

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**WEDNESDAY SEPTEMBER 8, 2021**

The meeting was called to order at 4:00 pm by Chairman James Reinsburrow followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were James Reinsburrow, Richard Zeigler, Charles DeStephano, Dennis Asti, Kenneth Polaski, Earl Park, Dan Newell, Richard Brown, Ken Caldwell, Tracey Mehalko, Thomas J. Weaver, Travis Long (Josh Gunnett – participated by via ZOOM).

**VISITORS** –Al Maletto, Joyce Maletto (Johnsonburg Press Reporter), Emil Zaunick, and Linda Tillack.

**VISITOR COMMENTS** – Linda Tillack asked about updates to JMA website (right to know form) and pension. Emil Zaunick thanked JMA for looking into potential water lines freezing issues.

**EXECUTIVE SESSION** – Motion was made by Chuck DeStephano and seconded by Richard Zeigler to enter executive session at 4:01pm to discuss personnel. Motion carried unanimously by members present. Motion was made by Earl Park and seconded by Chuck DeStephano to exit executive session at 4:28pm. Motion carried unanimously by members present. Motion made by Richard Zeigler and seconded by Charles DeStephano to enter regular session at 4:29 pm. Motion carried unanimously by members present. Personnel and real estate were discussed with no action taken.

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING** – The minutes of the regular meeting on August 11, 2021, were approved as presented with exception of the JMA board continues to follow rules and regulations per water/sewage line break responsibilities. Motion made by Earl Park and seconded by Thomas Weaver; motion carried unanimously by members present. The minutes of the special meeting on August 23, 2021, were approved as presented. Motion made by Richard Zeigler and seconded by Denny Asti; motion carried unanimously by members present. The minutes of the special meeting on August 30, 2021, were approved as presented. Motion made by Richard Zeigler and seconded by Ken Polaski; motion carried unanimously by members present.

**MANAGERS REPORT** – Permit for the new water treatment facility was received on Friday, August 13, 2021. JMA is in the process of decommissioning Powers Run and Silver Creek Water Treatment Facilities. Diversified Billing (JMA Billing System) is working well. JMA put in for the ACT 13 Grant for an update at the Waste-Water Plant.

**ENGINEERS REPORT – CAPITAL IMPROVEMENTS PROJECT (WATER TREATMENT, STORAGE AND DISTRIBUTION) – USDA FUNDED:** Permit Received 8/13/2021, plant online and operational. JHA will continue to provide any assistance in the finalization process. JHA will also be working with JMA to decommission the existing facilities and ensure compliance attainment with the COA. Rights-of-Way easements in processing with Solicitor Brown remain ongoing. JHA and Solicitor Brown continue to address easements for the water line extension. Permitting packages awaiting approval from environmental agencies (PNDI), and geotechnical reports which are pending property access. JHA recommends composing a letter to send along with the easements explaining the project and connection requirements as nonmandatory.

**CAPITAL IMPROVEMENTS PROJECTS (WATER DISTRIBUTION SYSTEM EXTENSIONS AND REPLACEMENTS) PLANNED PENNVEST FUNDED:**

**WATER.** JHA continues to correspond closely with JMA, operations staff o JHA continues to work with JMA Manager and JMA staff to address various items, provide training and keep facility in working order at or to compliance status. Attention to DEP items remain ongoing (i.e. monitoring plans, SOP's for new system need to be developed and will work with Ken on this task). JHA will continue working to transition all reporting over to JMA staff and provide quick QA/QC reviews for compliance. All reports have been submitted in accordance and on time for August 2021. Working with Dan and Ken to ensure all PADEP greenport items are addressed. Need to confirm with DEP about Lab ID number for new plant. General correspondences remain ongoing

**WASTEWATER:** JHA continues to correspond with operation staff on optimization of facility, addressing water quality issues, addressing instrumentation issues, and identifying tasks. Corey has done well addressing the electronic monitoring reporting and continues to gain confidence in the process.

**GRANTS AND FUNDING ASSISTANCE:** JHA continues to monitor all grant funding sources and opportunities and will make available said findings to JMA for review and considerations as applicable. Act 13 Grants. Appalachian Regional Commission. American Rivers (i.e. Powers Run Dam Breach), information was submitted to Lisa Segedy on the dam.

**MISCELLANEOUS:** Powers Run Dam Issues – JHA has submitted permits to DEP for Breach Permit and compliance attainment. Status Pending.

## **PROJECT ENGINEERS REPORT –**

### **WATER SYSTEM IMPROVEMENT PROJECT**

#### **1. Construction Status a. Project Status Updates**

##### **i. Contract No. 1 – Water Treatment Plant, General Construction**

1. An additional deduct change order to reduce the Materials Testing Allowance and the PennDOT Inspection Allowance will be coming after substantial completion. Current deduct amount is \$56,214.45.
2. Substantial Completion is scheduled to be issued the day that DEP grants the Operational permit for the new plant.
3. Permit received 8/13.
4. Entire town on the new plant 8/31.
5. Work on the rehabilitation on the existing 3rd Ave Tank began the week of 7/30. Began blasting on 8/5. 60% through the blasting. Only found one hole and based on the tank condition believe they may run into additional holes as the blasting continues.
6. Substantially complete per contract with the DEP operating permit. Substantial as of 8/16.
7. Contractor was asked to provide a price for constructing a garage addition to the control building. The contractor's price is \$156,563.11 and an additional 80 days of contract time. USDA provided a preliminary approval but is reviewing for final approval.
8. Contractor was asked to provide a price for constructing a shed type structure over the Zeigler Tank vault. This would only be a structure with a window and door but no electricity or other furnishings. The cost for the structure is 35,648.60 and an additional 20 contract days.

##### **ii. Contract No. 2 – Water Treatment Plant, Electrical Construction**

1. Substantially complete per contract with the DEP operating permit. Substantial as of 8/16.
2. Telemetry subcontractor had to revise programming for Silver Creek PS. Completed 8/31. Have 2 additional trips to revise telemetry programming under the contract.
3. Contractor submitted a request for a change order for wiring the CIP chemical tank level sensors wiring and the pre-chlorine contact tank chlorine analyser wiring. These items were provided by the GC but not shown on the EC drawings for reporting back to SCADA. The Contractor submitted these costs 30 days beyond when the

##### **iii. Contract No. 3 – Water Storage Tank Work 1. Work is substantially complete per USDA inspection on May 26, 2021.**

**iv. Contract No. 4 – Water Distribution System Improvements 1. Final balancing change order to balance the unit price work for \$60,635.82. This includes all additional waterline installed, additional Domtar boring to avoid the chip road, additional over excavation and paving required by PennDOT, additional valves at the request of JMA operators, and additional unit price quantities.**

#### **2. Project Payment Applications and RUS Requisition Approvals**

**a. USDA-RD Requisition #73 documentation compiled for the month**

**b. Requisition #72 to USDA**

- i. Contract No. 1 Pay App #23 - \$ 263,194.72
- ii. Contract No. 2 Pay App #10 - not received
- iii. Contract No. 4 Pay App #13 - \$79,740.00\*
- iv. GDF Invoice #69 - \$ 2,853.00
- v. Total \$ 345,787.72

\*Contingent on final balancing change order

**SOLICITORS REPORT**- None**COMMITTEE REPORTS** –

- a. Administration – no report
- b. Finance– no report
- c. Fire Department– no report
- d. Hiring – no report
- e. Johnsonburg Borough– no report
- f. Operations– no report

A motion was made by Chuck DeStephano and seconded by Denny Asti to approve the hiring of a distribution technician for JMA. Motion carried unanimously by members present

A motion was made by Chuck DeStephano and seconded by Earl Park to approve Mary Leland to continue to work for JMA on a temporary basis. Jim Reinsburrow- yes, Chuck DeStephano – yes, Ken Polaski – yes, Richard Zeigler – yes, Earl Park – yes, Thomas Weaver was not present at his time (excused from meeting at 5:15pm), Denny Asti – no.

The fee structure of industrial/commercial customers will be tabled till a later date.

A motion was made by Denny Asti and seconded by Earl Park to approve the let water run list to continue due to concerns with water lines freezing. Motion carried unanimously by members present.

A sign for the front of the JMA office building was discussed and was stated this was approved in the past. JMA will move forward with a perpendicular sign on the front of the JMA office building at an estimated cost of \$600.00.

A motion was made by Richard Zeigler and seconded by Chuck DeStephano to approve the Nortum Hill booster station upgrade through USDA contingency funds in the amount of \$10,228.00. Motion carried unanimously by members present.

Installation of heat tape to the sewage line at Willman bridge at a proposed price of \$18,457.00 will be tabled to a later date.

Structure at new water plant at a cost of \$156,563.11, contingent upon USDA approval and contingency funds. There were 3 calls for a motion to approve this project with no motion. No action taken, not approved.

A motion was made by Chuck Destephano and seconded by Rick Zeigler to approve the structure over vault at Zeigler tank contingent upon USDA approval and contingency funds. Motion carried unanimously by members present.

A motion was made by Chuck DeStephano and seconded by Earl Park to leave the blow off on VFW Road in the existing location. Motion carried unanimously by member present. Ken Caldwell spoke on this matter and stressed the importance of the blow offs current location.

Needed valves in the areas below will continue to move forward.

Replacement valves will be located at the following intersections:

1. Penn St and Chestnut St (1 valve)
2. First Ave and Bridge St (3 valve)
3. High St and Bridge St (1 valve)
4. Between Spruce St, Legion and Penn St (1 valve)
5. High St and Spruce St (1 valve)
6. Short St and Glenn Ave (1 valve)
7. Below the New Plant (1 valve)
8. High St and Short St (2 valves)
9. Bridge St and Market St (3 valves)

Transfer switches at 5 pump stations will be tabled until other pricing is presented.

Generators for pump stations will be tabled until a manufacturer recommendation is presented.

A motion was made by Earl Park and seconded by Richard Zeigler to approve additional re-hab to 3<sup>rd</sup> Avenue tank for \$620.00 under contingency funds. Motion carried unanimously by members present.

A motion was made by Earl Park and seconded by Chuck DeStephano to approve the treasurer's report as presented for August 2021 be approved. Motion carried unanimously by members present.

A motion was made by Chuck DeStephano and seconded by Richard Zeigler to approve the water bills in the amount of \$53,380.66. Earl Park, abstained. Jim Reinsburrow- yes, Chuck DeStephano – yes, Ken Polaski – yes, Richard Zeigler – yes, Denny Asti – yes, Thomas Weaver was not present at his time (excused from meeting at 5:15pm).

A motion was made by Richard Zeigler and seconded by Chuck DeStephano to approve the sewer bills in the amount of \$45,804.21. Earl Park, abstained. Jim Reinsburrow- yes, Chuck DeStephano – yes, Ken Polaski – yes, Richard Zeigler – yes, Denny Asti – yes, Thomas Weaver was not present at his time (excused from meeting at 5:15pm).

A motion was made by Denny Asti and seconded by Ken Polaski to approve to pay the project Engineer in the amount of \$2,853.00. Motion carried unanimously by members present.

A motion was made by Richard Zeigler and seconded by Chuck DeStephano to approve to pay JMA Engineer: Sewer \$5,923.38 and Water \$5,447.79. Motion carried unanimously by members present.

A motion was made by Richard Zeigler and seconded by Chuck DeStephano to approve to pay:  
CONTRACT NO. 1 PAY APPLICATION #23: \$263,194.72  
CONTRACT NO. 2 PAY APPLICATION #10: NOT RECEIVED  
CONTRACT NO. 4 PAY APPLICCATION #13: \$79,740.00, CONTINGENT ON FINAL BALANCING CHANGE ORDER  
Motion carried unanimously by member present.

**BUSINESS AFFAIRS** – Add Amendment to purchase property: 510 Glenn Avenue, Johnsonburg, PA.

**BOARD DISCUSSION** - None

**COMMENTS FROM VISITORS** - Emil Zaunick commented on his concerns about water line freezing.

**EXECUTIVE SESSION** - None

**ADJOURNMENT OF MEETING** – A motion was made at 5:55pm by Earl Park and Richard Zeigler to adjourn the meeting

\*The next JMA Board meeting will be October 13, 2021.

Kenneth Polaski,  
Secretary  
DJN