

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY MAY 19, 2020

The meeting was called to order at 6:00 P.M. by Chairman James Reinsburrow, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Charles DeStephano, Kenneth Polaski, Richard Zeigler, James Reinsburrow, Thomas J. Weaver, Richard Brown, Kerri Shaffer, and D.J. Haupright, Dennis Asti, Josh Gunnett, Travis Long. Earl Park excused.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the April 21, 2020 Regular Meeting was approved as presented. Motion made by Dennis Asti and seconded by Richard Zeigler; motion carried unanimously. Earl Park excused.

EXECUTIVE SESSION- Motion made by Richard Zeigler and seconded by Thomas J. Weaver to enter executive session at 6:01 PM to discuss personnel. motion carried unanimously. Earl Park excused. Motion made by Richard Zeigler and seconded by Dennis Asti to exit executive session at 6:24 PM. Motion carried unanimously. Earl Park excused. Motion made by Charles DeStephano and seconded by Richard Zeigler to enter regular session at 6:24 PM. Motion carried unanimously. Earl Park excused.

It is recommended to approve the hiring of a manager. Motion made by Richard Zeigler and seconded by Charles DeStephano to approve the hiring of Dan Newell as Manager.

Thomas J. Weaver addressed The Authority about the Boroughs concerns. The Borough requested the contractor for the New Water Treatment Program dig a ditch to help with the puddle of water that is stagnant at the bottom of First Avenue. The line behind the Community Building is also a concern. Travis Long suggested The Authority run a camera to see if there is anything wrong with the line and camera the line that runs behind D&D Auto to see if that can be an alternative solution.

VISITORS- Al Maletto, Dan Newell, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record Reporter).

VISITORS COMMENTS- None

MANAGER'S REPORT- None

ENGINEER'S REPORT – Plan drawing finalization nearing completion, wrapping up Domtar parcel survey for stream crossing. Rights-of-way being reviewed and easement plats developed for the Waterline Extension Project. JHA continues routine correspondence with DJ and operations on staff on reporting and system operations, issues, and questions therewith. All reports were submitted for Chapter 110 and DWELER for April 2020. JMA received an email for failure to monitor Turbidity, a response was submitted to DEP that all monitoring was conducted and appears to be a computation issue based off instructional examples. Pittsburgh Tank and Tower quote for interior cleaning is \$4,255 exterior painting is \$94,147, and \$152,455 for interior painting if required. Southern Corrosion Control quoted the Authority \$182,000 for the interior and exterior work of the Third Avenue Tank. Wastewater reporting for April 2020 has been completed. The sewer line relocation discussions are pending.

PROJECT ENGINEER'S REPORT- Contract No. 1 completed the pours of the elevated slab, continue pours for the lab area footer and retaining wall, flocculation tank mat foundation and wall pour continuing, contractor has been backfilling and grading the site when possible, contractor has continued the pour for the footer and the control building slab on grand and retaining wall portions, and work on the intake structure started in May. Contract No. 2 began laying our conduit in the elevated slab and working with Contractor for electrical work Change Order for the Distribution System Pump Stations initial estimate of \$65,000. Contract No. 4 contractor to begin line work on Harrison Avenue May 18, 2020, coordinating work with

Borough contractor for Harrison Avenue, and contractor has received shipment of the smaller booster stations. Requisition #55 in the amount of 460,571.05 to USDA.

A motion made by Thomas J. Weaver and seconded by Kenneth Polaski to hire a second inspector for the New Water Treatment Project was Table.

SOLICITOR'S REPORT-

FOREMAN'S REPORT –

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- Hired Dan Newell
- e. Johnsonburg Borough- None
- f. Operations- None
- g. Union- Meeting for 05/21/2020 rescheduled for June.

APPROVAL OF TREASURER'S REPORT-

Revenue Fund- Water & Sewer	\$ 321,653.45
Municipal Savings Account- Water	\$ 918,482.67
Municipal Savings Account- Sewer	\$ 66,480.62
Insured Money Funds	\$ 64,107.41
Payroll Fund	\$ 11,086.55
Certificate of Deposit-Sewer- CNB	\$ 25,741.80
Hunt Water Sales-CNB-Savings	\$ 23,214.05
Line of Credit- Checking	\$ 25,450.01

Motion made by Charles DeStephano and seconded by Thomas J. Weaver to accept the Treasurer's report for April 30, 2020, as presented and placed on file for audit; motion carried unanimously. Earl Park excused.

Motion made by Thomas J. Weaver and seconded by Charles DeStephano to accept the Revised Treasurer's report for March 31, 2020, as presented and placed on file for audit; motion carried unanimously. Earl Park excused.

APPROVAL OF BILLS-

Revenue Fund- Water \$20,591.72

A motion was made by Richard Zeigler and seconded by Charles DeStephano to approve the water bills. Motion carried unanimously. Earl Park excused.

Revenue Fund- Sewer \$5,263.33

A motion was made by Richard Zeigler and seconded by Charles DeStephano, to approve the sewer bills. Motion carried unanimously. Earl Park excused.

COA \$8,039.95

A motion was made by Richard Zeigler and seconded by Thomas J. Weaver to approve the COA bills. Motion carried unanimously. Earl Park excused.

Project Engineer \$23,513.00

A motion was made by Richard Zeigler and seconded by Thomas J. Weaver to approve the Project Engineer bill. Motion carried unanimously. Earl Park excused

Contact No. 1 Pay Application \$231,190.10

A motion was made by Richard Zeigler and seconded by Thomas J. Weaver to approve the Contract No. 1 Pay application bills. Motion carried unanimously. Earl Park excused.

Contract No. 4 Pay Application	\$197,828.00
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A motion was made by Richard Zeigler and seconded by Thomas J. Weaver to approve the Contract No. 4 Pay application bills. Motion carried unanimously. Earl Park excused.

Waterline Extension Project	16,869.91
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A motion was made by Charles DeStephano and seconded by Richard Zeigler to approve the Waterline Extension Project bills. Motion carried unanimously. Earl Park excused.

BUSINESS AFFAIRS –

It is recommended to approve the Resolution No. 05192020 for the Pension. Motion made by Charles DeStephano and seconded by Richard Zeigler to approve the Resolution No. 05192020 for the Pension. Motion carried unanimously. Earl Park excused.

It is recommended to approve the Resolution No. 05192020-2 Large Note Extension. Motion made by Charles DeStephano and seconded by Richard Zeigler to approve the Resolution No. 05192020-2 Large Note Extension. Motion carried unanimously. Earl Park excused.

BOARD DISCUSSION- The Board had a meeting with PADEP on May 19, 2020 to discuss their inspection and what they would like addressed and added to the CO&A. PADEP informed the Board that the employees need certified as soon as possible. Charles DeStephano wants to get a couple Board Members together to and make a plan for the Silver Creek and Powers Run Water Plants once the New Water Treatment Plant is online.

COMMENTS FROM VISITORS- Al Maletto asked the Authority when they plan to tear down the house on the three properties the Authority purchased through Repository. James Reinsburrow told Kerri Shaffer to put an ad in the papers for sealed bids to tear down and restore properties.

EXECUTIVE SESSION – Motion made by Dennis Asti and seconded by Thomas J. Weaver to enter executive session at 7:36 PM. Motion carried unanimously. Earl Park excused. Motion made by Richard Zeigler and seconded by Charles DeStephano to exit executive session at 8:27 PM. Motion carried unanimously. Earl Park excused. Motion made by Richard Zeigler and seconded by Thomas J. Weaver to enter regular session at 8:28 PM. Motion carried unanimously. Earl Park excused.

ADJOURMENT OF MEETING- Motion made by Thomas J. Weaver and seconded by Charles DeStephano to adjourn the meeting at 8:28 PM. Motion carried unanimously. Earl Park excused.

Kenneth Polaski,
Secretary