



- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. ROLL CALL**
- IV. EXECUTIVE SESSION (if requested)**  
*Appropriate areas of discussion are matters of personnel and employment, collective bargaining, real estate, litigation, and other matters, which if conducted in public, would violate privilege.*
- V. APPROVAL OF MINUTES FROM PREVIOUS REGULAR MEETING**  
It is recommended that the minutes from regular meeting on September 9, 2021, be approved.
- VI. APPROVAL OF MINUTES FROM SPECIAL MEETING**  
It is recommended that the minutes from special meeting on September 15, 2021, be approved.
- VII. APPROVAL OF MINUTES FROM EMERGENCY MEETING**  
It is recommended that the minutes from special meeting on October 5, 2021, be approved.
- VIII. COMMENTS FROM VISITORS ON AGENDA RELATED ITEMS ONLY (limit 2 minutes)**
- IX. MANAGER'S REPORT**
- X. ENGINEER'S REPORT**
- XI. PROJECT ENGINEER'S REPORT**
- XII. SOLICITOR'S REPORT**
- XIII. COMMITTEE REPORTS**
  - a. Administration
  - b. Finance
  - c. Fire Department
  - d. Hiring
  - e. Johnsonburg Borough
  - f. Operations
- XIV. EASEMENT FOR 12 INCH LINE FROM 3<sup>RD</sup> AVENUE TANK**  
Decision on easement through Park's property for the installation of the 12-inch water line from tank. Parks family is asking \$10,000.00 for easement.
- XV. DISTRIBUTION TECHNICIAN**  
It is recommended to approve the hiring of a distribution technician at JMA.  
Name \_\_\_\_\_
- XVI. REVIEW FEE STRUCTURE WITH JONES TOWNSHIP**  
It is recommended to review fee structure between JMA and Jones Township.
- XVII. RAISES FOR HOURLY LABORERS (FIELD CREW)**  
It is recommended to approve raises in the amount of \$0.30 per hour to hour to field staff at JMA.
- XVIII. EMPLOYEE APPRECIATION**  
It is recommended to approve providing employee appreciation lunches at JMA.
- XIX. HEAT TAPE ON SEWER LINE BELOW WILLMANS BRIDGE**  
It is recommended to approve applying heat tape to sewer line under Willman's bridge. Three quotes will be provided at meeting.

**XX. TRANSFER SWITCHES**

It is recommended to use the most cost-effective option of transfer switches for pump stations.

**XXI. DECISION ON GENERATORS FOR PUMP STATIONS**

It is recommended to decide to purchase generators for 5 pump stations. Options provided at meeting.

**XXII. WASTE-WATER PLANT UPGRADE**

It is recommended to begin the process of upgrading the waste-water plant. Details provided at meeting.

**XXIII. APPROVAL TO PAY PA FISH AND BOAT COMMISSION SETTLEMENT**

It is recommended to pay the PA Fish and Boat Commission a settlement of \$5000.00 for disturbance of waterways from the dredging incident at Powers Run on 8-31-20.

**XXIV. APPROVAL OF TREASURERS REPORT**

It is recommended that the Treasurer's report for September 2021 be approved.

**XXV. APPROVAL OF BILLS**

It is recommended that the enclosed list of bills be approved as presented.

- i. WATER: \$63,308.95
- ii. WASTEWATER: \$51,046.17
- iii. JMA Engineer
  1. Sewer \$5,865.27
  2. Water \$7,452.78
- iv. WATER LINE EXTENSION PROJECT: \$4,089.40
- v. CONTRACT NO.1 PAY APPLICATION #24: \$13,500.00
- vi. CONTRACT NO.2 PAY APPLICATION #13: \$17,853.49
- vii. GD&F INVOICE: \$10,209.00

**XXVI. BUSINESS AFFAIRS**

**XXVII. BOARD DISCUSSION**

**XXVIII. COMMENTS FROM VISITORS *(limit 2 minutes)***

**XXIX. EXECUTIVE SESSION *(if requested)***

*Appropriate areas of discussion are matters of personnel and employment, collective bargaining, real estate, litigation, and other matters, which if conducted in public, would violate privilege.*

**XXX. ADJOURNMENT OF MEETING**

\*The next JMA Board meeting will be November 10, 2021.