



**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING AGENDA**  
**Wednesday, April 8, 2026**  
**4:00 PM**

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
- ROLL CALL
- APPROVAL OF AGENDA
- VISITORS COMMENTS on agenda items (2-minute limit)
- EXECUTIVE SESSION (if needed): Discussion is limited to Personnel, Litigation, Property, etc.
- APPROVAL OF MINUTES FROM THE March 11, 2026 REGULAR MEETING
- Manager's Report
- Water Operator's Report
- Sewer Operator's Report
- Engineer's Report
- Solicitor's Report
- Committee Reports:
  - a. Administrative
  - b. Operations
  - c. Finance
  - d. Fire Department
  - e. Hiring
  - f. Johnsonburg Borough
  - g. Grants
- APPROVAL OF TREASURER'S REPORT
- APPROVAL OF BILLS FOR PAYMENT
- OLD BUSINESS
  - Approve Waterline Extension Pay Request(s)
  - Update Rules & Regulations
  - Courtesy credit on accounts
  - Powers Avenue leases
- NEW BUSINESS
  - New truck purchase
  - Approve the sale of the equipment listed on Municibid
  - USDA Assurance Agreement
  - Approve amendment to employee handbook
- BOARD DISCUSSION
- COMMENTS FROM VISITORS
- EXECUTIVE SESSION (If needed)
- ADJOURN

**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, March 11, 2026**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**PRESENT** – Jack Fowler, TJ Weaver via ZOOM, Earl Park, Duane Duffy, Paul Villella, Eric Poague

Tony King - excused

Also present: Brian Buesink, Corey McCabe, Bryon Gregori, Tracey Brown, Solicitor Brown, Travis Long of JHA via ZOOM

**VISITORS** – Kylie Maland, Doug Martonik from the Ridgway Record

**APPROVAL OF AGENDA** - A motion was made by Earl Park and seconded by Eric Poague to approve the agenda (carried).

**COMMENTS FROM VISITORS** – Kylie Maland asked for river access for a clean-up day to be held in the future

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETING** – A motion was made by Eric Poague and seconded by Earl Park to approve the minutes from the February 11, 2026 Regular Meeting (carried).

**MANAGER'S REPORT** – Copy attached

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

**ENGINEER'S REPORT** – Copy attached

**SOLICITOR'S REPORT** – None

**COMMITTEE REPORTS** –

- A. Administrative – none
- B. Operations – none
- C. Finance – none
- D. Fire Department – none
- E. Hiring – none
- F. Johnsonburg Borough – none
- G. Grants – none

**TREASURER'S REPORT** – A motion was made by Eric Poague and seconded by Earl Park to approve the Treasurer's report as presented (carried).

**BILLS FOR PAYMENT** – A motion was made by Earl Park and seconded by Eric Poague to approve the bills for payment in the amount of \$ 87,927.21 (carried).

**Bank Balances as of: February 28, 2026**

**Northwest**

Payroll - \$ 163,938.90

Water Pennvest - \$ 510.67

Sewer Pennvest - \$ 17,576.15

Operating Checking - \$ 552,662.01

Sewer Savings - \$ 52,607.01

Water Savings - \$ 56,628.81

**CNB**

Savings Acct. - \$ 15,074.13

Water Project Checking (COA) - \$ 40,829.93

Sewer Checking - \$ 10,928.37

Waterline Extension - \$ 14.00

**PLGIT**

General Fund - \$ 729,574.61

Sewer General Fund - \$ 97,041.13

Water General Fund - \$ 103,633.19

**Debt Payments**

CNB Draw Loan (WWTP Upgrade) - \$ 3,459.20

Pennvest (Sewer)- \$ 8,580.54

Pennvest (Sewer)- \$ 11,718.30

**OLD BUSINESS**

- A motion was made by Earl Park and seconded by Duane Duffy to approve PennVest Pay Request #10 in the amount of \$ 1,215.00 (carried)
- Brian Buesink informed the Board that the promissory note and first payment for the sewer treatment plant upgrade was received from Jones Township Municipal Authority that day
- A motion was made by Eric Poague and seconded by Earl Park to table the Update of the Rules & Regulations (carried)
- A motion was made by Earl Park and seconded by Eric Poague to table the Courtesy Credit on accounts (carried)
- A motion was made by Eric Poague and seconded by Earl Park to have Solicitor Brown compose a follow-up letter to be sent to the Powers Ave. residents who have not returned their lease agreements (carried)

**NEW BUSINESS** - None

**BOARD DISCUSSION** – Duane Duffy asked when the second-floor door near the fire escape will be painted. Earl Park said that the Board should consider re-implementing the “Let Water Run” list after this cold winter. Jack Fowler said he did some research on frozen water lines. He learned that we can put a timer on water lines to have them flush frequently to prevent freezing. Corey McCabe suggested that we put a water meter on the south end of the new Route 219 waterline extension to make it easier to determine if there are leaks in the future. Travis Long reminded the Board that PRWA will assist with town-wide leak detection at no cost. The items that needed to be listed on Municibid have been listed.

**COMMENTS FROM VISITORS** – None

**EXECUTIVE SESSION** – None

**ADJOURNMENT OF MEETING**- A motion was made by Eric Poague and seconded by Duane Duffy to adjourn the meeting at 5:28 p.m. (carried).

Jack Fowler, Chairperson  
TLB

MARCH/APRIL 2026

MANAGER'S REPORT

1. WTP and WWTP operations going well.
2. All daily and monthly sampling completed at the WTP and WWTP.
3. Corresponded with JHA and Jan on WTP operations as needed.
4. Level sensor ordered for the WTP.
5. Continued LT-2 testing per DEP at the WTP.
6. Pressed sludge at the WWTP.
7. Installed new tie-rod ends on Kubota.
8. Sludge testing completed and forms submitted for WWTP.
9. Cleaning sedimentation basins at WTP. Found broken chain on sludge collection mechanism.
10. VFD installed for blower at the WWTP.
11. 3 employees to attended PRWA conference.
12. 4 items placed on Municibid, and bidding is going well.
13. Plow control box wiring harness removed from dump truck.
14. JTMA promissory note was signed and notarized.
15. Received first payment from JTMA.
16. Received new thawing machine.
17. 4<sup>th</sup> Avenue resident repaired a service leak.
18. Repaired curb box on 5<sup>th</sup> Avenue.
19. Gas meter set at Silver Creek Pump Station for the generator.
20. 1 street opening permits completed.
21. Waterline extension work on Rose and Grove Street started on March 18.
22. Completed new waterline on Rose and Grove Street.
23. Completed waterline tie-in on Rose Street.
24. Completed waterline tie-in on Grove Street.
25. New water service installed for the bus garage at the elementary school.
26. Corresponded with JHA on waterline extension.
27. Attended waterline extension progress meeting.
28. Signed Pennvest payment request for waterline extension.
29. Restoration completed at leak sites around system.
30. Continued additional sample testing per DEP at WWTP.
31. Corresponded with Rick Brown.
32. Property lease reminder letter was sent to residents on Powers Avenue.
33. Completed leak detection on 4th Avenue and Silver Creek Road.
34. Cleaned Powers Avenue shop.
35. Clean up work on going in old Powers Avenue water plant.
36. Cleaned all equipment.
37. Attended Borough meeting.
38. PA 1 calls marked, work orders completed, read meters, shut-offs and return to service, distribution maintenance ongoing, meter replacement ongoing.
39. Corresponded with White Oak Lab regarding sample testing.

Water Report  
For March 2026

**Water Treatment Plant**

1. Completed MCIP on filters 1 and 2 weekly
2. Full CIP's done on both filter racks
3. Monthly samples submitted to lab
4. Monthly reporting submitted to JHA
5. Monitored plant operations
6. Chemicals ordered and added as needed
7. Working with Kathleen from JHA on plant optimization goals
8. Working with Jan C. concerning main computer issues at the plant
9. Zach and Bryon helped with Distribution projects
10. Quarterly method 334 done on all hand-held chlorine analyzers
11. Matt Vaughn in to reset scrapper motors and sed basin breakers
12. JMA crew rerailed the scrapper chain on the east basin and cleaned
13. Cleaned the west basin

Upcoming projects

Ongoing daily operations

## March Sewer Report

3-1-26-Dalton came in Scada system down on computer. Mike called Tony from Elcon to reset it, Power dip?

3-2-26-Called Elcon about problem with blower rotation. He had to change rotation language on computer.

3-3-26-Elco into replace hard drive for Ras pump #1 and install fan heater also. Replaced battery at Vennor's Island pump station.

3-4-26-Corey, Bryon & Dalton put new teeth on mini excavator.

3-5-26-Corey & Mike changed water meter at 140 Fairview Avenue. Corey & Mike disabled old sewer line and demo top to original driveway.

3-6-26-Elco back in to diagnose problem on RAS 3, need new hard drive.

3-9-26-Replaced all filters on bubbler system in pump station.

3-11-26-Corey & Bryon replaced tie rod ends on Kabota.

3-17-26-Corey & Mike help clean and fix sedimentation basin.

3-18-26-Corey, Mike & Dalton found clean out on Rose Street. JHA went over mapping with Kathleen.

3-19-26-Corey & Mike repaired water line to fine band screen and auger compactor.

3-20-26-Corey help clean sedimentation basin that is broken up a lot, drain was partial closed so it would not drain properly.

3-25-26-Mike fixed Kabota door again.

3-26-26-Heritage Environmental was in to do yearly maintenance on our CL-17

3-30-26-Dalton, Corey & Mike pulled pump at Vennor's Island to check electrical line and hoses, won't stop running.

3-31-26-Ben Lonic from Elcon finally got alarm system straightened out for call outs.



MONTROSE OFFICE  
 466 South Main Street  
 Montrose, PA 18801  
 (570) 278-3100  
 fax (570) 278-3114

JOHNSONBURG MUNICIPAL AUTHORITY (2018-479)  
 ENGINEERS REPORT  
 APRIL 8, 2026

**SR-219 EXTENSION CAPITAL IMPROVEMENTS PROJECTS (WATER DISTRIBUTION SYSTEM EXTENSIONS AND REPLACEMENTS) – PLANNED PENNVEST FUNDED:**

- Funding: PennVEST awarded with \$5,586,470 (non-repayable loan)
  - Settlement **Completed**

- Tentative Schedules:

<u>Settlement Call #1</u>	<u>Thursday 8/29/2024 10:00 AM</u>	<b><u>COMPLETED</u></b>
<b><u>Advertise for Bids</u></b>	<b><u>Thursday 9/5/2024</u></b>	<b><u>COMPLETED</u></b>
<u>Pre-bid (optional)</u>	<u>Monday 9/12/2024 at 10:00 AM</u>	<b><u>COMPLETED</u></b>
<b><u>Bid Deadline/ Bid Opening</u></b>	<b><u>10/07/2024 at 4:00 PM</u></b>	<b><u>COMPLETED</u></b>
<u>Issue Bid Tabulation &amp; Recommendation</u>	<u>10/09/2024</u>	<b><u>COMPLETED</u></b>
<u>Issue Notice of Award</u>	<u>10/23/2024</u>	<b><u>COMPLETED</u></b>
<u>PennVEST Settlement</u>	<u>4/28/2025</u>	<b><u>COMPLETED</u></b>
<u>Issue Notice to Proceed</u>	<u>4/29/2025</u>	<b><u>COMPLETED</u></b>
<b><u>Construction Kickoff</u></b>	<b><u>6/24/2025</u></b>	<b><u>COMPLETED</u></b>
<b><u>Construction Start</u></b>	<b><u>6/10/25 (confirmed)</u></b>	<b><u>INITIATED</u></b>
<b><u>Substantial Completion</u></b>	<b><u>8/2/2026 (to be amended per winter shut down)</u></b>	<b><u>280 days</u></b>
<b><u>Final Completion</u></b>	<b><u>9/16/2026 (to be amended per winter shut down)</u></b>	<b><u>325 days</u></b>

- Other future projects to monitor funding opportunities
  - Lead Line Replacement – Lead Service Line Inventory completed. Monitoring funding opportunities and any regulation updates from DEP. **Any information collected by JMA staff on service line conditions documented during water system improvements conducted as part of the SR 219 project shall be provided to JHA for update to the Lead Service Line Inventory Files.**
  - JHA and JMA are monitoring all sources of funding for any lead line inventory and will pursue them accordingly to JMA directive. PennVEST does have a program that is very high grant dollars for lead line replacement. **To be determined.**



Summary of work completed on SR 219 Extension

**UPDATE:**

- C&R returned and commenced construction on or around the week of 3/16/2026, JHA inspector has been on site.
- Progress meetings will resumed on 3/18 at 11:00 AM
- Spruce Street Extension – Need to discuss further with the board, pending survey review of ownership of the area (i.e. paper alley, etc.)

<p><b><u>Phase A SR 219 Remaining:</u></b></p> <ul style="list-style-type: none"> <li>• School: Service connection to bus garage pending. Borough, school, and bus garage have been notified. C&amp;R will work with the school and bus garage to provide a curb stop toward the bus garage to the 12-inch main. All utilities need to be marked.</li> <li>• Restoration – sunken areas, vegetation etc.</li> <li>• <b>UPDATE: Kathleen meet with Muccio and his contractor at the bus garage 3/18 at 9:00 am to reiterate what the plan is for the bus garage. C&amp;R will install a ¾” tap off the 12-inch main adjacent to the bus garage parking lot.</b></li> </ul>
<p><b><u>Phase B Remaining:</u></b></p> <ul style="list-style-type: none"> <li>• Restoration</li> </ul>
<p><b><u>Phase C Rose and Grove Street</u></b></p> <p>Work has begun on Rose and Grove. Change order for the road cut permits for the Borough has been processed.</p>
<p><b><u>UPDATE: Winter shutdown requested to be effective on or about November 10<sup>th</sup>, with anticipated return to work about March 16 or 23rd, 2026.</u></b></p> <p><u>Start date: 06/10/2025</u></p> <p><u>Contract Days: 280 days to substantial completion, 325 days to final completion.</u></p> <p><u>Pause clock 11/10/2025 -&gt; 153-days elapsed, 125 days remaining to substantial completion and 140 days remaining to final completion.</u></p>

**WATER**

- 2<sup>nd</sup> round of LT2 sampling plan approved by PADEP. Sampling began August 5<sup>th</sup>. Data continues to show Bin Classification of 1, the lowest level treatment required. Monitoring and tabulation remains ongoing.
- JHA has been in correspondence with staff and manager on operational issues, monitoring compliance and system optimization.
- Recommendation for system maintenance
  - JHA recommends continued efforts to utilize JMA leak detection equipment and sweep the system for leak detection is encouraged.
- The sedimentation basin insulating covers have been ordered, a PO was obtained from JMA staff, will update on ETA. **STATUS PENDING**



- JHA staff meeting with JMA operations staff on 4/2/2026 to review valving at the Third Ave tank site, operated valves to determine function, and drain location, and inspection of the overflow pipe on the original tank.
- JHA is still awaiting quotes from vendors for metering as discussed for placement on the new SR 219 waterline and then can be used for budget purposes to consider District Metering Areas within the service area. **STATUS PENDING**

**GRANT PROJECTS**

- JHA staff also initiated the well development siting. Hydrogeologist will begin a fracture trace analysis and provide recommendations on well location, prepare pre-drill plan, sanitary survey. JHA, JMA and solicitor Brown will then work together to coordinate with Land Vest for site access permissions, easement, etc.
- JHA will have survey staff in Johnsonburg mid-week of 4/6/2026 to perform survey on West Center Street waterline replacement

**WASTEWATER:**

- JHA continues routine correspondence with JMA, and its operation staff.
- JHA continues to provide NPDES reporting oversight and guidance. Monthly reporting was completed, with **No** violation occurring for February 2026.
  - Average flow 0.531 MGD, max flow 1.198 MGD (Inflow and Infiltration evident)
    - GP-5 permit for the aerial crossing at the Vennor Island bridge for the insulation and heat tracing work Domtar (**Permit Approved, Installation Status Pending 2026 per Domtar, JHA will follow up with Domtar staff to inquire on status**)
- Chapter 94 report completed and submitted.

**GRANTS PROJECT**

- JHA will have survey crew onsite week of 4/6/2026 to perform survey of the sanitary sewer line from the community center and immediately begin corrective actions. As professional courteously JHA will coordinate with Borough Engineer.

**GRANTS AND FUNDING ASSISTANCE:**

- JHA continues to monitor all grant funding sources and opportunities, in concert with those identified by JMA for review and considerations as applicable.
  - LSA Gaming Monies
    - **DCED Small water sewer grants will not be open or funded in 2026, will be reopened in 2027**
    - **DCED LSA grants will be open this fall and we can discuss with the board project pursuit interest and will submit as directed.**
- **Outstanding Grants:** Previously submitted PA Small Water and Sewer Grant Program via DCED submitted (**AWARDED**)

Project	Amount Requested	Amount Awarded
<ul style="list-style-type: none"> <li>• <b>Johnsonburg Municipal Authority - Center Street Sewer Rehabilitation for Community Center</b></li> </ul>	\$90,000	\$75,632



• Johnsonburg Municipal Authority - Center Street Asbestos Pipe Replacement	\$495,000	\$100,000
• Johnsonburg Municipal Authority - Groundwater Well Testing & Development	\$478,000	\$100,000

Contracts received from DCED. JHA will set up project subphases and monthly submit separate invoices for use in auditing and submission to DCED for reimbursement.

**MISCELLANEOUS:**

- Updates to water and sewer maps is complete and has been provided to JMA.

**RESPECTFULLY SUBMITTED,**

A handwritten signature in blue ink that reads "Travis J. Long".

**Travis J. Long, CEP, LO  
Vice-President & Director of Environmental Services**



Memo: COST ESTIMATE FOR INSULATING PRE-TREATMENT BUILDING

To: Johnsonburg Municipal Authority

From: JHA Architecture

Date: February 25, 2026

We looked at several aspects of this project:

1. The existing building, as shown on drawings: pole-barn style with plywood sheathing and vinyl siding, metal roof, no ceiling, no existing insulation.
2. The location and climate zone: Elk County PA, Climate Zone 5A.
3. The building code: because the space inside the building is not temperature controlled for occupants, it is considered a low-energy building and is exempt from building thermal envelope requirements in the code.
4. Best practices for materials: with the existing materials and the presence of water, we suggest an EPS RIGID INSULATION for wall insulation, a ceiling of PVC LINER PANELS with ROCKWOOL INSULATION in the attic and RAFTER VENTS to allow ventilation from soffit to ridge vent.
5. R-values to prevent freezing: we researched R-values that would prevent freezing and found that R-13-15 in the walls and R-30 in the ceiling are optimal.

Using our findings, we researched the cost of materials and labor:

- |  |                          |
|--|--------------------------|
| 1. R-16 4" EPS rigid insulation 4'x 8' sheets, ~\$89 per sheet x 80 sheets = | \$7,120                  |
| 2. Rafter vents, ~\$1.10 per unit x 90 units =                               | \$ 100                   |
| 3. R-30 Rockwool Attic Insulation, 2,755 sf x \$2.00 - 3.50 per sf=          | \$5,510 - 9,643          |
| 4. Corrugated PVC liner panels for ceiling, 2,755 sf x \$1.50 – 1.80 per sf= | <u>\$4,133 – 4,959</u>   |
| 5. Total material costs  | \$16,863 – 21,822.00     |
| 6. With 10% misc. framing and materials                                      | \$18,683 - 24,183        |
| 7. With 10% contingency  | \$20,551 - 26.601        |
| 8. With 35% labor cost   | <b>\$27,744 - 35,911</b> |



**Johnsonburg Municipal Authority**  
**Profit & Loss by Class**  
**March 2026**

	01 - WATER	02 - SEWER	Unclassified	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
1300001 · Sales Domestic - Water	61,693.50	0.00	0.00	61,693.50
1300002 · Sales Domestic - Sewer	0.00	55,231.24	0.00	55,231.24
1301001 · Sales Commercial-Water	36,632.46	0.00	0.00	36,632.46
1301002 · Sales Commercial - Sewer	0.00	53,866.34	0.00	53,866.34
<b>Total Income</b>	98,325.96	109,097.58	0.00	207,423.54
<b>Expense</b>				
1350002 · Collections - Labor	0.00	135.90	0.00	135.90
1351002 · Collection System	0.00	3,690.27	0.00	3,690.27
1352002 · Sewer - Treatment - Labor	0.00	9,543.02	0.00	9,543.02
1353002 · Sewer - Treatment Chemicals	0.00	2,794.00	0.00	2,794.00
1356002 · Sewer - Treatment System	0.00	6,689.57	0.00	6,689.57
1357002 · Sewer - Sampling	0.00	1,369.00	0.00	1,369.00
1365002 · Supervision	3,200.80	3,200.80	0.00	6,401.60
1367002 · Clerical	2,884.79	2,884.79	0.00	5,769.58
1369002 · Automotive	990.97	990.95	0.00	1,981.92
1371002 · Office	1,709.99	1,709.96	0.00	3,419.95
1375002 · Payroll Taxes	2,721.35	845.62	0.00	3,566.97
1385002 · Legal	125.00	125.00	0.00	250.00
1393002 · Engineering	16,875.00	483.75	0.00	17,358.75
1394002 · General Expenses	947.08	1,684.47	0.00	2,631.55
1397002 · Employee Insurance	13,820.51	13,820.51	0.00	27,641.02
1398002 · Insurance	767.12	767.13	0.00	1,534.25
353001 · Water- Purification - Labor	7,906.78	0.00	0.00	7,906.78
355001 · Water - Purification - Chemical	2,436.62	0.00	0.00	2,436.62
356001 · Water - Purification System	1,038.75	0.00	0.00	1,038.75
368001 · Water- Distribution - Labor	9,245.69	0.00	0.00	9,245.69
375001 · Water - Distribution System	22,696.61	0.00	0.00	22,696.61
389001 · Utilities	10,352.71	14,919.24	0.00	25,271.95
<b>Total Expense</b>	97,719.77	65,653.98	0.00	163,373.75
<b>Net Ordinary Income</b>	606.19	43,443.60	0.00	44,049.79
<b>Other Income/Expense</b>				
<b>Other Income</b>				
1315001 · Penalties Imposed - Water	645.53	0.00	0.00	645.53
1315002 · Penalties Imposed - Sewer	0.00	605.71	0.00	605.71
<b>Total Other Income</b>	645.53	605.71	0.00	1,251.24
<b>Other Expense</b>				
1403002 · Interest Expense	0.00	1,445.70	0.00	1,445.70
<b>Total Other Expense</b>	0.00	1,445.70	0.00	1,445.70
<b>Net Other Income</b>	645.53	-839.99	0.00	-194.46
<b>Net Income</b>	<b>1,251.72</b>	<b>42,603.61</b>	<b>0.00</b>	<b>43,855.33</b>

**Unpaid Bills - Apr. 2026**

Water bills	\$ 10,742.08
Sewer bills	\$ 11,490.78
Water/Sewer split	\$ 27,604.50
Total of Unpaid Bills	\$ 49,837.36

Johnsburg Municipal Authority SR 219 Waterline Extension MEH 80247													
PROJECT BUDGET													
Category	Budgeted Amount	Budget Remaining	Pay Req #1 (Submitted 06/25/2025)	Pay Req #2 (Submitted 07/21/2025)	Pay Req #3 (Submitted 08/15/2025)	Pay Req #4 (Submitted 09/15/2025)	Pay Req #5 (Submitted 10/10/2025)	Pay Req #6 (Submitted 11/21)	Pay Req #7 (Submitted 12/16)	Pay Req #8 (Resubmitted 2/12/2026)	Pay Req #9 (Resubmitted 2/18/2026)	Pay Req #10 (Submitted 3/17/2026)	Pay Req #11 (For Board Review 4/8/2026)
Administrative	Reserved \$	18,474.25	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	CO #9 \$	20,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	PennDOT Inspection \$	15,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Newspaper Ads \$	1,072.75	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Admin Subtotal \$	54,547.00	19,625.55	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Land	Easement - Winters Check No. 17737 12/12/2024 \$	203.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Easement - Launer - Check No. 17755 12/12/2024 \$	250.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Legal	Land Subtotal \$	453.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Reserved - Meyer Wagner Brown & Kraus Invoices (12/9/2025 to present) \$	25,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Financial/Accounting	Meyer Wagner Brown & Kraus Invoices (9/10/2024-4/23/2025) \$	25,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Legal Subtotal \$	50,000.00	25,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Engineering	Financial/Accounting \$	25,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Interest \$	-	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Permits	Engineering \$	664,341.00	\$	24.28	\$	442,593.72	\$	29,377.30	\$	41,992.93	\$	34,467.23	\$
	Railroad Flagler \$105/hr x 8-hr x 60-days (CO#9 \$20K to Admin) \$	45,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Construction	NPDES - to DEP Check No. 00123 2/27/2023 \$	1,400.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	NPDES - to ECCD Check No. 00124 2/27/2023 \$	800.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Contingency (5%)	NPDES Minor Mod - to ECCD Check No. 17860 3/13/2025 \$	650.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Railroad Permit Check No. 17616 08/15/2024 \$	5,000.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
TOTAL	Railroad Permit Annual Fee \$	925.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Permits Subtotal \$	53,775.00	40,105.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Construction	C&R Bid 10/7/2024 \$	3,797,391.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Construction Subtotal (C&R Total Contract Amount) \$	3,797,391.00	701,665.54	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
TOTAL	Contingency (5%) \$	189,870.00	166,680.49	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	TOTAL \$	4,835,377.00	980,100.86	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

**NOTE 1:** Since pay req #10, \$20,000 was moved from 'Permits' to 'Admin' as approved by PennVest to cover PennDOT inspection costs. The PennDOT inspection fees were prepaid as noted.

**NOTE 2:** Engineering pay req #4 was shorted \$1,792.28. CNB Bank provided JMA an incorrect 'pay off' amount during funding settlement. Previous project budgets shared shows the value of pay req #4 as \$39,933.99. This has been corrected, and is highlighted for transparency.

**NOTE 3:** In order to complete the project with full-time inspection which the Authority and PennVest both require, an Additional Work Authorization (AWA) is being prepared by AJ Coval for the remainder of the project. AJ spoke with Brendan Linton at PennVest and this will be an acceptable change order for the project provided there is funding available in the grant. AJ is reviewing that and will have the details of where the funds will be reallocated within the existing project budget. JMA will not be asked to pay out of pocket for this additional cost.

**NOTE 4:** All change orders are listed on the contractor pay application. Change order #4 for sewer manhole risers on Elk Ave and Main Street (total of three) was disapproved by PennVest. The Authority opted to pay this from 'Other Funds'. The work is scheduled to be completed 4/8 - 4/9/2026. Upon completion of the work (or some portion of it), the Contractor will submit a payment application for the work completed. The Authority will pay the contractor for the work relating to CO#4 from 'Other Funds' - not the PennVest funds and not from contingency. Upon completion of work associated with PennVest approved change orders, the effective contingency will then be \$168,680.49 - \$29,957.42 (CO#5) - \$8,970.63 (CO#8) = \$129,752.44

Position 3

**USDA**  
Form RD 400-4  
(Rev. 06-25)

**ASSURANCE AGREEMENT**  
(Under Title VI, Civil Rights Act of 1964)

The Johnsonburg Municipal Authority  
*(name of recipient)*

601 Market Street Johnsonburg PA 15845  
*(address)*

As a condition of receipt of Federal financial assistance, you acknowledge and agree that you must comply (and require any subgrantees, subrecipients, contractors, successors, transferees, and assignees to comply) with applicable provisions of Federal laws and regulations prohibiting discrimination, including but not limited to:

1. Title VI of the Civil Rights Act of 1964, as amended, which prohibits you from discriminating on the basis of race, color, or national origin (42 U.S.C. 2000d et seq.) as implemented by 7 CFR Part 15;
2. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating on the basis of sex in education programs or activities (20 U.S.C. 1681 et seq.) as implemented by 7 CFR Part 15a;
3. The Age Discrimination Act of 1975, as amended, which prohibits you from discriminating on the basis of age (42 U.S.C. 6101 et seq.) as implemented by 7 CFR Part 15c;
4. Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits you from discriminating on the basis of disability (29 U.S.C. 794) as implemented by 7 CFR Part 15e;
5. Title VIII of the Civil Rights Act, which prohibits you from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. 3601 et seq.) as implemented by 7 CFR Part 3560.2; and

Titles II (State and Local Governments) and III (Places of public accommodation) of the Americans with Disabilities Act, which prohibit you from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. 12131-12189), as implemented by 28 CFR Part 35.190(b)(1).

**Responsibilities:**

1. You must cooperate with any compliance review or complaint investigation conducted by USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service).
2. You must give USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary to meet statutory requirements.
3. You must keep accurate records and timely submit information (including all reports, data collection and evaluation requirements) as described by law or detailed in program guidance.
4. You must inform participants, beneficiaries, and other interested persons of the protection assured them against discrimination according to the provisions of this agreement and statutory requirements.

5. If you (the recipient) have been accused of discrimination on the grounds of race, color, national origin, sex, age, disability, religion, or familial status, in the past three years, you must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements.
6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin, sex, age, disability, religion, or familial status against you, or you settle a case or matter alleging such discrimination, you must forward a copy of the complaint and findings to USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), Civil Rights Office.

### **Period of Obligation**

In the case of any service, financial aid, covered employment, equipment, property, or structure provided, leased, or improved with federal assistance extended to the Recipient by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), this assurance obligates the Recipient for the period during which federal assistance is extended. In the case of any transfer of such service, financial aid, equipment, property, or structure, this assurance obligates the transferee for the period during which federal assistance is extended. If any personal property is so provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the Recipient for the period during which the federal assistance is extended to the Recipient by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service).

### **Employment Practices**

Where a primary objective of the federal assistance is to provide employment or where the Recipient's employment practices affect the delivery of services in programs or activities resulting from federal assistance extended by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), the Recipient agrees not to discriminate on the grounds of race, color, national origin, sex, age, or disability, in its employment practices. Such employment practices may include, but are not limited to, recruitment, advertising, hiring, layoff or termination, promotion, demotion, transfer, rates of pay, training and participation in upward mobility programs; or other forms of compensation and use of facilities.

### **Data Collection**

The Recipient agrees to compile and maintain information pertaining to programs or activities developed as a result of the Recipient's receipt of federal assistance from Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service). Such information may include, but is not limited to the following: (1) the manner in which services are or will be provided and related data necessary for determining whether any persons are or will be denied such services on the basis of prohibited discrimination; (2) the population eligible to be served by race, color, national origin, sex, age, and disability; (3) data regarding covered employment; (4) the location of existing or proposed facilities connected with the program and related information adequate for determining whether the location has or will have the effect of unnecessarily denying access to any person on the basis of prohibited discrimination; (5) the present or proposed membership by race, color, national origin, sex, age and disability in any planning or advisory body which is an integral part of the program; and (6) any additional written data determined by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) to be relevant to the obligation to assure compliance by recipients with laws cited in this assurance agreement.

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations as herein described, that the information submitted in conjunction with this Document is accurate and complete, and that the recipient is in compliance with the nondiscrimination requirements set out above.

Rights and remedies provided for under this agreement shall be cumulative.. The United States has the right to seek judicial enforcement of these obligations.

In witness whereof, Johnsonburg Municipal Authority on this  
*(name of recipient)*  
date has caused this agreement to be executed by its duly authorized officers and its seal affixed hereto, or, if a natural person, has hereunto executed this agreement.

( S E A L )

Johnsonburg Municipal Authority

*Recipient*

*Date*

*Attest:*

*Title*

*Title*



Rural Development

Crawford Office

14699 N Main St. Ext.  
Meadville, PA  
16335-9441

Voice 814.547.5944  
Fax 855.827.7510

<b>Rural Development Utilities Program Water/Waste Loan and Grant</b>				
Median Household Income (MHI) of Service Area Per 2020 Census	Loan (1780)	Interest Rates Posted Quarterly (4/1/2025 – 6/30/2025)	Maximum % for Grant	Annual Debt Service per \$Million Borrowed
\$0 to \$55,431	“Poverty Rate” 1780.13(b) MHI & Health/Sanitary Standards	2.875%	75% 1780.10(c)(1)	\$42,099
\$0 to \$55,431	“Intermediate Rate” (Does not meet Health & Sanitary Standards)	3.750%	45% 1780.10(c)(1)	\$48,304
\$55,431 to \$69,288	“Intermediate Rate” 1780.13(c)	3.750%	45% 1780.10(c)(2)	\$48,304
\$69,288 and greater	“Market Rate” 1780.13(d)	4.750%	Not Grant Eligible	\$55,891
State Non-metropolitan Median Household Income (SNMHI) = \$69,288				
Poverty Line = \$32,150				

<b>Elk County</b>	<b>POP</b>	<b>MHI</b>
Benezette Township	216	40,833
Fox Township	3,576	70,756
Highland Township	403	43,636
Horton Township	1,366	62,250
Jay Township	1,963	60,083
Johnsonburg Borough	2,404	48,125
Jones Township	1,573	50,875
Millstone Township	95	56,750
Ridgway Borough	4,039	53,788
Ridgway Township	2,416	65,972
Spring Creek Township	201	47,083
St. Marys City	12,738	57,746

	WEP Ineligible	
	Eligible Market Rate	
	Eligible Intermediate Rate	
	Eligible Poverty Rate (If Health & S	