**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, July 9, 2025**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – Jack Fowler, TJ Weaver, Earl Park, Duane Duffy, Paul Villella, Eric Poague, Tony King

Also present: Corey McCabe, Bryon Gregori, Tracey Brown, Kathleen Mooney & Travis Long of JHA via ZOOM, Solicitor Brown via ZOOM

**VISITORS** – None

**APPROVAL OF AGENDA** - A motion was made by Eric Poague and seconded by Duane Duffy to approve the agenda (carried).

**COMMENTS FROM VISITORS** – None

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS** – A motion was made by Eric Poague and seconded by Earl Park to approve the minutes from the June 11, 2025 Regular Meeting (carried). A motion was made by Duane Duffy and seconded by Eric Poague to approve the minutes from the June 18, 2025 Special Meeting (carried).

**MANAGER’S REPORT** – Copy attached

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

There was discussion on damage to a valve on the Borough’s flusher truck that broke while we were borrowing it. Corey presented an estimate from A&H Equipment in the amount of $690.69 to replace it. This bill was added to the bill total to be approved later in the meeting.

**ENGINEER’S REPORT** – Copy attached

A motion was made by Eric Poague and seconded by TJ Weaver to authorize JHA to compose a permit package for a GP-5 utility crossing permit through the Elk County Conservation District (carried).

**SOLICITOR’S REPORT** – None

**COMMITTEE REPORTS** –

1. Administrative – none
2. Operations – none
3. Finance – none
4. Fire Department – none
5. Hiring – It was noted that there would be discussion in executive session
6. Johnsonburg Borough – none
7. Grants – none

**TREASURER’S REPORT** – A motion was made by Earl Park and seconded by Eric Poague to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – A motion was made by Earl Park and seconded by Paul Villella to approve the bills for payment in the amount of $ 69,385.53 (carried).

**Bank Balances as of: June 30, 2025**

**Northwest**

Payroll - $ 158,736.64

Water Pennvest - $ 510.67

Sewer Pennvest - $ 37,868.96

Operating Checking - $ 228,429.14

Sewer Savings - $ 52,589.52

Water Savings - $ 46,290.48

**CNB**

Savings Acct. - $ 5,863.02

Water Project Checking (COA) - $ 40,829.93

Sewer Checking - $ 25,681.97

Waterline Extension - $ 14.00

**PLGIT**

General Fund - $ 707,919.41

Sewer General Fund - $ 94,426.77

Water General Fund - $ 100,841.25

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - $ 1,792.28

CNB Draw Loan (WWTP Upgrade) - $ 3,459.20

Pennvest (Sewer)- $ 8,580.54

Pennvest (Sewer)- $ 11,718.30

USDA loan - $ 129,287.00

**OLD BUSINESS**

* A motion was made by Earl Park and seconded by Eric Poague to approve PennVest Pay Request #2 in the amount of $ 40,777.30 (carried).

**NEW BUSINESS**

* The ally washouts between First & Second Aves. were discussed. It was decided to have Travis from JHA look at it.
* The steps at the corner of First Ave. & Chestnut St. were discussed. It was noted that this had been discussed at prior meetings and was previously voted on to have the steps repaired.
* Current JMA loans were discussed. Tracey will get back to the board with the mortgage interest rate. A motion was made by Earl Park and seconded by TJ Weaver to pay off the Waterline Extension line of credit when the funds are received from PennVest on Pay Request #1 (carried).
* Charging for rental properties that are being renovated was discussed
* The final invoice from ELCON Technologies in the amount of $ 57,080.00 for the Sewer plant upgrade was thought to be more than we owed. The board asked Solicitor Brown to send ELCON a letter.

**COMMENTS FROM VISITORS –** None

**EXECUTIVE SESSION –** A motion was made by Eric Poague and seconded by Earl Park to enter into executive session at 5:50 (carried). A motion was made by TJ Weaver and seconded by Duane Duffy to exit executive session and enter the regular meeting at 6:23 (carried). Personnel was discussed with no decisions made.

**ADJOURNMENT OF MEETING**- A motion was made by TJ Weaver and seconded by Duane Duffy to adjourn the meeting at 6:30 p.m. (carried).

Jack Fowler, Chairperson

TLB