

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY OCTOBER 15, 2019

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Eric Poague, James Reinsburrow, Earl Park, Charles DeStephano, Dennis Asti, Kenneth Polaski, Richard Zeigler, Richard Brown, Lisa Sorg, Kerri Shaffer, Josh Gunnett, and Erica Hoffman. Travis Long and Doug J. Haupright were excused.

EXECUTIVE SESSION- Charles DeStephano requested an executive session. Motion made by Rick Zeigler and seconded by Kenneth Polaski to enter executive session at 6:01 P.M. to discuss personnel, litigation, and land acquisition. Motion carried unanimously.

Motion made by Rick Zeigler and seconded by James Reinsburrow to enter regular session at 6:37 P.M. with no decisions made. Motion carried unanimously.

VISITORS- Al Maletto, Jerry Carbardi, Larry Saline, Larry Saline Jr., and Joyce Maletto (Johnsonburg Press Reporter).

VISITORS COMMENTS- Larry Saline questioned the board on the possible water loop project. He would like to know if the Authority is going to send out another survey to see if the residents want to hook on to the waterline or not. Larry Saline also questioned the board on the cost of water monthly and the cost of a tap. He stated that he is against the waterline if he is going to be made to hook on. Larry Saline Jr. stated that, he didn't need the water so, he is not interested in hooking on.

Jerry Carbardi asked the board, what the decision was on fixing his sewer line. He feels that the Authority broke the line when the water line was being installed. Chairman Eric Poague stated that, according to the Authority's Rules and Regulations, the Authority is not responsible.

Motion made by Earl Park and Seconded by Dennis Asti to fix Jerry Carbardi's sewer line. Roll Call Vote: Charles DeStephano-No, Richard Zeigler-No, Kenneth Polaski-No, Earl Park-Yes, Dennis Asti- Yes, James Reinsburrow-No, and Eric Poague-No. Motion denied.

MANAGER'S REPORT- The Monthly Construction meeting with the contractors for the Water Treatment Plant was held Tuesday, October 15, 2019. PADEP requires resampling and retesting of the waste stream for reapproval of the disposal of the sludge/grit at Advanced Disposal. A consulting Recreation Planner has been in contact and sent a letter with a request to take the informal launch by our Wastewater Pump Station and make it designated for public access. This would make it a sanctioned site and include the site in the Clarion River Water Trail Guide. Health Advocate is coordinating the Wellness Program and performing the on-site health screening for the MBS Member covered by one of our medical programs. The MBS Wellness Screenings are at no cost for the municipalities participating in the MBS Medical Program. Participation in the 2019 Wellness Screening is included as one of the factors that determine 2020 allocations to the Authority's Rate Mitigation Account. The PMAA Region Seven 2019 Fall Meeting was held on Thursday, October 10, 2019 at the Straub Brewery. The Rules and Regulation were handed out to the Board for them to look over and review before they are posted back on the Authority's website. USDA RUS under the mission area of the United States Department of Agriculture, Rural Development requires that an annual analysis be made on the operation of the Authority's facility and financial condition at the end of each fiscal year. The email that was sent to the Authority, included a year end letter with five forms attached that need filled out in addition to the other documents required in the letter. The Minimum Municipal Obligation for the Johnsonburg Municipal Authority Pension Plan for the plan Year 2019 is \$20,098.00. Grant applications are being excepted for the H2O PA Water Supply, Sanitary Sewer and Storm Water Projects Program. This program was established under the Act of July 9, 2008, Known as the H2O PA Act.

Motion made by Eric Poague and seconded by Richard Zeigler to apply for the H2O PA Act grant for Mary Street. Motion carried unanimously.

Motion made by Earl Park and seconded by James Reinsburrow to apply for the H2O PA Act grant for Wastewater Plant updates. Motion carried unanimously.

ENGINEER'S REPORT – Report in Packet

PROJECT ENGINEER'S REPORT- The Authority has issued the Notice to Proceed on September 11, 2019 for Contracts 1, 2 & 3; the general plant work, electrical plant work, and the water storage tank work respectively. The Notice to Proceed for the water line distribution work will be forthcoming. Currently Water Plant work is set to achieve final completion by July 21, 2021, and all improvements are set to achieve final completion by August 21, 2021. Contract #4 for the distribution work will have a 270-day construction period. Progress Meeting Number 1 was held on 10/15/2019.

1. Contract No. 1 Plant General Construction Update
 - a. On site meeting with conservation district
 - b. E&S Controls are in place
 - c. Site clearing and grubbing
 - d. Site demo for the plant area
 - e. Excavation of plant clearwell
 - f. Stone subbase for plant clearwell

SOLICITOR'S REPORT- None

FOREMAN'S REPORT – No comments made

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough- None
- f. Operations- None
- g. Union- None

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the September 17, 2019, Regular Meeting was approved as presented. Motion made by Charles DeStephano and seconded by James Reinsburrow; motion carried unanimously.

APPROVAL OF TREASURER'S REPORT-

Revenue Fund- Water & Sewer	\$ 328,435.20
Municipal Savings Account- Water	\$ 852,781.95
Municipal Savings Account- Sewer	\$ 46,390.28
Insured Money Funds	\$ 63,858.44
Payroll Fund	\$ 13,075.47
Certificate of Deposit-Sewer- CNB	\$ 25,690.53
Hunt Water Sales-CNB-Savings	\$ 23,142.52
Line of Credit- Checking	\$ 25,450.01

Motion made by Earl Park and seconded by Charles DeStephano to accept the Treasurer's report for September 30, 2019, as presented and placed on file for audit; motion carried unanimously.

APPROVAL OF BILLS-

Revenue Fund- Water	\$16,757.90
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A motion was made by Earl Park and seconded by Richard Zeigler to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer	\$15,801.70
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A motion was made by Earl Park and seconded by Richard Zeigler to approve the sewer bills. Motion carried unanimously.

Water Project- CO & A	\$400,565.36
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A motion was made by James Reinsburrow and seconded by Richard Zeigler to approve the Water Project-CO&A bills. Motion carried unanimously.

BUSINESS AFFAIRS –

It is recommended to (approve/not approve) the 2019 MMO. Motion made by Earl Park and seconded by James Reinsburrow to approve the 2019 MMO. Motion carried.

BOARD DISCUSSION- The Board was asked if M&M Construction could still clean out the Dam this fall or if it needed to be put out for bid again since they were unable to do it last spring. The Board answered no since they were awarded the bid.

COMMENTS FROM VISITORS- Larry Saline thanked the Board for listening to his concerns.

EXECUTIVE SESSION –None

ADJOURNMENT OF MEETING- Motion made by Dennis Asti and seconded by James Reinsburrow to adjourn the meeting at 7:44 PM. Motion carried unanimously.

Kenneth Polaski,
Secretary