



GRANT A WISH
2022
ANNUAL HOLIDAY GIFT
PROGRAM

INSTRUCTIONAL BOOKLET
FOR SPONSORS
OF OUR CHILDREN'S 2022 CHRISTMAS
PROGRAM





GRANT A WISH, INC

2022 ANNUAL HOLIDAY GIFT PROGRAM

HISTORY OF GRANT A WISH HOLIDAY PROGRAM

Grant A Wish, Inc is a not for profit, tax exempt, 501 (c) (3) organization, that grants wishes to needy, disabled and abused children, since 1981. **Grant A Wish, Inc** was founded by the late **Ms. Anne Blair** to help make a difference in the lives of children who are facing challenges in the greater Chicagoland area. For over **41 years**, **Grant A Wish** has been granting wishes to needy, disabled and abused children.

Grant A Wish, Inc sponsor's a Wish, **Baby**, **School**, **Food** and **Annual Holiday Gift Program** every year.

In **1981**, the first **50 wishes** were granted by **Ms. Anne Blair** to needy elementary school children through the **Chicago Public Schools System** at that time, that needed basic items like a coat, a pair of shoes, a graduation outfit, eye glasses, school supplies and a variety of other items, including Christmas toys. For over 20 years **Ms. Anne Blair** strived to meet the challenges facing many of the children within the **Chicago Public School System** at that time.

Over the last **41 years** **Grant A Wish, Inc** has made a difference. We are continuing to improve our programs into the future and continue to work to make **Ms. Blair's** dream a continued reality for so many children. **Ms. Anne Blair** crossed into the spirit world in **May 2010**. Her love for others and her desire to help people in need was paramount in her life. Sponsors and general supporters are essential to our organization's future, because the good people do help make a difference, and the kindness of a stranger to someone who is in need is the ultimate of giving back & with the association of paying it forward. We encourage companies that have participated in the past, to stay connected and for new companies to join us. Through our **Grant A Wish Annual Holiday Gift Program** we provide for needy, disabled and abused children at Christmas, by providing their Christmas wish through pre-selected agencies. This booklet is a simple explanation of what would be expected of your company and your employees that participate. We are looking for holiday hero's who want to help make a difference in the lives of needy children. Christmas is a special time for most children and through our holiday agencies, we provide their holiday/Christmas wish. If your company employees would like to get more involved in the process, we welcome your participation.

A company can work with their office employees to take a list of children's names and divide them up amongst their staff. Go out and purchase a gift for a child on the list up to the ceiling amount of the program. All financial donations and the purchase of gifts are tax deductible for the gifts sponsorship. Collective purchases by the company can be beneficial to the company or an individual when filing taxes. We appreciate you in advance for your participation in this year's

Grant A Wish 2022 Annual Holiday Gift Program.

HOW THE 2022 ANNUAL HOLIDAY GIFT PROGRAM WORKS?

All of the children selected for the **Grant A Wish 2022 Annual Holiday Gift Program** through pre-selected agencies will receive new holiday gifts. Agencies must submit in advance a completed application by mail or email to **Grant A Wish, Inc** for consideration. Elementary schools, churches, hospitals, daycare centers, shelters and other not for profit community based organizations can apply. We do not grant **Christmas** wishes to the general public on an individual basis at this time. We do select a limited list of some families at random for holiday help as we get closer to Christmas on our private holiday list but it is based on the availability of sponsors. All agencies that apply must have at least 75% needy, disabled or abused children at their agency to be considered. Our sponsors and supporters are individuals, families, small groups, small businesses, community groups, and corporations that agree to take a list of a minimum of 10 names and up to 20 children's names max per sheet on one holiday wish form to purchase, wrap and label the gifts to be delivered or picked up by **Grant A Wish, Inc** at some date in **December 2022**.

We count on the generosity of people kind enough to help out and purchase a specific gift or toy for a specific child, especially at this special time of the year, through one of our pre-selected agency for **Christmas 2022 Holiday**.

THE GRANT A WISH 2022 HOLIDAY PROGRAM PROCESS

Our process begins by your group or company contacting **Grant A Wish, Inc** by phone, mail or email, expressing an interest in this year's **2022 Annual Holiday Gift Program**. Once you agree to participate, we will want to know how many children are you interested in sponsoring. Once we determine how many children with a minimum of 10 names to additional names added for companies, there can be some exceptions for numbers less than 10 for individuals or families. When we work out pickup schedules in **December 2022** smallest numbers of gifts may need to be delivered or we can arrange a pickup location downtown Chicago. Once we know the number of gifts, we than will match your sponsorship to an agency under our **2022 Annual Holiday Gift Program** for **Christmas**. **Grant A Wish, Inc** is responsible for all of the paperwork between you and the agency. We work on providing the information about Christmas parties, delivery or pick up schedules for gifts, and anything additional that you may need to receive. We also handle all tax information that may be requested. Any questions can answered by our organization. Once all of the agreements are worked out. You will receive a **Grant A Wish Holiday Wish Form by email only** with **20 children's names max or less per line**, with their **age, sex and a 1st & 2nd request** for their holiday wish for **Christmas** for the children you agree to sponsor. The reason for the **1st & 2nd request** is that a item may be unavailable at the time of purchase. The two requests also gives you a choice on which one to get, if you can't find one. If cost are reasonable you may get both, but that is still your choice. You must purchase at least one of the wish items requested. Each wish is not to exceed the cost of **\$75.00** per child, but it is up to **you the sponsor** if you want to spend more than \$75.00 for that one child or to make a reasonable substitution if one or both items are unavailable.

Continued on next page

THE 2022 CHRISTMAS PROGRAM PROCESS CONT'D

Each holiday agency is given a **color code** for their agency, that means that when toys come into **Grant A Wish, Inc** from the group that is sponsoring the gifts, we will know which agency the toys or gifts are assigned by the colored ribbons on the bags. All multiple gifts should be put in various garbage bags or bags/box in some sort of numerical order with a tag or some sort of label to let us know what gifts are in what bag, so the bag doesn't have to be opened. It makes things easier for us, when we can identify gifts it helps the sorting process. I hope that you can do your best to help us in this critical part of the **2022 Annual Holiday Gift Program**. It is the wrapping, labeling, sorting and packaging of the gifts for pick up or delivery to our selected agencies that is **most important**. We appreciate you all in this process and your help means the world to us. We have been providing Christmas gifts/toys, with the help of you our kind Santa's helpers for **41 years**. Depending on the size of the gifts and depending on the kind of bag, you may be able to get 5 to 7 gifts per contractor bag. If your group is providing 20 gifts then you may have anywhere from 3 to 6 bags. You should use large contractor garbage bags they are thicker & more reliable when transporting gifts or large boxes.

In the early days of the **1980's** and the **1990's**, when **Grant A Wish** was granting over **4,000 to 5,000** gifts at **Christmas time**. Primarily all of the gifts went to **10 to 12 elementary schools** with **500 to 700** gifts going to one school. Our program has changed over the years, including a lot of different variety of agencies, not just elementary schools anymore, any agency that has needy, disabled or abused children can apply. **Grant A Wish, Inc** wants to provide holiday gifts to children from a variety of different agencies all over the greater Chicagoland area. We want to thank you in advance for your support of this year's **2022 Annual Holiday Gift Program**. We always work to simplify the process for the agencies and the sponsor who help provide the gifts. We select a limited number of agencies based on how many gifts we forecast that we are able to complete with the help of our sponsors and supporters. Our organization is seeking volunteers to help with the development of our organization and programs into the future, collectively we can make change possible. We are looking for retired executives & professional volunteers to help with the planning and general development of our organization. We have a list of companies that return to help us every year provide **Christmas Joy** to children through our holiday agencies. We welcome new sponsors to help get involved with the organization or specifically our **Grant A Wish Annual Holiday Gift Program**. We work to make a difference for children regardless of their sex, religious affiliation, sexual orientation, ethnicity, and we do not discriminate in any way our services. We do our part to provide assistance to economically disadvantaged families. The sponsors contract is very simple and is not binding, unless the appropriate signature is endorsed:

" Gifts That Make A Difference"

WEBSITE: WWW.GRANTAWISHINCCHICAGO.ORG



2022

Annual Holiday Gift Program

GRANT A WISH, INC / SPONSOR CONTRACT

Grant A Wish, Inc was founded in 1981, to grant wishes to needy, disabled and abused children. Grant A Wish, Inc is a not for profit, tax exempt, 501 (c) (3) organization. We are in our 41st year of providing Christmas gifts to needy, disabled and abused children through pre-selected agencies for the **Christmas Holiday**. Below is a basic agreement for your company or group to agree to provide holiday wishes to our selected agencies children. Your participation in our **2022 Annual Holiday Gift Program** is the most important part of the program. When you purchase & provide a gifts to a child you help make them happy. We encourage that you follow our simple guidelines for this agreement. This contract is a basic understanding between (Company, Group, Individual)_____ and Grant A Wish, Inc that basic rules for our

2022 Annual Holiday Gift Program will be followed.

Below is a list of the basic rules:

GRANT A WISH 2022 ANNUAL HOLIDAY GIFT PROGRAM SPONSOR AGREEMENT

Date of Agreement: ___ / ___ /2022 Sponsors Name/Company: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Contact Name: _____ Contact Tel : () _____ Contact Email: _____

Number of gifts you are agreeing to provide? _____ Wish Numbers: 2022- /2022- Total: _____

Agency Name: _____ Color Code: _____

1. _____ agrees to provide # _____ the gifts/wish numbers to the children they are assigned to? Yes ___ No ___
2. _____ agrees to purchase the items requested as long as the item isn't over the cost of \$75.00 per wish. If I(we) purchase an item over \$75.00 for a child, it will be at our own discretion? Yes ___ No ___
3. _____ agrees to provide the gifts either for pick up or delivery by this date: **12/20/2022**, before the agencies scheduled holiday party or agrees to delivery the gifts directly to the agency holiday party? Yes ___ No ___
4. _____ agrees to accept whatever thank you notes, acknowledgements and tax information for your support of this year's **2022 Annual Holiday Gift Program**? Yes ___ No ___
5. _____ agrees to allow Grant A Wish to possibly utilize photographs of your company/logo, employees or group for the sole purpose of posting it for your holiday involvement to our website and social media feeds only? Yes ___ No ___

This agreement is signed between _____ and Grant A Wish, Inc on this date: ___ / ___ /2022 to provide a total of _____ gifts. I _____ coordinating sponsor for _____ Signature: _____ agrees to represent the above and I **Vital Thomas Signature:** _____ represent Grant A Wish, Inc and its agencies in coordination of the holiday gifts. By signing this agreement, you agree to the basic terms.

We want to THANK YOU in advance for your support of this year's

Grant A Wish 2022 Annual Holiday Gift Program.

Our goal is to provide Christmas joy & gifts to needy, disabled and abused children.

Have a Merry Christmas, Happy Kwanzaa, Happy Hanukkah and a Happy 2023 New Year!!!