

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY OCTOBER 20, 2020

The meeting was called to order at 6:05 P.M. by Chairman James Reinsburrow, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Charles DeStephano, Kenneth Polaski, Earl Park, James Reinsburrow, Dan Newell, Richard Brown, Dennis Asti, Josh Gunnett, Travis Long, and Kerri Shaffer. Richard Zeigler, Thomas J. Weaver, Travis Long, and Josh Gunnett on phone conference. D.J. Haupright excused.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the September 16, 2020 Regular Meeting was approved as presented. Motion made by Earl Park and seconded by Dennis Asti; motion carried unanimously.

EXECUTIVE SESSION- There was an executive session held at 5:00 PM to discuss personal. Executive session was adjourned at 5:57.

VISITORS- Al Maletto, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record Reporter).

VISITORS COMMENTS- None

MANAGER'S REPORT- Water Conservation Notice is still in effect until further notice. Direct Deposit is in effect. The open enrollment for the Municipal Benefits begins October 15, 2020. The 2019 Audit has been completed and distributed to the banks and board members. The Bids for Labs, chemicals, and restoration have been published in the papers. Lights were repaired in the Office building, Silver Creek and Power Run Maintenance building. JMA has been awarded \$9,584.00 for the Covid-19 Relief Grant.

Motion by Kenneth Polaski and seconded by Charles DeStephano to go to official monthly billing with a base usage of 5,000 gallons and every 1,000 gallons over the base usage of 5,000 gallons will be charged the bulk rate per 1,000 gallons. Motion carried unanimously.

ENGINEER'S REPORT – Rights-of-Way easements for the Waterline Extension Project are 75% complete and will be submitted to Solicitor Brown for review and processing. Permitting packages are awaiting correspondence receipts from environmental agencies. JHA continues to correspond closely with JMA and its solicitor regarding DEP and the comprehensive filter plant evaluations. The Filter 2 media sample needs collected, staff assistance to Bryan is necessary to complete task and get samples to Roberts Filter for Analysis. Continued monitoring of stream levels are paramount, and manager, staff and JHA have been reviewing and updating the drought contingency plan. Awaiting final report of findings from Roberts Filter. Manway gaskets have been received, and scheduling of clarifier cleanings should be addressed before water quality conditions change. Monthly reporting has been completed and September was complying status. DEP will still find issue about the lack of Combined Filter Effluent meter at Silver Creek. Statue correction ongoing.

PROJECT ENGINEER'S REPORT- Contract No. 1- Intake Building- Wet well area concrete work complete, finished concrete pours for the suspended slabs, complete on concrete work, and preparing for block work to enclose the structure. Flocculation Tank- Trusses and walls are on the building, the sheeting and tyvex are on the wall, installing chain drives and scrapers, and poured the concrete landings and piers for the entrances. Control Building- replaced damaged trusses and roofing from the utility pole collapse, painted the chemical area, poured equipment pads, and have run the chemical conduits. Site Work- Installed the stormwater inlet stormwater piping across Glenn Avenue, backfilled the flocculation tank, and backfilled the influent pump station. Contract No. 2- Installed duct banks to influent pump station and main power pole, installed the automatic transfer switch, beginning to work on the conduit in the influent pump station, panel boards and switch gear as they arrive on site, and began installation of underground duct banks. Contract No. 3- 3rd Avenue Tank- waiting on drought ending to begin to fill and test tank and stormwater ponds and stormwater piping complete. Silver Creek- site piping complete and

tested, waiting on tank materials for constructions. Contract No. 4- Contractor has completed the waterline work on West Center Street, completed the base asphalt on West Center Street, milling and overlay work pending on West Center Street, waterline work on Bergen Street continuing between Cobb Street and Spruce Street, and contractor is having difficulties getting materials to complete the traffic loop on Grant Street. Requisition No. 60 in the amount of \$1,523,444.48.

James Reinsburrow what is the tentative date to tie into the Water Street Pump House? No time is set yet. They will be starting the Silver Creek Pump Station and plan to put in the hot tap when they do that in a week or two. James Reinsburrow asked where the credit is for the approved change order for the hot tap and wants a line item with a credit. James Reinsburrow asked if the threads on the hydrant on the bottom of Blaine Avenue have been changed. Threads are being shipped.

SOLICITOR'S REPORT- None

FOREMAN'S REPORT – None

Motion made by Kenneth Polaski and seconded by Charles DeStephano to go to official monthly billing and reading with a base usage of 5,000 gallons and overages charged per 1,000 gallons of the 5,000-base usage. Motion carried unanimously.

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough- Talk about the land out Silver Creek.
- f. Operations- None
- g. Union- Tentative agreement to vote on.

APPROVAL OF TREASURER'S REPORT-

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|-------------------------------------|-----------------|
| Revenue Fund- Water & Sewer | \$ 265,955.94 |
| Municipal Savings Account- Water | \$ 1,030,140.35 |
| Municipal Savings Account- Sewer | \$ 76,564.60 |
| Insured Money Funds | \$ 64,153.66 |
| Payroll Fund | \$ 13,257.98 |
| Certificate of Deposit-Sewer- CNB | \$ 25,739.73 |
| Hunt Water Sales-CNB-Savings | \$ 23,245.23 |
| Line of Credit- Checking | \$ 25,406.01 |
| Line of Credit- Waterline Extension | \$12.00 |

Motion made by Earl Park and seconded by Dennis Asti, to accept the Treasurer's report for September 30, 2020, as presented and placed on file for audit; motion carried unanimously.

APPROVAL OF BILLS-

Revenue Fund- Water \$36,523.46

A motion was made by Earl Park and seconded by Kenneth Polaski to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer \$17,717.07

A motion was made by Earl Park and seconded by Kenneth Polaski, to approve the sewer bills. Motion carried unanimously.

COA \$20,393.88

A motion was made by Earl Park and seconded by Charles DeStephano to approve the COA bills. Motion carried unanimously.

Project Engineer \$29,860.00

A motion was made by Earl Park and seconded by Charles DeStephano to approve the Project Engineer bill. Motion carried unanimously.

Contact No. 1 Pay Application \$766,555.00

A motion was made by Earl Park and seconded by Charles DeStephano to approve the Contract No. 1 Pay Application bills. Motion carried unanimously.

Contract No. 2 Pay Application \$109,567.29

A motion was made by Earl Park and seconded by Charles DeStephano to approve the Contract No. 2 Pay Application bills. Motion carried unanimously.

Contract No. 3 Pay Application \$222,085.78

A motion was made by Earl Park and seconded by Charles DeStephano to approve the Contract No. 3 Pay Application bills. Motion carried unanimously.

Contract No. 4 Pay Application \$374,982.53

A motion was made by Earl Park and seconded by Charles DeStephano to approve the Contract No. 4 Pay Application bills. Motion carried unanimously.

Waterline Extension Project \$14,155.64

A motion was made by Earl Park and seconded by Charles DeStephano to approve the Waterline Extension Project bills. Motion carried unanimously.

BUSINESS AFFAIRS – Motion made by Earl Park and Seconded by Charles DeStephano Ratify the collective Bargaining Agreement between The Johnsonburg Municipal Authority and The United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union provided that the following clarification is made under Article 23- “If the Chief Operator already received the \$200.00 raise then he shall not receive it again.” Roll Call Vote: Charles DeStephano-yes, Earl Park- yes, Kenneth Polaski-yes, Richard Zeigler-yes, Thomas J. Weaver-yes, Dennis Asti-abstained, and James Reinsburrow-yes.

BOARD DISCUSSION- Dan Newell stated Covid-19 Policies are in place.

COMMENTS FROM VISITORS- None

EXECUTIVE SESSION- Motion made by Dennis Asti and seconded by Earl Park to enter executive session at 6:32 PM. Motion carried unanimously. Motion made by Earl Park and seconded by Charles DeStephano to exit executive session and reenter the regular meeting at 7:56 PM with no decisions mad. Motion carried unanimously.

Motion made by Charles DeStephano and seconded by Thomas J. Weaver to bond in addition to the Treasurer Richard Zeigler, Dan Newell-General Manager, Kerri Shaffer-Office Administrator, and Erica Zimmerman- Administrative Assistant with an estimated cost of \$1,000.00. Motion carried unanimously.

ADJOURMENT OF MEETING- Motion made by Dennis Asti and seconded by Richard Zeigler to adjourn the meeting at 8:15 PM. Motion carried unanimously.

Kenneth Polaski,
Secretary
KLS