**CAMBRIDGE COMMERCIAL CLUB**

**Member Meeting Agenda**

**APRIL 11, 2023, 5:15 PM**

**Exhibit Hall**

**Cambridge Commercial Club Mission Statement:**

The Cambridge Commercial Club is a community service organization whose purpose is the enhancement of the business environment through the promotion of its members and the community.

**Establish a quorum:**

**Introduce guests:**

**Approve Minutes and Agenda:**

**Treasurer’s Report:**

* General Account Balance –
* Hells Canyon Jam Account Balance -
* Emergency Fund Balance –

**NEW BUSINESS**

1. ITD Idaho’s Adopt a Highway Program - Jennifer

We need to set a date for this and make a poster and let community members know) SPRING IS HERE!

1. Fiber Update CTC.
2. Sponsor Drive- (start asking sponsors for their swag and promotional items to give out during the concert, great opportunity for advertising for them) Deidre will give things out at the event, while checking to make sure everyone has paid.
3. Update Marketing for $5000 sponsors, Commercial Tire & Larry Miller want more

(Place their logos on our event sign posters and make them the official sponsors.

A few more Social posts about their businesses and shout outs then others)

1. Event Signage Around town: QR CODE? Who? Are we ordering more? Where are we hanging?
2. Cornhole Tournament SAT 11:00 AM - end of tournament
   1. How is this event going to be advertised? Are we involved in that process? (Deidre has a poster, Cassidy is working out logistics and brackets, Adams Webster is the contact.
   2. 1st Place Price ½ the pot for entries plus a Oil Change and Mini Detail Larry Miller
   3. 2nd Place $100 (from CTC) plus a Oil Change and Mini Detail Larry Miller (certificates in the mail coming)
   4. 3rd place ??? Ideas
   5. Main Sponsors are Larry Miller and CTC (logos on poster and advertising, vinyl sign)
   6. Boards? How many are needed to borrow from people in town.
   7. Who else can we get to help with this?
   8. What % of the proceeds are going to the CCC?

**OLD BUSINESS**

1. CCC Funding Applications
   1. Community Grant Application -
      1. Need a write up about who can apply to put on our website - Chris
      2. Need to post that write up and link to the application on social media platforms - Deidre
   2. Scholarship Application, Distribution, Advertisement - Jen
      1. Idaho Power Grant - Completed by Deb, mailed 3/8/23
   3. Emergency Fund Fundraiser Follow Up - Bridgette
      1. Reimburse HCA $300 for entertainment - Megan
      2. Pull money from cash box, Lovelands provided $500 cash for the box
      3. Confirm expenses for food and reimburse
      4. Social Post thanking those who supported, email photos and details to Pat for a story in paper. Thank the James Family for their large contribution and a write up on their story with their little boy last year.
2. HELLS CANYON DAYS June 2-3, 2023
3. MC Productions
   1. Pay deposit $7,900 - Megan
   2. Email all band contacts to MC Productions - Brandie
4. Poster Distribution
5. Locations
6. Who
7. Ticketbud Site is LIVE
   1. Current ticket sales - 279 tickets have been sold as of 3/13/23
8. Facebook Event created and is LIVE - share this event on all your social media platforms
9. SWITA Membership and Coop Marketing Opportunity
   1. Did we pay the $75 membership - Megan
   2. Coop Marketing with SWITA will begin May 1, Facebook Advertising and Hulu Ads
10. DJ
    1. Need to pay invoice, 50% deposit - Megan
    2. Put his name on one of the rooms at the Frontier Motel - Brandie
    3. Email him 3 concert tickets - Chris
11. Sponsorships
    1. May 1 is the deadline for sponsors follow up and money received
12. Event Insurance - Brandie
13. Porta Potties / Trash Cans - Jennifer
14. Alcohol
    1. Beer Garden location - Need to include D & B Time Machine as a sponsor
    2. Confirm two camping spots for Heidi and her crew, invoice Heidi for one of the spots
    3. We will start serving alcohol at Noon - 10:00 PM
15. Open Container Ordinances and Noise Ordinances - APPROVED
    1. Get letters from the City to keep in our records
16. Visiting in person with businesses and private residents directly affected by the event, making them aware and dealing with any issues that may arise - Brandie & Deidre (WHEN)?
17. How are we going to secure our location?
    1. Schedule appointment with Porta Pros to measure and map out how much fencing we will need
18. Information Booth Logistics - Jennifer, Chris
19. Parking
    1. Need to make sure no parking occurs behind CTC building and on McKinley
    2. Need to let Mark Macedo know we will be fencing in front of his property
20. Trash
    1. Do we want to hire someone who makes sure trash is taken care of?
    2. How many trash cans do we want to order (32 gallon cans, $25.99 each)?
21. Itinerary for 2023 Hells Canyon Days

**FRIDAY, JUNE 2, 2023**

Stage set up Friday afternoon / evening

Cambridge - Midvale Seniors Taco Feed 5:00 - 7:00 PM

Rodeo 8:00 PM

**SATURDAY, JUNE 3, 2023**

Cambridge Baptist Church Breakfast 7:00 AM - 10:00 AM

Truck and Car Show and Shine 9:00 AM - 3:00 PM

Cornhole Tournament 11:00 AM - end of tournament

Sound Check with Bands, Reckless first Noon - needs to be done by 2:00 PM

Truck and Car Show Awards 2:00 PM

Will cars be moved from 3:30 PM and trucks in place? Gates open at 4:00 PM

Cambridge Rodeo Association BBQ 2:00 - 6:00 PM

Concert Gates Open 4:00 PM

Concert Begins 5:00 PM

Casey Sheldon and the Homewreckers 5:00 - 6:00 PM

Intermission (Raffle / Sponsor Thank You) 6:00 - 6:30 PM - Megan, Renee

Kenny Feidler and the Cowboy Killers 6:30 - 7:00 PM

Intermission (Raffle / Sponsor Thank You) 7:00 - 7:30 PM - Megan, Renee

Reckless Kelly 8:00 - 10:00 PM

Questions -

1. Pre record the sponsor thank you that could be played between bands, all names stated loudly and correctly?
2. Ben, confirm that Ty is going to take care of the Cornhole Tournament, confirm time, location, details?

**ADJOURN Meeting:**

**Future Discussions will include:**

* 2023 Website Updates
* Become members of the Idaho Nonprofit Center - Deidre and Brandie
* Incahoots Grand Opening - April 11
* OH Honey Grand Opening - May 3
  + What do we do for Grand Openings
  + Should we ask Living in the News to come to the event
  + Do we need big scissors with a large ribbon?