**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, September 10, 2025**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – Jack Fowler, Earl Park via ZOOM, Duane Duffy, Paul Villella, Eric Poague, Tony King

TJ Weaver - excused

Also present: Brian Buesink, Corey McCabe, Bryon Gregori, Tracey Brown, Travis Long of JHA via ZOOM, Solicitor Brown

**VISITORS** – Aljoe Maletto, Kylie Maland, Linda Vanatta, Karl Breakey

**APPROVAL OF AGENDA** - A motion was made by Tony King and seconded by Paul Villella to approve the agenda (carried).

**COMMENTS FROM VISITORS** – Linda Vanatta asked if there were any decisions made on what JMA will do with the land on Powers Ave. that is leased to the homeowners. She is concerned about dead trees at 326 Powers Ave. She was told that no decisions have been made regarding the land. Kylie Maland told the board she is opening a business on the brick block and is looking to improve tourism in town. Chairman Fowler read a letter to JMA from the Borough in support of the installation of a canoe/kayak exit ramp area on JMA’s property along Glen Hazel Rd. Solicitor Brown will look into the liability exposure there for JMA.

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETING** – A motion was made by Eric Poague and seconded by Duane Duffy to approve the minutes from the August 13, 2025 Regular Meeting (carried).

**MANAGER’S REPORT** – Copy attached

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached

**ENGINEER’S REPORT** – Copy attached

**SOLICITOR’S REPORT** – None

**COMMITTEE REPORTS** –

1. Administrative – none
2. Operations – none
3. Finance – none
4. Fire Department – none
5. Hiring – none
6. Johnsonburg Borough – Met with the borough to discuss the issue of storm water in the sanitary sewer
7. Grants – none

**TREASURER’S REPORT** – A motion was made by Eric Poague and seconded by Tony King to approve the Treasurer’s report (carried).

**BILLS FOR PAYMENT** – A motion was made by Tony King and seconded by Paul Villella to approve the bills for payment in the amount of $ 46,629.26 (carried).

**Bank Balances as of: August 31, 2025**

**Northwest**

Payroll - $ 164,639.43

Water Pennvest - $ 510.67

Sewer Pennvest - $ 17,571.64

Operating Checking - $ 339,109.41

Sewer Savings - $ 52,593.98

Water Savings - $ 66,195.28

**CNB**

Savings Acct. - $ 16,745.75

Water Project Checking (COA) - $ 40,829.93

Sewer Checking - $ 18,763.57

Waterline Extension - $ 518,685.77

**PLGIT**

General Fund - $ 715,196.66

Sewer General Fund - $ 95,128.70

Water General Fund - $ 101,590.86

**Debt Payments**

CNB Mortgage - $ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - $ 1,792.29

CNB Draw Loan (WWTP Upgrade) - $ 3,459.20

Pennvest (Sewer)- $ 8,580.54

Pennvest (Sewer)- $ 11,718.30

**OLD BUSINESS**

* A motion was made by Eric Poague and seconded by Duane Duffy to approve PennVest Pay Request #4 in the amount of $ 743,792.87 (carried).
* Manager Brian Buesink informed the board that a letter was mailed to Jones Township Municipal Authority regarding the sewer plant upgrade. It was decided to give them until the next meeting to respond.
* Charging of tap fees to the homeowners who want to connect during the waterline extension project was re-visited. The May motion stands and tap fees will be charged.

**NEW BUSINESS** - None

**BOARD DISCUSSION** – Duane Duffy stated that now that we paid off the office building, we need to make improvements to the upstairs exit door, the fire escape and the sidewalk. Tony King said that we need to make public announcements to keep our customers informed of JMA news. He also said he hopes that the “wish list” is being developed by

Brian, Corey and Bryon and will be given to the operations committee. Paul Villella had ongoing concerns with the storm water from the Community Center draining into the sanitary sewer. There are ordinances against this, but no enforcement.

**COMMENTS FROM VISITORS –** None

**EXECUTIVE SESSION –** None

**ADJOURNMENT OF MEETING**- A motion was made by Duane Duffy and seconded by Tony King to adjourn the meeting at 5:48 p.m. (carried).

Jack Fowler, Chairperson

TLB