

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**TUESDAY SEPTEMBER 16, 2020**

The meeting was called to order at 5:59 P.M. by Chairman James Reinsburrow, followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were Charles DeStephano, Kenneth Polaski, Richard Zeigler, Earl Park, James Reinsburrow, Dan Newell, Richard Brown, Dennis Asti, Thomas J. Weaver, Josh Gunnett, Travis Long, Kerri Shaffer, and Erica Hoffman, and Douglas Haupright

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING**- The minutes of the August 18, 2020 Regular Meeting was approved as presented. Motion made by Earl Park and seconded by Ken Polaski; motion carried unanimously.

**EXECUTIVE SESSION**- Executive session requested by Dan Newell. Motion made by Earl Park and seconded by Charles DeStephano to enter executive session at 6:01 PM to discuss personnel. motion carried unanimously. Motion made by Richard Zeigler and seconded by Earl Park to exit executive session at 6:41 P.M. Motion made by Richard Zeigler and seconded by Charles DeStephano to reenter regular session at 6:42 PM. Motion carried unanimously.

**VISITORS**- Al Maletto, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record Reporter).

**VISITORS COMMENTS**- None

**MANAGER'S REPORT**- JMA continues to read meters monthly to assist in more accurate readings for customers. Monthly readings will also help find leaks. JMA applied for a Covid-19 grant. Water Conservation Notice is still in effect and will be in effect indefinitely.

**ENGINEER'S REPORT** – JHA continues to work with JMA Manager, Todd Mace of PESI and the JMA staff to address various items and training. Andre Razeek of Roberts Filter was on site to conduct filter evaluations, repairs, and training. Both filter backwash clarifiers were cleaned and found to be workable, scum was removed from top of filters with 2-inches of new anthracite media added. Turbidimeter's were found to be in the wrong location per Roberts's and have been relocated. Controls have been reactivated and enabling much more assurance of water quality. Shutdowns are in place; filter media sampler were collected for analysis as per DEP request. Final report of findings to come from Roberts. A combined filter effluent turbidimeter has been ordered and is being prepared for installation. All reports were submitted in accordance and on time for August 2020. Powers Run Dam had recent regulatory violations associated with the dam maintenance and this resulted in the need to address DEP permit issues. Since the water system is proposed for decommissioning in 2021, it was best addressed with DEP to proceed with the processing of a Dam Breach permit, with dates after plant decommissioning.

**PROJECT ENGINEER'S REPORT**- Contract No. 1- flocculation tank wall pours are completed, excavation of the Intake Pump Station continues, backfilling and grading of the site continues, and a revised change order for over excavation has been received. The revised amount is \$26,384.28 with an additional 5 days for the over excavation and structural backfill. Contract No. 2- Installing panel boards and switch gear as the arrive on site and began installation of underground duct banks. Contract No. 3- Third Avenue is complete, Working on Silver Creek Tank Site, Contractor is still on schedule to complete project on time however behind on substantial completion with third Ave. Tank. Contract No. 3 will require an additional time extension with no additional costs because of shipping delays due to COVID 19 and water line testing issues outside of the Contractor's Control. The total number of days requested is an additional 35 day. New Substantial would be September 20, 2020 and new Final would be November 19, 2020. Contract No. 4- Has been working two crews, working on West Center Street due to Contract No. 1 still needing a crane pad at the Bergen Street tie in location, completed the water line work on Erie Avenue and would to know if the service laterals should be installed to the houses on Erie Avenue. Existing connections re made by a 1" which runs close to the stream with a shutoff valve buried under a pool. Due to the condition of the existing service line it

would be recommended to replace the water service lines in entirety since the existing service is at the rear of the homes. Written permission will need obtained from the homeowners. To avoid boil water notices and additional testing, a 10" tapping tee with valve and 10" insertion valve has been proposed on the 10" water line at the Water Street Pump House. The additional cost for Contract #4 to provide this work with Mealy Excavating as the subcontractor would be \$23,611.64.

Motion made by Earl Park and seconded by Richard Zeigler to approve Contract No. 1 Change Order in the amount of \$16,384.28 with an additional five days for the over excavation and structural backfill. Motion carried unanimously.

Motion made by Richard Zeigler and Earl Park to approve the thirty-five additional days at no cost the Johnsonburg Municipal Authority. Motion carried Unanimously.

Motion made by Earl Park and seconded by Richard Zeigler to approve Contract No. 4 to put in a 10" tapping tee with valve and a 10" insertion valve at the Water Street Pump House in the amount of \$23,611.64. Motion carried unanimously.

**SOLICITOR'S REPORT**- None

**FOREMAN'S REPORT** – None

**COMMITTEE REPORTS** –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough-
- f. Operations- None
- g. Union- Received a tentative agreement

**APPROVAL OF 2021 MINIMUM MUNICIPAL OBLIGATION (MMO) WORKSHEET**-It is recommended that the MMO for 2021 be approved. Motion made by Earl Park and seconded by Charles DeStephano to approve the 2021 MMO. Motion carried unanimously.

**APPROVAL OF TREASURER'S REPORT**-

Revenue Fund- Water & Sewer	\$ 277,516.04
Municipal Savings Account- Water	\$ 1,029,929.30
Municipal Savings Account- Sewer	\$ 76,548.91
Insured Money Funds	\$ 64,148.40
Payroll Fund	\$ 12,726.77
Certificate of Deposit-Sewer- CNB	\$ 25,767.75
Hunt Water Sales-CNB-Savings	\$ 23,243.38
Line of Credit- Checking	\$ 25,406.01
Line of Credit- Waterline Extension	\$12.00

Motion made by Dennis Asti and seconded by Thomas J. Weaver, to accept the Treasurer's report for August 31, 2020, as presented and placed on file for audit; motion carried unanimously.

**APPROVAL OF BILLS-**

Revenue Fund- Water \$51,425.06

A motion was made by Richard Zeigler and seconded by Charles DeStephano to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer \$3,792.66

A motion was made by Earl Park and seconded by Richard Zeigler, to approve the sewer bills. Motion carried unanimously.

COA \$19,003.09

A motion was made by Earl Park and seconded by Thomas J. Weaver to approve the COA bills. Motion carried unanimously.

Project Engineer \$21,640.00

A motion was made by Earl Park and seconded by Thomas J. Weaver to approve the Project Engineer bill. Motion carried unanimously.

Contact No. 1 Pay Application \$387,030.00

A motion was made by Earl Park and seconded by Thomas J. Weaver to approve the Contract No. 1 Pay Application bills. Motion carried unanimously.

Contact No. 2 Pay Application \$73,589.46

A motion was made by Earl Park and seconded by Thomas J. Weaver to approve the Contract No. 2 Pay Application bills. Motion carried unanimously.

Contact No. 3 Pay Application \$296,138.75

A motion was made by Earl Park and seconded by Thomas J. Weaver to approve the Contract No. 3 Pay Application bills. Motion carried unanimously.

Contact No. 4 Pay Application \$174,083.46

A motion was made by Earl Park and seconded by Thomas J. Weaver to approve the Contract No. 4 Pay Application bills. Motion carried unanimously.

Waterline Extension Project \$5,670.51

A motion was made by Earl Park and seconded by Charles DeStephano to approve the Waterline Extension Project bills. Motion carried unanimously.

**BUSINESS AFFAIRS** – None

**BOARD DISCUSSION-** Charles DeStephano questioned what The Authority will do with the land the Authority leases to homeowners on Powers Avenue. James Reinsburrow told Dan to put out bids for chemicals and laboratories.

**COMMENTS FROM VISITORS-** None

**EXECUTIVE SESSION-** None

**ADJOURNMENT OF MEETING-** Motion made by Richard Zeigler and seconded by Dennis Asti to adjourn the meeting at 7:44 PM. Motion carried unanimously.

Kenneth Polaski,  
Secretary  
KLS