JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING AGENDA
Wednesday, July 8, 2026
4:00 PM

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
- ROLL CALL
- APPROVAL OF AGENDA
- VISITORS COMMENTS on agenda items (2-minute limit)
- EXECUTIVE SESSION (if needed): Discussion is limited to Personnel, Litigation, Property, etc.
- APPROVAL OF MINUTES FROM THE June 10, 2026 REGULAR MEETING
- Manager's Report
- Water Operator's Report
- Sewer Operator's Report
- Engineer's Report
- Solicitor's Report
- Committee Reports:
    a. Administrative
    b. Operations
    c. Finance
    d. Fire Department
    e. Hiring
    f. Johnsonburg Borough
    g. Grants
- APPROVAL OF TREASURER'S REPORT
- APPROVAL OF BILLS FOR PAYMENT
- OLD BUSINESS
    - Approve Waterline Extension Change Order(s)
    - Approve Waterline Extension Pay Request
    - Approve firearms policy/employee handbook update
    - Approve automatic flushing valve for Powers Ave., as discussed at June meeting
- NEW BUSINESS
    - Approve 2024 Financial Audit
- BOARD DISCUSSION
- COMMENTS FROM VISITORS
- EXECUTIVE SESSION (If needed)
- ADJOURN

JOHNSONBURG MUNICIPAL AUTHORITY
Regular Meeting Minutes
Wednesday, June 10, 2026

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

PRESENT – Jack Fowler, TJ Weaver, Earl Park, Duane Duffy, Paul Villella, Eric Poague, Tony King
Also present: Brian Buesink, Corey McCabe, Bryon Gregori, Tracey Brown, Solicitor Brown via ZOOM, Travis Long of JHA via ZOOM

VISITORS – Sean McAlee, Doug Martonik from the Ridgway Record, Kylie Maland from Clarion River Outdoors

APPROVAL OF AGENDA - A motion was made by Earl Park and seconded by TJ Weaver to approve the agenda (carried).

COMMENTS FROM VISITORS – Sean McAlee said that he is not happy with the paving on Elk Ave. in front of his house as part of the Waterline Extension project. He says the curb was not replaced and a pothole is forming. Kylie Maland expressed her thanks to JMA for allowing her to coordinate a cleanup at the egress at the water pant intake. Doug Martonik asked if our customers have received the $10 credit on their accounts, as was voted on last month.

EXECUTIVE SESSION – None

APPROVAL OF MINUTES FROM PREVIOUS MEETING – A motion was made by Eric Poague and seconded by Tony King to approve the minutes from the May 13, 2026 Regular Meeting (carried).

MANAGER'S REPORT – Copy attached

WATER REPORT – Copy attached

SEWER REPORT – Copy attached

ENGINEER'S REPORT – Copy attached

- A motion was made by Eric Poague and seconded by TJ Weaver to advertise for bids on the Community Center Sewer Line Grant project when Travis at JHA is ready.

SOLICITOR'S REPORT – None

COMMITTEE REPORTS –

A. Administrative – none
B. Operations – none
C. Finance – none
D. Fire Department – none
E. Hiring – none
F. Johnsonburg Borough – none
G. Grants – none

TREASURER'S REPORT – A motion was made by Eric Poague and seconded by Tony King to approve the Treasurer's report as presented (carried).

BILLS FOR PAYMENT – A motion was made by Earl Park and seconded by Eric Poague to approve the bills for payment in the amount of $ 33,740.72 (carried).

Bank Balances as of: May 31, 2026
Northwest
Payroll - $ 56,408.06
Water Pennvest - $ 510.67
Sewer Pennvest - $ 17,578.42
Operating Checking - $ 311,590.44
Sewer Savings - $ 52,613.63
Water Savings - $ 116,491.01
CNB
Savings Acct. - $ 15,130.57
Water Project Checking (COA) - $ 40,829.93
Sewer Checking - $ 22,505.97
Waterline Extension - $ 14.20
PLGIT
General Fund - $ 837,316.08
Sewer General Fund - $ 249,203.22
Water General Fund - $ 255,873.02
Debt Payments
CNB Draw Loan (WWTP Upgrade) - $ 3,459.20 and $ 1,500.00 (JTMA payment)
Pennvest (Sewer)- $ 8,580.54
Pennvest (Sewer)- $ 11,718.30

OLD BUSINESS

- A motion was made by Earl Park and seconded by Duane Duffy to approve Waterline Extension Pay Request 13 in the amount of $ 615,964.76 (carried).
- A motion was made by TJ Weaver and seconded by Duane Duffy to table the consideration of a firearms policy/employee handbook update until next month (carried).
- A motion was made by Earl Park and seconded by TJ Weaver to approve the quote from Mission Communications for $ 6,850 for pump station alarm systems (carried). The board would like a quote on the Wilmann pump station next month.
- A motion was made by Earl Park and seconded by TJ Weaver to approve the quote from Brentwood Industries/Polychem for $ 37,900.00 to replace the chain and flights in the sedimentation basin at the water plant(carried).

NEW BUSINESS - None

BOARD DISCUSSION – Earl Park proposed an idea of JMA repairing waterlines for residential customers from house to curb stop for a monthly fee.

COMMENTS FROM VISITORS – None

EXECUTIVE SESSION – A motion was made by Earl Park and seconded by Eric Poague to enter executive session at 5:19 (carried). A motion was made by Earl Park and seconded by Paul Villella to exit executive session and enter into the regular meeting at 5:43 (carried). Legal matters were discussed with no action taken.

- A motion was made by Eric Poague and seconded by Earl Park to have Brian see if any current employee would be interested in a position that will be opening in a few months, if not, to advertise for the position (carried).

ADJOURNMENT OF MEETING - A motion was made by Duane Duffy and seconded by Earl Park to adjourn the meeting at 5:52 p.m. (carried).

Jack Fowler, Chairperson

TLB

JUNE/JULY 2026

MANAGER'S REPORT

1. WTP and WWTP operations going well.
2. All daily and monthly sampling completed at the WTP and WWTP.
3. Corresponded with JHA on WTP and WWTP operations as needed.
4. Continued LT-2 testing per DEP at the WTP.
5. Continued additional sample testing per DEP at WWTP.
6. Pressed sludge at the WWTP.
7. Cleaned and stabilized ditches along road to the WWTP.
8. Received plans and specs for the Community Center sewer project.
9. Met with Domtar regarding Venard's Island pump station.
10. JMA board members and JHA met with Kylie from Clarion River Outdoors.
11. Consumer confidence report submitted to the DEP.
12. Ordered new water heater for WTP.
13. Generator maintenance completed.
14. WETT testing started at the WWTP.
15. Audit completed.
16. New locks for system stations ordered.
17. Work on sludge collection mechanism at WTP to start late July.
18. 2 employees attending PRWA training.
19. Installed 1 new system valve on the Avenues.
20. Paving to be completed for system street restoration.
21. Waterline extension site meeting completed.
22. Hach completed onsite quarterly calibrations at the WWTP and WTP.
23. Corresponded with JHA on waterline extension.
24. Corresponded with C & R on waterline extension.
25. Signed Pennvest payment request for waterline extension.
26. Restoration completed at leak sites around system.
27. Submitted system sample paperwork to the DEP.
28. Mowed all JMA property.
29. Leak detection ongoing throughout the system.
30. Cleaned Powers Avenue shop.
31. Clean up work on going in old Powers Avenue water plant.
32. Cleaned all equipment.
33. 3 street opening permits completed.
34. PA 1 calls marked, work orders completed, read meters, shut-offs and return to service, distribution maintenance ongoing, meter replacement ongoing.

Water Report

For June 2026

Water Treatment Plant

1. Completed MCIP on Filters 1 and 2 weekly
2. Full CIP's done on both filter racks
3. Monthly samples submitted to lab
4. Monthly reporting submitted to JHA
5. Monitored plant operations
6. Chemicals ordered and added as needed
7. Mike from Hach in to calibrate CL-17's
8. Zach and Bryon helped with Distribution projects
9. Performed Method 334 on all hand-held chlorine analyzers
10. LT2 samples submitted to White Oak lab
11. Kyle and Tyler from Lovibond in to calibrate and fix issues with calibrations not storing on the units

Upcoming projects

Ongoing daily operations

Fixing scraper for west sed basin, July 21st is the tentative date for installation

June Sewer Report

6-1-26—Cleveland Brothers in to fix coolant heater for main injector generator. Also replaced screen in Johnson Run pump station. Called Elcon about problems with computer in office, sent computer back to them and fixed it.

6-15-26—Corey and Mike helped install a valve on Third Avenue and Bridge Street intersection.

6-22-26—Started WET testing for our yearly obligation to DEP.

6-23-26—Mike decanted digester 2A in preparation to run though press.

6-24-26—Bryon, Dalton, Mike and Corey worked on reinforced ditch along main road. Hach came in to do quarterly maintenance on CL-17.

6-26-26—Finished road/ditch work on main road. Videoed behind community building to clean out by learning center and down main line for JHA engineering.

6-30-26—Elco in to look at hooking up mission control upgrade boxes.

MONTROSE OFFICE
466 South Main Street
Montrose, PA 18801
(570) 278-3100
fax (570) 278-3114

JOHNSONBURG MUNICIPAL AUTHORITY (2018-479)
ENGINEERS REPORT
July 8, 2026

SR-219 EXTENSION CAPITAL IMPROVEMENTS PROJECTS (WATER DISTRIBUTION SYSTEM EXTENSIONS AND REPLACEMENTS) – PLANNED PENNVEST FUNDED:

- Funding: PennVEST awarded with $5,586,470 (non-repayable loan)
  - Settlement **Completed**
  - Project Closeout Phase Underway -**Status Pending**

- Tentative Schedules:

Settlement Call #1	Thursday 8/29/2024 10:00 AM	**COMPLETED**
Advertise for Bids	**Thursday 9/5/2024**	**COMPLETED**
Pre-bid (optional)	Monday 9/12/2024 at 10:00 AM	**COMPLETED**
Bid Deadline/ Bid Opening	**10/07/2024 at 4:00 PM**	**COMPLETED**
Issue Bid Tabulation & Recommendation	10/09/2024	**COMPLETED**
Issue Notice of Award	10/23/2024	**COMPLETED**
PennVEST Settlement	4/28/2025	**COMPLETED**
Issue Notice to Proceed	4/29/2025	**COMPLETED**
Construction Kickoff	**6/24/2025**	**COMPLETED**
Construction Start	**6/10/25 (confirmed)**	**INITIATED**
Substantial Completion	**8/2/2026**	**Phase Completed**
Final Completion	9/16/2026 (to be amended per winter shut down) **Likely July completion – Punchlist & Minor Change Orders**	325 days

- Other future projects to monitor funding opportunities
  - Lead Line Replacement – Lead Service Line Inventory completed. Monitoring funding opportunities and any regulation updates from DEP. **Any information collected by JMA staff on service line conditions documented during water system improvements conducted as part of the SR 219 project shall be provided to JHA for update to the Lead Service Line Inventory Files.**
  - JHA and JMA are monitoring all sources of funding for any lead line inventory and will pursue them accordingly to JMA directive. PennVEST does have a program that is very high grant dollars for lead line replacement. **To be determined.**

Summary of work completed on SR 219 Extension

UPDATE:

- **Punchlist, Restoration Items and Minor Change Order Items remain prior to final PennVEST closeout and DEP inspection.**
- JHA completed the punch list walk through on June 11, 2026 with JMA Staff.

Pending Change Orders:

- Change Order #12 – Ultrasonic Flow Meter Installation and appurtenances (Amount and status Pending) & Concrete Bottoms and Sealant in Manholes/Air Release that are flooding), PennVEST is accepting and will approve – Status Pending

WATER

- **Sedimentation Basins:** **(STATUS PENDING)**
  - The sedimentation basin insulating covers have been Delivered. Installation remains pending repairs of Basin etc. **STATUS PENDING**

- **LT-2 Sampling: (STATUS PENDING)**
  - 2^{nd} round of LT2 sampling plan approved
  - Sampling began August 5^{th}.
  - Data continues to show Bin Classification of 1, the lowest level treatment required. Monitoring and tabulation remain ongoing. (Bin 1 = Avg. E. Coli concentration ≤ 100 CFU/100ml; JMA's running average is 11 cfu/100 ml)

- **General Operations: (Ongoing)**
  - JHA remains in correspondence with staff and manager on operational issues, monitoring compliance and system optimization.
  - JHA recommends continued efforts to utilize JMA leak detection equipment and sweep the system for leak detection is encouraged.

- **Flow Metering: (STATUS PENDING)**
  - JHA obtained a quote Emerson for placement of a non-intrusive ultrasonic flow meter for the new SR 219 waterline
    - Price is $8,105 (meter and appurtenances, not including installation)
  - JHA obtained an additional quote from Exter Supply for a non-intrusive ultrasonic flowmeter for the new SR 219 project.
    - Price is $6,034.05
  - Installation and electrical provisions will be required (price to be determined via CO with C&R)
  - Recommend Change Order for inclusion in Contractor and is PennVEST eligible for payment. -**STATUS PENDING**

GRANT PROJECTS

- JHA staff also initiated the well development siting.

- Hydrogeologist will begin a fracture trace analysis and provide recommendations on well location, prepare pre-drill plan, sanitary survey.
- JHA, JMA and solicitor Brown will then work together to coordinate with Land Vest for site access permissions, easement, etc.

- JHA has completed survey of the Center Street Transite Line, Community Center Sewer, and Cedar Street.
  - Center Street Transite Line project is still being finalized via design and priced design, however C&R gave a cursory email response of $800,000 or likely under for said work
    - Design Phase Underway
  - Community Center Sewer Line –
    - Bid Phase Underway

WASTEWATER:

- JHA continues routine correspondence with JMA, and its operation staff.
- JHA continues to provide NPDES reporting oversight and guidance. Monthly reporting was completed, with **No** violation occurring for April 2026.
  - Average flow 0.667 MGD, max flow 0.793 MGD (evident of summer months and dry conditions as average flow and max flow are within ±20%)
- GP-5 permit for the aerial crossing at the Vennor Island bridge for the insulation and heat tracing work Domtar
  - (**Permit Approved, Installation Status on hold ad Domtar has elected to pump per discussions at June 2026 meeting)**
  -

GRANTS AND FUNDING ASSISTANCE:

- JHA continues to monitor all grant funding sources and opportunities, in concert with those identified by JMA for review and considerations as applicable.
  - LSA Gaming Monies
    - **DCED Small water sewer grants will not be open or funded in 2026, will be reopened in 2027**
    - **DCED LSA grants will be open this fall and we can discuss with the board project pursuit interest and will submit as directed.**

- **Outstanding Grants:** Previously submitted PA Small Water and Sewer Grant Program via DCED submitted **(AWARDED)**

Project	Amount Requested	Amount Awarded
• **Johnsonburg Municipal Authority - Center Street Sewer Rehabilitation for Community Center**	**$90,000**	**$75,632**
• **Johnsonburg Municipal Authority - Center Street Asbestos Pipe Replacement**	**$495,000**	**$100,000**
• **Johnsonburg Municipal Authority - Groundwater Well Testing & Development**	**$478,000**	**$100,000**

Contracts received from DCED. JHA will set up project subphases and monthly submit separate invoices for use in auditing and submission to DCED for reimbursement.

Project Status

- Community Center Sewer Line is under bid Phase.
- Center Street waterline replacement is under design phase and remains ongoing.
- Fracture Trace Analysis underway for the well development.

MISCELLANEOUS:

- Updates to water and sewer maps is complete and has been provided to JMA.
- Powers Avenue Auto Flushing Valve. Est. Fee $15,000 (See attached product sheet). This is the same as the unit installed at Elementary School. -Status Pending as this is in the Authority's position for purchase and installation. No further action by JHA at this time.

RESPECTFULLY SUBMITTED,

Travis J. Long

Travis J. Long, CEP, LO
Vice-President & Director of Environmental Services

Memo: COST ESTIMATE FOR INSULATING PRE-TREATMENT BUILDING

To: Johnsonburg Municipal Authority

From: JHA Architecture

Date: February 25, 2026

We looked at several aspects of this project:

1. The existing building, as shown on drawings: pole-barn style with plywood sheathing and vinyl siding, metal roof, no ceiling, no existing insulation.
2. The location and climate zone: Elk County PA, Climate Zone 5A.
3. The building code: because the space inside the building is not temperature controlled for occupants, it is considered a low-energy building and is exempt from building thermal envelope requirements in the code.
4. Best practices for materials: with the existing materials and the presence of water, we suggest an EPS RIGID INSULATION for wall insulation, a ceiling of PVC LINER PANELS with ROCKWOOL INSULATION in the attic and RAFTER VENTS to allow ventilation from soffit to ridge vent.
5. R-values to prevent freezing: we researched R-values that would prevent freezing and found that R-13-15 in the walls and R-30 in the ceiling are optimal.

Using our findings, we researched the cost of materials and labor:

1.	R-16 4" EPS rigid insulation 4'x 8' sheets, ~$89 per sheet x 80 sheets =	$7,120
2.	Rafter vents, ~$1.10 per unit x 90 units =	$ 100
3.	R-30 Rockwool Attic Insulation, 2,755 sf x $2.00 - 3.50 per sf=	$5,510 - 9,643
4.	Corrugated PVC liner panels for ceiling, 2,755 sf x $1.50 – 1.80 per sf=	$4,133 – 4,959
5.	Total material costs	$16,863 – 21,822.00
6.	With 10% misc. framing and materials	$18,683 - 24,183
7.	With 10% contingency	$20,551 - 26.601
8.	With 35% labor cost	**$27,744 - 35,911**

JOHNSONBURG MUNICIPAL AUTHORITY
601 Market St.
Johnsonburg, PA 15845
814-965-4218

Bank Balances as of: June 30, 2026

Northwest
Payroll - $ 67,147.28
Water Pennvest - $ 510.67
Sewer Pennvest - $ 37,878.01
Operating Checking - $ 270,555.55
Sewer Savings - $ 52,615.79
Water Savings - $ 27,157.17

CNB
Savings Acct. - $ 15,150.47
Water Project Checking (COA) - $ 40,829.93
Sewer Checking - $ 17,846.77
Waterline Extension - $ 14.20

PLGIT
General Fund - $ 839,882.95
Sewer General Fund - $ 249,967.18
Water General Fund - $ 256,657.42

Debt Payments
CNB Draw Loan (WWTP Upgrade) - $ 3,459.20
$ 1,500.00 (JTMA payment)
Pennvest Loan (Sewer) - $ 8,580.54
Pennvest Loan (Sewer) - $ 11,718.30
USDA Loan - $ 129,287.00

Johnsonburg Municipal Authority
Profit & Loss by Class
June 2026

	01 - WATER	02 - SEWER	TOTAL
Ordinary Income/Expense			
Income			
1300001 · Sales Domestic - Water	62,931.53	0.00	62,931.53
1300002 · Sales Domestic - Sewer	0.00	55,773.08	55,773.08
1301001 · Sales Commercial-Water	41,237.21	0.00	41,237.21
1301002 · Sales Commercial - Sewer	0.00	49,850.52	49,850.52
Total Income	104,168.74	105,623.60	209,792.34
Expense			
1350002 · Collections - Labor	0.00	271.80	271.80
1351002 · Collection System	0.00	10,074.33	10,074.33
1352002 · Sewer - Treatment - Labor	0.00	9,839.48	9,839.48
1353002 · Sewer - Treatment Chemicals	0.00	10,164.00	10,164.00
1356002 · Sewer - Treatment System	0.00	4,490.64	4,490.64
1357002 · Sewer - Sampling	0.00	1,240.00	1,240.00
1365002 · Supervision	3,200.80	3,200.80	6,401.60
1367002 · Clerical	2,971.03	2,902.03	5,873.06
1369002 · Automotive	939.93	939.91	1,879.84
1371002 · Office	293.89	293.87	587.76
1375002 · Payroll Taxes	2,324.85	753.99	3,078.84
1376002 · ADP Payroll Fees	48.72	48.70	97.42
1381000 · Diversified Billing Fees	1,939.00	1,939.00	3,878.00
1385002 · Legal	155.00	155.00	310.00
1392002 · Accounting Fees	4,850.00	4,850.00	9,700.00
1393002 · Engineering	7,228.44	771.25	7,999.69
1394002 · General Expenses	596.72	2,581.34	3,178.06
1394003 · Employee Work Boot Reimbursemen	0.00	250.00	250.00
1397002 · Employee Insurance	6,910.26	6,910.25	13,820.51
1398002 · Insurance	17,401.82	17,401.81	34,803.63
353001 · Water- Purification - Labor	7,324.53	0.00	7,324.53
355001 · Water - Purification - Chemical	3,556.72	0.00	3,556.72
356001 · Water - Purification System	4,050.53	0.00	4,050.53
368001 · Water- Distribution - Labor	9,187.25	0.00	9,187.25
375001 · Water - Distribution System	2,363.58	0.00	2,363.58
389001 · Utilities	15,783.73	15,332.32	31,116.05
68300 · Travel and Meetings	88.45	0.00	88.45
Total Expense	91,215.25	94,410.52	185,625.77
Net Ordinary Income	12,953.49	11,213.08	24,166.57
Other Income/Expense			
Other Income			
1315001 · Penalities Imposed - Water	576.83	0.00	576.83
1315002 · Penalties Imposed - Sewer	0.00	542.84	542.84
Total Other Income	576.83	542.84	1,119.67
Other Expense			
1403002 · Interest Expense	45,677.12	1,439.93	47,117.05
Total Other Expense	45,677.12	1,439.93	47,117.05
Net Other Income	-45,100.29	-897.09	-45,997.38
Net Income	**-32,146.80**	**10,315.99**	**-21,830.81**

Unpaid Bills - July 2026

Water bills	$	16,001.84
Sewer bills	$	32,426.19
Water/Sewer split	$	23,928.69
Total of Unpaid Bills	$	72,356.72

CHANGE ORDER NO.: 12

Owner:	Johnsonburg Municipal Authority	Owner's Project No.:	
Engineer:	JHA Companies	Engineer's Project No.:	2018-479-02
Contractor:	C&R Directional Boring, LLC	Contractor's Project No.:	
Project:	State Route 219 Waterline Extension		
Contract Name:	Contract 1		
Date Issued:	7/06/2026	Effective Date of Change Order:	

The Contract is modified as follows upon execution of this Change Order:

Description: Final adjustment of quantities from the bidding form throughout the project. These adjustments include additions and subtractions from the original quantities

Attachments: adjusting Change Order Request #12 $119,539.90, DEP Form 3850-FM-BCW0508

Notes:

- Change Order #4 for $11,331.39 worth of work relating to the sewer manhole risers was rejected by PennVest. JMA will pay C&R for the cost of change order #4, separate from the PennVest project funds.
- Change Order #5 laterals.
- Change Order #6 and #7 were denied.
- Change Order #8 Storz Hydrant Connections

Change in Contract Price	**Change in Contract Times** **[State Contract Times as either a specific date or a number of days]**
Original Contract Price: $ 3,797,841.00	Original Contract Times: Substantial Completion: 270 Ready for final payment: 315
Increase from previously approved Change Orders No. 1 to No. 8: $ 71,448.95	**Increase** from previously approved Change Orders No.1 to No. 7: Substantial Completion: 14 Ready for final payment: 14
Contract Price prior to this Change Order: $ 3,869,289.95	Contract Times prior to this Change Order: Substantial Completion: 284 Ready for final payment: 329
Increase this Change Order: $ 119,539.90	**Increase** this Change Order: Substantial Completion: 0 Ready for final payment: 0
Contract Price incorporating this Change Order: $ 3,988,829.85	Contract Times with all approved Change Orders: Substantial Completion: 285 Ready for final payment: 330

	Recommended by Engineer (if required)	Authorized by Owner
By:	AJ Coval, PE [signature]	Brian Buesink
Title:	Project Leader	JMA Manager
Date:	7/06/2026	

	Authorized by Contractor	Approved by Funding Agency (if applicable)
By:	Kelton Pohl	
Title:	Member	
Date:	7-6-26	

Contractor's Application for Payment

Owner:	Johnsonburg Municipal Authority	**Owner's Project No.:**	
Engineer:	JHA Companies	**Engineer's Project No.:**	2018-479-02
Contractor:	C&R Directional Boring, LLC	**Contractor's Project No.:**	
Project:	JMA State Route 219 Waterline Extension Project		
Contract:	Contract 1		

Application No.: ________ **Application Date:** ________________

Application Period: **From** ________________ **to** ________________

1. Original Contract Price	$	3,797,841.00
2. Net change by Change Orders	$	71,448.95
3. Current Contract Price (Line 1 + Line 2)	$	3,869,289.95
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	119,539.90
5. Retainage		
a. ________ X $ 119,539.90 Work Completed = $ -		
b. ________ X $ - Stored Materials = $ -		
c. Total Retainage (Line 5.a + Line 5.b)	$	-
6. Amount eligible to date (Line 4 - Line 5.c)	$	119,539.90
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application	$	119,539.90
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	$	3,749,750.05

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: C&R Directional Boring LLC

Signature: [signature] **Date:** 7-6-26

Recommended by Engineer		**Approved by Owner**	
By:	Anthony J. Coval, PE [signature]	**By:**	
Title:	Sr. Project Leader	**Title:**	
Date:	7/06/2026	**Date:**	

Approved by Funding Agency			
By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	

CHANGE ORDER NO.: 13

Owner:	Johnsonburg Municipal Authority	Owner's Project No.:	
Engineer:	JHA Companies	Engineer's Project No.:	2018-479-02
Contractor:	C&R Directional Boring, LLC	Contractor's Project No.:	
Project:	State Route 219 Waterline Extension		
Contract Name:	Contract 1		
Date Issued:	7/7/2026	Effective Date of Change Order:	

The Contract is modified as follows upon execution of this Change Order:

Description: Provide concrete bottoms and sealant on doghouse air release manholes due to high water table flooding manholes and covering air release valves.

Attachments: C&R Change Order Request #13, DEP Form 3850-FM-BCW0508

Notes:

- Change Order #4 for $11,331.39 worth of work relating to the sewer manhole risers was rejected by PennVest. JMA will pay C&R for the cost of change order #4, separate from the PennVest project funds.
- Change Order #5 laterals.
- Change Order #6 and #7 were denied.
- Change Order #8 Storz Hydrant Connections
- Change Order #12 – Adjusting Change Order - pending

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: $ 3,797,391.00	Original Contract Times: Substantial Completion: 270; Ready for final payment: 315
Increase from previously approved Change Orders No. 1 to No. 12: $ 190,988.85	**Increase** from previously approved Change Orders No.1 to No. 12: Substantial Completion: 14; Ready for final payment: 14
Contract Price prior to this Change Order: $ 3,988,289.95	Contract Times prior to this Change Order: Substantial Completion: 284; Ready for final payment: 329
Increase this Change Order: $ 13,794.25	**Increase** this Change Order: Substantial Completion: 5; Ready for final payment: 5
Contract Price incorporating this Change Order: $ 4,002,084.20	Contract Times with all approved Change Orders: Substantial Completion: 290; Ready for final payment: 335

	Recommended by Engineer (if required)	Authorized by Owner
By:	AJ Coval, PE *(signature)*	Brian Buesink
Title:	Project Leader	JMA Manager

Date: 7/7/2026

	Authorized by Contractor	Approved by Funding Agency (if applicable)
By:	Kelton Rel	
Title:	MEMBER	
Date:	7-8-26	

CHANGE ORDER NO.: 14

Owner:	Johnsonburg Municipal Authority	Owner's Project No.:	
Engineer:	JHA Companies	Engineer's Project No.:	2018-479-02
Contractor:	C&R Directional Boring, LLC	Contractor's Project No.:	
Project:	State Route 219 Waterline Extension		
Contract Name:	Contract 1		
Date Issued:	7/7/2026	Effective Date of Change Order:	

The Contract is modified as follows upon execution of this Change Order:

Description: Provide ultrasonic clamp-on flow meter in a project installed air release manhole to monitor flow for potential leaks that may be unseen from the project's waterline being installed under the Clarion River and large wetland areas that may not be seen, if occurring.

Attachments: C&R Request #14, Exeter Supply Quotation, DEP Form 3850-FM-BCW0508

Notes:

- Change Order #4 for $11,331.39 worth of work relating to the sewer manhole risers was rejected by PennVest. JMA will pay C&R for the cost of change order #4, separate from the PennVest project funds.
- Change Order #5 laterals.
- Change Order #6 and #7 were denied.
- Change Order #8 Storz Hydrant Connections
- Change Order #12 – Adjusting Change Order – pending
- Change Order #13 – Concrete bottom on air release manholes -- pending

Change in Contract Price	**Change in Contract Times** **[State Contract Times as either a specific date or a number of days]**
Original Contract Price: $ 3,797,391.00	Original Contract Times: Substantial Completion: 270 Ready for final payment: 315
Increase from previously approved and pending Change Orders No. 1 to No. 13: $ 204,783.10	**Increase** from previously approved and pending Change Orders No.1 to No. 13: Substantial Completion: 14 Ready for final payment: 14
Contract Price prior to this Change Order: $ 4,002,084.20	Contract Times prior to this Change Order: Substantial Completion: 284 Ready for final payment: 329
Increase this Change Order: $ 9,641.66	**Increase** this Change Order: Substantial Completion: 1 Ready for final payment: 1
Contract Price incorporating this Change Order: $ 4,011,725.86	Contract Times with all approved Change Orders: Substantial Completion: 291 Ready for final payment: 336

	Recommended by Engineer (if required)	Authorized by Owner
By:	AJ Coval, PE	Brian Buesink

Title:	Project Leader	JMA Manager
Date:	7/7/2026	
	Authorized by Contractor	Approved by Funding Agency (if applicable)
By:	Kelta Rebl	
Title:	Member	
Date:	7-8-26	

Johnsonburg Municipal Authority SR 219 Waterline Extension ME# 80247
PROJECT BUDGET

Category	Budgeted Amount	Budget Remaining	Pay Req #1 (Submitted 06/25/2025)	Pay Req #2 (Submitted 07/21/2025)	Pay Req #3 (Submitted 08/15/2025)	Pay Req #4 (Submitted 09/15/2025)	Pay Req #5 (Submitted 10/10/2025)	Pay Req #6 (Submitted 11/21)	Pay Req #7 (Submitted 12/16)
Administrative									
Reserved	$ 18,474.25	$ 18,474.25	$	$	$	$	$	$	$
CO #9	$ 20,000.00	$ 20,000.00							
PennDOT Inspection	$ 15,000.00	$ (18,848.70)	$	$	$	$	$	$	$
Newspaper Ads	$ 1,072.75	$	$ 1,072.75						
Admin Subtotal	$ 54,547.00	$ 19,625.55							
Land									
Easement Winters Check No 17737 12/12/2024	$ 203.00		$ 203.00						
Easement Launer Check No 17755 12/12/2024	$ 250.00		$ 250.00						
Land Subtotal	$ 453.00	$ -							
Legal									
Reserved Meyer Wagner Brown & Kraus Invoices (12/9/2025 to present)	$ 25,000.00	$ 25,000.00	$	$	$	$	$	$	$
Meyer Wagner Brown & Kraus Invoices (9/10/2024 4/23/2025)	$ 25,000.00	$	$ 25,000.00						
Legal Subtotal	$ 25,000.00	$ -							
Financial/Accounting	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Interest	$ -	$ -							
Engineering	$ 746,341.00	$ 47,865.74	$ 442,593.72	$ 29,377.30	$ 41,992.93	$ 38,141.71	$ 34,467.23	$ 47,144.27	$ 17,028.54
Permits									
Railroad Flagger $105/hr x 8 hr x 60 days (CO#9 $20K to Admin)	$ 45,000.00	$ 40,105.00	$	$	$ 4,895.00	$	$	$	$
NPDES to DEP Check No 00123 2/27/2023	$ 1,400.00	$	$ 1,400.00						
NPDES to ECCD Check No 00124 2/27/2023	$ 800.00	$	$ 800.00						
NPDES Minor Mod to ECCD Check No 17860 3/13/2025	$ 650.00	$	$ 650.00						
Railroad Permit Check No 17616 08/15/2024	$ 5,000.00	$	$ 5,000.00						
Railroad Permit Annual Fee	$ 925.00	$	$ 925.00						
Paving Permit		$	$						
CO #11		$	$						
Permits Subtotal	$ 21,775.00	$ 905.00							
Construction									
C&R Bid 10/7/2024	$ 3,797,391.00		$ -	$ 11,400.00	$ 868,328.50	$ 697,626.80	$ 797,953.69	$ 299,966.78	$ 55,361.75
Construction Subtotal (C&R Total Contract Amount)	$ 3,797,391.00	$ 701,665.54							
Contingency (5%)	$ 189,870.00	$ 168,680.49	$	$	$	$ 6,232.08	$ 13,583.90	$ 1,373.53	$
TOTAL	$ 4,835,377.00	$ 938,742.32	$ 477,894.47	$ 40,777.30	$ 915,216.43	$ 742,000.59	$ 846,004.82	$ 348,484.58	$ 72,390.29

Category	Pay Req #8 (Resubmitted 2/12/2026)	Pay Req #9 (Resubmitted 2/18/2026)	Pay Req #10 (Submitted 3/17/2026)	Pay Req #11 (Submitted 4/20/2026)	Pay Req #12 (Submitted 5/28/2026)	Pay Req #13 (Submitted 6/28/2026	Pay Req #14 (Submitted for 7/8/2026 mtg)
Administrative							
Reserved	$	$	$	$		$4,160.25	
CO #9				$			
PennDOT Inspection	$ 21,468.99	$	$	$ 12,379.71			
Newspaper Ads							
Admin Subtotal							
Land							
Easement Winters Check No 17737 12/12/2024							
Easement Launer Check No 17755 12/12/2024							
Land Subtotal							
Legal							
Reserved Meyer Wagner Brown & Kraus Invoices (12/9/2025 to present)	$	$	$				
Meyer Wagner Brown & Kraus Invoices (9/10/2024 4/23/2025)							
Legal Subtotal							
Financial/Accounting	$	$	$				
Interest							
Engineering	$ 1,215.00	$ 995.00	$ 1,215.00	$ 10,146.02		$34,158.54	$4,580.80
Permits							
Railroad Flagger $105/hr x 8 hr x 60 days (CO#9 $20K to Admin)	$	$	$				
NPDES to DEP Check No 00123 2/27/2023							
NPDES to ECCD Check No 00124 2/27/2023							
NPDES Minor Mod to ECCD Check No 17860 3/13/2025							
Railroad Permit Check No 17616 08/15/2024							
Railroad Permit Annual Fee							
Paving Permit						$7,200.00	
CO #11							
Permits Subtotal							
Construction							
C&R Bid 10/7/2024	$	$	$	$ 220,327.23	$ 134,598.75	$570,445.97	$293,487.75
Construction Subtotal (C&R Total Contract Amount)							
Contingency (5%)	$	$	$	$			
TOTAL	$ 22,683.99	$ 995.00	$ 1,215.00	$ 242,852.96	$ 134,598.75	$ 615,964.76	$ 298,068.55

Costs to date: $ 3,896,634.68

$ 1,792.28 Engineering shorted due to incorrect payoff amount provided by CNB

$293487.75 Includes the adjusting CO 12 of $119,539.90 and will utilize contingency. All work is covered by grant funds.