**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, February 12, 2025**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – Jack Fowler, TJ Weaver via ZOOM, Earl Park, Paul Villella, Tony King

Duane Duffy – excused, Eric Poague – excused

Also present: Bryon Gregori, Tracey Brown, Solicitor Brown via ZOOM, Travis Long of JHA via ZOOM

**VISITORS** – Tracy Crowe from the Ridgway Record

**APPROVAL OF AGENDA** - A motion was made by Earl Park and seconded by Tony King to approve the agenda (carried).

**VISITOR COMMENTS (on agenda related items)** – None

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETING** – A motion was made by Earl Park and seconded by Paul Villella to approve the minutes from the January 8, 2025 Regular Meeting (carried).

**MANAGER’S REPORT** – Copy attached

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

* A motion was made by TJ Weaver and seconded by Earl Park to have Solicitor Brown send a letter to ELCON stating that the last RTU of the sewer plant upgrade must be complete by the end of the month, and that the operating license that was applied for by ELCON be transferred to JMA at project completion (carried).

**ENGINEER’S REPORT** – Copy attached

**SOLICITOR’S REPORT** – None

**COMMITTEE REPORTS** –

1. Administrative – none
2. Operations - none
3. Finance – none
4. Fire Department – none
5. Hiring - none
6. Johnsonburg Borough – none
7. Grants – none

**TREASURER’S REPORT** – A motion was made by Earl Park and seconded by Paul Villella to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – A motion was made by Earl Park and seconded by Paul Villella to approve the bills for payment in the amount of $ 148,980.02 (carried).

**Bank Balances as of: January 31, 2025**

**Northwest**

Payroll - $ 147,241.21

Water Pennvest - $ 510.67

Sewer Pennvest - $ 37,865.12

Operating Checking - $ 310,052.92

Sewer Savings - $ 52,578.72

Water Savings - $ 75,806.00

**CNB**

Savings Acct. - $ 3,882.25

Water Project Checking (COA) - $ 96,286.63

Sewer Checking - $ 42,977.97

Waterline Extension - $ 14.00

**PLGIT**

General Fund - $ 697,170.17

Sewer General Fund - $ 92,730.99

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - $ 1,792.28

CNB Draw Loan (WWTP Upgrade) - $ 3,459.20

Pennvest (Sewer)- $ 8,580.54

Pennvest (Sewer)- $ 11,718.30

**OLD BUSINESS**

* The Finance Committee will meet regarding the need to implement an investment policy for JMA. They will come to the March meeting with a recommendation on the policy and opening an additional PLGIT account.

**NEW BUSINESS**

* A motion was made by Tony King and seconded by Earl Park to nominate TJ Weaver as Vice-Chairman (carried, TJ Weaver abstained).
* A motion was made by Earl Park and seconded by Paul Villella to have Dan Newell removed and Tracey Brown added as the QuickBooks Administrator for JMA (carried).
* A motion was made by Earl Park and seconded by Paul Villella to approve the JHA Additional Work Authorization on the Rt. 219 Waterline Ext. (carried).
* A motion was made by Earl Park and seconded by Paul Villella to have the JMA crew continue to add grease dissolver to the sewer issue behind the Community Building. Travis Long at JHA will apply for a grant to cover the cost of properly grading and replacing the sewer line (carried).

**COMMENTS FROM VISITORS –** None

**EXECUTIVE SESSION –** None

**ADJOURNMENT OF MEETING**- A motion was made by Earl Park and seconded by Tony King to adjourn the meeting at 5:10 p.m. (carried).

Jack Fowler, Chairperson

TLB