

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY September 17, 2019

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Eric Poague, James Reinsburrow, Earl Park, Charles DeStephano, Dennis Asti, Kenneth Polaski, Richard Brown, Lisa Sorg, Kerri Shaffer, Travis Long and Josh Gunnett, Doug J. Haupright, and Erica Hoffman. Richard Zeigler excused.

Eric Poague addressed the Board and Guest about an article that was printed in the Ridgway Record on the Groundbreaking Ceremony misquoting him. He stated that he contacted the Ridgway Record about the incident and a retraction was printed the next day.

EXECUTIVE SESSION- Earl Park requested an executive session. Motion made by Earl Park and seconded by Dennis Asti to enter executive session at 6:01 P.M. to discuss personnel. Motion carried unanimously Richard Zeigler excused.

Motion made by Earl Park and seconded by James Reinsburrow to enter regular session at 6:22 P.M. with no decisions made. Motion carried unanimously. Richard Zeigler excused.

VISITORS- Al Maletto, T.J. Weaver, Jerry Carbardi, Delmar Murphy, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record Reporter).

VISITORS COMMENTS- Mr. Weaver addressed the Board about Kroff Chemicals taking off the freight charges and quoted new prices for the chemicals. Mr. Weaver also stated the previous freight charges will be reimbursed to the Authority.

Motion made by Earl Park and seconded by James Reinsburrow for bids to go out for Chemicals for the 2020 Calendar year due by November meeting to be voted on in the December 2019 meeting. Motion carried unanimously. Richard Zeigler excused.

Jerry Carbardi questioned the Board about his sewer line being repaired. The Board stated DJ and Lisa would be up to look at the property to discuss if any action will be taken.

MANAGER'S REPORT- MBS 2020 Annual Renewal Meeting is in Dubois on September 26, 2019. This is an introduction to the newly automated renewal process and plan elections using the new Employer Portal. Updates for the 2020 will also be discussed along with strategies for managing health care costs. Pre-Construction meeting with USDA and the contractors for the WTP was Wednesday, September 11, 2019, along with the groundbreaking ceremony. This past month it cost \$2,000 to replace one valve for the water hammer solenoid in the fine band screen, \$600 for the VFD unit in the dewatering drive and, \$6,000 to replace a flow meter at the Wastewater Treatment Plant. Missions had a signal go bad therefore, a backup system is being installed for \$4,500 to avoid DEP violations. The Authority has received a violation letter from DEP for the following: 1. Not staffed continuously while the plant is operating 2. Is not equipped with alarm and shutdown capabilities that meet the requirements. The new excavator the Authority purchased has been delivered. One employee has started and the other will start September 23, 2019. HAA5 sampling is still in progress but the mailing has been completed. Paperwork for the Tax Claim has been submitted.

ENGINEER'S REPORT – JHA has maintained correspondence with GD& F over the course of the last month with regard to the onset of the Notice to Proceed for Contract 1-3 and Contract No. 4 Notice to Proceed will be forthcoming. The Pilot Study with AOP/Scinor has commenced and is performing perfectly. AOP is handling sampling and equipment operations and maintenance, with JMA staff conducting daily review and routine in-house testing. JHA was authorized to proceed with design

and ad permitting of the waterline extension and looping project at the August meeting. Baseline data has been generated, utility coordination underway, environmental due diligence initiated, and design procession. Toxic Reduction Evaluation for Thallium at Silver Creek is being composed, in accordance to the directive to the DEP. Filter Bed Evaluation Plan per DEP requirements will be composed. September 9, 2019, NOV with the Safe Drinking Water Act has been reviewed and options evaluated for basic compliance, consisting of simplified Supervisory Control and Data Acquisition (SCADA) system to monitor, report and alarm staff in advance of an exceedance to reconcile the staffing issues. Estimated cost \$10,000, via either ICEA Solutions or RAFA Systems, of which were equal cost but difference configurations of equipment. Further discussion and consideration to be had, and correspondence with DEP necessary before investing funds if DEP will not recognize this as a compliance measure.

PROJECT ENGINEER'S REPORT- USDA requested and approval letter for the GD&F Construction Manager – Robert Lechnew. Contract No. 4 REBID went to Continental Construction and the NOIA has been sent. NOIA concurrence from USDA was received on August 27, 2019. The NOIA and contract forms were sent to Continental on August 30, 2019. Documents received from Continental on September 11, 2019. Project is currently under construction. Groundbreaking ceremony was held September 11, 2019. Pre-Construction Meeting for Contracts 1-4 was held on September 11, 2019. The Notice to Proceed was issued for Contracts 1-3. Contract No. 1 Plant General Construction: Start date is September 11, 2019, Current Substantial Completion Date is March 4, 2021 and Current Final Completion Date is June 2, 2021. Contract No. 2 Plant Electrical Construction: Start date is September 11, 2019, Current Substantial Completion Date is March 4, 2021, and Current Final Completion date is June 2, 2021. Contract No. 3 Tank Construction: Start date is September 11, 2019, Current Substantial completion date is February 8, 2020, Current Final Completion date is April 8, 2020, but due to the tank work not being a necessity until after the plant and waterline work are complete, the Board may want to consider allowing for winter stoppage time for the tank contractor. This would still meet the overall COA schedule. Contract No. 4 Water line Construction: The Start date, Current Substantial Completion date, and Current Final Completion date are all to be determined. Due to the nature of the waterline work and the short contract time frame, the Board may want to consider holding off on issuing the Notice to Proceed. This will allow for a better overall product and eliminate water interruptions for the line work over the winter and still meet the overall COA schedule. Modified CO&A dates are as follows: Complete Water Plant will be July 21, 2021 and Complete All Improvements will be August 21, 2021. Requisition #47 to USDA in the amount of \$3,634.20. James Reinsburrow asked if the Contractor is responsible for getting electric to the pump stations. Josh confirmed the Contractor is responsible for getting electric to the pump stations.

SOLICITOR'S REPORT- None

FOREMAN'S REPORT – No comments made

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough- None
- f. Operations- None
- g. Union- None

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the August 20, 2019, Regular Meeting was approved as presented. Motion made by Kenneth Polaski and seconded by Charles DeStephano; motion carried unanimously. Richard Zeigler excused.

APPROVAL OF TREASURER’S REPORT-

Revenue Fund- Water & Sewer	\$ 380,789.59
Municipal Savings Account- Water	\$ 821,744.98
Municipal Savings Account- Sewer	\$ 41,371.57
Insured Money Funds	\$ 63,800.37
Payroll Fund	\$ 12,684.83
Certificate of Deposit-Sewer- CNB	\$ 25,690.53
Hunt Water Sales-CNB-Savings	\$ 23,130.72
Line of Credit- Checking	\$ 25,450.01

Motion made by Earl Park and seconded by Dennis Asti to accept the Treasurer’s report for August 31, 2019, as presented and placed on file for audit; motion carried unanimously. Richard Zeigler excused.

Mr. Park suggested looking for higher interest rates for some of the accounts.

APPROVAL OF BILLS-

Revenue Fund- Water \$29,362.19

A motion was made by Dennis Asti and seconded by James Reinsburrow to approve the water bills. Motion carried unanimously. Richard Zeigler excused.

Revenue Fund- Sewer \$8,879.78

A motion was made by James Reinsburrow and seconded by Dennis Asti to approve the sewer bills. Motion carried unanimously. Richard Zeigler excused.

Water Project- CO & A \$11043.27

A motion was made by Dennis Asti and seconded by Kenneth Polaski to approve the Water Project-CO&A bills. Motion carried unanimously. Richard Zeigler excused.

BUSINESS AFFAIRS –

It is recommended to (approve/not approve) moving forward with _____, for interim financing, for the water loop project. Motion made by James Reinsburrow and seconded by Charles DeStephano to approve moving forward with CNB for interim financing for the water loop project. Motion carried. Earl Park Opposed and Richard Zeigler Excused.

BOARD DISCUSSION- James Reinsburrow asked, with the Borough getting ready to pave Harrison Avenue, what are the Authorities plans with the water and sewer lines? It was stated that the water line will be moved before paving Harrison Avenue.

COMMENTS FROM VISITORS- None

EXECUTIVE SESSION –None

ADJOURNMENT OF MEETING- Motion made by James Reinsburrow and seconded by Charles DeStephano to adjourn the meeting at 7:42PM. Motion carried unanimously.

Kenneth Polaski,
Secretary