwetter at the Borough Office March 26, 2019.

**COMMENTS FROM VISITORS-** None

**EXECUTIVE SESSION-** Executive session requested by Dennis Asti to discuss personnel. Motion made by Dennis Asti and seconded by Charles DeStephano to enter executive session at 7:20 PM. Motion carried unanimously.

**ADJOURNMENT OF MEETING-** None

Kenneth Polaski,  
Secretary