

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**TUESDAY NOVEMBER 19, 2019**

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were Eric Poague, James Reinsburrow, Earl Park, Charles DeStephano, Dennis Asti, Kenneth Polaski, Richard Zeigler, Richard Brown, Lisa Sorg, Kerri Shaffer, Josh Gunnett, Travis Long, Doug J. Haupright and Erica Hoffman.

**EXECUTIVE SESSION-** Charles DeStephano requested an executive session. Motion made by Charles DeStephano and seconded by Richard Zeigler to enter executive session at 6:00 P.M. to discuss personnel, litigation, and land acquisition. Motion carried unanimously.

Motion made by Kenneth Polaski and seconded by Richard Zeigler to enter regular session at 6:41 P.M. with no decisions made. Motion carried unanimously.

Eric Poague made a brief statement after executive session about the news report made on WJAC TV.

**VISITORS-** Jerry Carbardi, Brenda Adams- Weyant, T.J. Weaver, Chad Reid JHA, Steve Brendel, Jon Newman, Jacob Newman, Al Maletto, and Joyce Maletto (Johnsonburg Press Reporter).

**VISITORS COMMENTS-** Brenda Adams-Weyant gave a presentation to the Board about making the property the pump station is on a public access point to the Clarion River for kayaking, canoeing, fishing, and other water activities. She stated that all the land from Wilcox to Ridgway is private land, but people have been using the property as a boat launch anyways. Mrs. Weyant believes if a boat launch is put in, it will help with tourism in the area.

Jerry Carbardi addressed the board about the October meeting where a motion was made making Jerry Carbardi the responsible party for a sewer line break on his property. Mr. Carbardi brought pictures to the meeting showing the line when it was dug up. Mr. Carbardi also gave a letter to the Board from ARS Engineering stating his findings although he was not able to determine if it was the fault of the Authority or the owner. DJ Haupright addressed Mr. Carbardi telling him that the Authority did not dig up that line and put the plastic pipe in there, and we do not and have never used that type of pipe. Earl Park told Mr. Carbardi the Authority would have an answer for him at the December 2019 meeting.

**MANAGER'S REPORT-** Monthly Construction meeting with the contactors for the New Water Treatment Plant was Tuesday, November 19, 2019. October 31, 2019 the Silver Creek side of the system was on a boil water notice due to high turbidity. The filters were not able to handle the high turbidity caused by the storm. Robert's Filter Services, Inc. was in to look at the filters and conduct and inspection. Interviews were held for the laborer position. The Authority has received the quarterly TTHM and HAA5 results, from the samples taken in October 2019. After all the calculations were completed, it was found that there were no exceedances of the Operational Evaluation Level on any of the samples. Heaters went bad at the Chlorine Building and the Raw Pump Station. Electric space heaters were purchased to keep things from freezing until the original heater parts arrive. The Chemical prices were gathered and handed out to the Board Members to decide on at the December meeting. Fairway Laboratories sent a letter stating that effective October 11, 2019. Fairway Laboratories has successfully augmented the staff and instrumentation at the main laboratory with the personnel and equipment formerly housed at the 25<sup>th</sup> Street facility and has closed that location. There are a few proposed changes to the Rules and Regulations for the Board Members to look over and vote on in the December meeting.

**ENGINEER'S REPORT** – JHA continues to monitor the correspondences and submittals with regard to the water treatment facility project. The Pilot Study with AOP/Scinor has been completed and final report of findings has been submitted to PA DEP on November 6, 2019. AOP produce effluent results equal or predominantly exceeding those of Pall Corporation, as per the previous study. JHA has compiled the environmental field work and all site survey work associated with the proposed water

system extension and looping project. Design and permitting work are underway. Toxic Reduction Evaluation for the Thallium at Silver Creek is finalized. Filter Bed Evaluation Plan per DEP requirements has been composed and is submitted to JMA for records proposes per DEP. November 9, 2019 with the Safe Drinking Water Act has been reviewed and options evaluated for basic compliance, consisting of a simplified Supervisory Control and Data Acquisition system to monitor, report and alarm staff in advance of an exceedance to reconcile the staffing issues. Commonwealth Financing Authority has opened application for projects offering 50% grant for projects under \$30,000 and for projects \$500,000 and greater. Application fee \$100, match contributions can come from other sources, PennVEST, USDA, etc. Consideration for application should be had for water system extension and or other projects.

**PROJECT ENGINEER’S REPORT-** Concurrence received and notice of award sent on October 25, 2019 for Contract #4. Project status updates: Contract No. 1 has Site clearing and grubbing, site demo for the plant area, excavation of plant clearwell complete, stone subbase for plant clearwell is complete, the concrete mat slab for the clearwell is complete, partially excavated the flocc/sed tanks, partially stone subbase for the flocc/sed tanks, and beginning to tie rebar for the flocc/sed tanks mat slab. Contract No. 2 has begun to send in submittals. Contract No. 3 have submitted for both tanks at this time. Contract No. 4 have requested that the notice to proceed be held off until February/March of 2020. Modified CO&A dates are as follows: Complete Water plant: July 21, 2021 and Complete all Improvements: August 21, 2021. Requisition No. 38 in the amount of \$361,908.60 submitted to USDA.

**SOLICITOR’S REPORT-** None

**FOREMAN’S REPORT** – Charles DeStephano asked DJ about the excavator being broke. DJ explained to Mr. DeStephano the it normal wear and tear on the machine Earl Park asked DJ if he contacted M&M Construction about the dam. DJ to Mr. Park as of right now it is too wet, and it will have to wait until the summer.

**COMMITTEE REPORTS –**

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- Met for interviews on November 13, 2019.
- e. Johnsonburg Borough- None
- f. Operations- None
- g. Union- None

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING-** The minutes of the October 15, 2019, Regular Meeting was approved as presented. Motion made by Earl Park and seconded by Richard Zeigler; motion carried unanimously.

**APPROVAL OF TREASURER’S REPORT-**

Revenue Fund- Water & Sewer	\$ 323,906.93
Municipal Savings Account- Water	\$ 853,861.13
Municipal Savings Account- Sewer	\$ 56,413.27
Insured Money Funds	\$ 63,912.68
Payroll Fund	\$ 12,279.62
Certificate of Deposit-Sewer- CNB	\$ 25,690.53
Hunt Water Sales-CNB-Savings	\$ 23,152.33
Line of Credit- Checking	\$ 25,450.01

Motion made by James Reinsburrow and seconded by Earl Park to accept the Treasurer’s report for October 31, 2019, as presented and placed on file for audit; motion carried unanimously.

**APPROVAL OF BILLS-**

Revenue Fund- Water \$20210.92

A motion was made by Earl Park and seconded by Dennis Asti to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer \$10,454.36

A motion was made by James Reinsburrow and seconded by Richard Zeigler to approve the sewer bills. Motion carried unanimously.

Water Project- CO & A \$361,908.86

A motion was made by Richard Zeigler and seconded by Earl Park to approve the Water Project-CO&A bills. Motion carried unanimously.

**BUSINESS AFFAIRS –**

It is recommended to (approve/not approve) sending a letter if favor of the reappointment of board member(s), in which their term is up. Motion made by Earl Park and seconded by Charles DeStephano to approve sending a letter if favor of the reappointment of board member(s), in which their term is up. Motion carried unanimously.

It is recommended to (approve/not approve) putting out \_\_\_\_\_ services for quotes. Motion made by Earl Park and second by Richard Zeigler to approve putting Laboratories, Restoration, and Emergency services for quotes. Motion carried unanimously.

Motion made by Charles DeStephano and seconded by Richard Zeigler to hire Brian Parana at Full-time at a starting rate of \$14.00/hr. Motion carried. Roll Call Vote: Charles DeStephano-yes, Richard Zeigler-yes, Kenneth Polaski-yes, Earl Park-yes, Dennis Asti-yes, James Reinsburrow-yes, and Eric Poague-yes.

Motion made by Charles DeStephano and seconded by Richard Zeigler to give a \$1.00/hr. raise to Kerri Shaffer effective November 18, 2019. Motion carried. Roll Call Vote: Charles DeStephano-yes, Richard Zeigler-yes, Kenneth Polaski-yes, Earl Park-yes, Dennis Asti-yes, James Reinsburrow-yes, and Eric Poague-yes.

Motion made by Charles DeStephano and seconded by Richard Zeigler to meet with the operation committee, Lisa Sorg, and DJ Haupright to discuss and make a recommendation on the Carbardi property to have an answer at the December 2019 meeting. Motion carried unanimously.

Motion made by Charles DeStephano and seconded by James Reinsburrow to hand over the chemical quotes to Travis Long to decipher which chemicals and chemicals company has the best quote. Motion carried unanimously.

**BOARD DISCUSSION-** None

**COMMENTS FROM VISITORS-** None

**EXECUTIVE SESSION** –None

**ADJOURNMENT OF MEETING-** Motion made by Dennis Asti and seconded by Charles DeStephano to adjourn the meeting at 7:49 PM. Motion carried unanimously.

Kenneth Polaski,  
Secretary