**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, January 8, 2025**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**PRESENT** – Jack Fowler, Earl Park, Duane Duffy, Paul Villella, Eric Poague, Tony King

Also present: TJ Weaver via ZOOM, Brian Buesink, Corey McCabe, Bryon Gregori, AJ Coval of JHA via ZOOM, Solicitor Rick Brown

**VISITORS** – Tracy Crowe from the Ridgway Record

**REORGANIZATION** -

A motion was made by Earl Park and seconded by Eric Poague to nominate Jack Fowler as Chairman (carried 5-0, Jack Fowler abstained).

A motion was made by Earl Park and seconded by Eric Poague to table the nomination of a Vice-Chairman until the February meeting (carried 6-0)

A motion was made by Eric Poague and seconded by Duane Duffy to nominate Earl Park as Secretary (carried 5-0, Earl Park abstained).

A motion was made by Earl Park and seconded by Eric Poague to nominate Duane Duffy as Treasurer (carried 5-0, Duane Duffy abstained).

A motion was made by Earl Park and seconded by Eric Poague to nominate Paul Villella as Alternate Secretary-Treasurer (carried 5-0, Paul Villella abstained).

A motion was made by Earl Park and seconded by Tony King to nominate JHA as the engineer for JMA (carried 6-0).

A motion was made by Eric Poague and seconded by Duane Duffy to nominate Attorney Richard Brown as JMA Solicitor (carried 6-0).

A motion was made by Earl Park and seconded by Eric Poague to table the nomination of an auditor (carried 6-0).

A motion was made by Eric Poague and seconded by Duane Duffy to nominate CNB, Northwest and PLGIT as JMA depositories (carried 6-0).

**APPROVAL OF AGENDA** - A motion was made by Earl Park and seconded by Duane Duffy to approve the agenda (carried).

**VISITOR COMMENTS (on agenda related items)** – None

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETING** – A motion was made by Eric Poague and seconded by Duane Duffy to approve the minutes from the December 11, 2024 Regular Meeting (carried).

**MANAGER’S REPORT** – Copy attached

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

**ENGINEER’S REPORT** – Copy attached

**SOLICITOR’S REPORT** – None

**COMMITTEE REPORTS** –

1. Administrative – none
2. Operations - none
3. Finance – none
4. Fire Department – none
5. Hiring - none
6. Johnsonburg Borough – none
7. Grants – none

**TREASURER’S REPORT** – A motion was made by Eric Poague and seconded by Tony King to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – A motion was made by Earl Park and seconded by Eric Poague to approve the bills for payment in the amount of $ 81,165.62 (carried).

**Bank Balances as of: December 31, 2024**

**Northwest**

Payroll - $ 146,945.58

Water Pennvest - $ 510.67

Sewer Pennvest - $ 37,864.32

Operating Checking - $ 295,766.22

Sewer Savings - $ 52,576.49

Water Savings - $ 55,853.60

**CNB**

Savings Acct. - $ 5,995.88

Water Project Checking (COA) - $ 96,286.63

Sewer Checking - $ 46,437.17

Waterline Extension - $ 14.00

**PLGIT**

General Fund - $ 694,500.87

Sewer General Fund - $ 92,375.94

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - $ 1,734.47

CNB Draw Loan (WWTP Upgrade) - $ 3,459.20

Pennvest - $ 8,580.54

Pennvest - $ 11,718.30

USDA loan - $ 129,287.00

**OLD BUSINESS**

* The Investment policy needed to open an additional PLGIT account was tabled.

**NEW BUSINESS**

* A motion was made by Earl Park and seconded by Eric Poague to approve the Occupancy Agreement between JMA and the Buffalo & Pittsburgh Railroad pertaining to the Rt. 219 waterline extension project (carried).
* A motion was made by Earl Park and seconded by Eric Poague to approve the Agreement between JMA and C&R Directional Drilling, LLC for a construction contract pertaining to the Rt. 219 waterline extension project (carried).

**COMMENTS FROM VISITORS –** None

**EXECUTIVE SESSION –** None

**ADJOURNMENT OF MEETING**- A motion was made by Eric Poague and seconded by Duane Duffy to adjourn the meeting at 5:11 p.m. (carried).

Jack Fowler, Chairperson

TLB