**BROADWAY PARK NORTH**

**METROPOLITAN DISTRICT NOS. 1, 2 AND 3**

450 E. 17th Avenue, Suite 400

Denver, Colorado 80203

Tel: (303) 592-4380

https://broadwayparkmd.com

NOTICE OF A REGULAR MEETING AND AGENDA

## **Board of Directors Board of Directors**

## **District Nos. 1 and 2: District No. 3: Office: Term/Expiration:**

Daniel Cohen Daniel Cohen President 2027/May 2027

James Frank James Frank Assistant Secretary 2025/May 2025

Warren Cohen Vacant Assistant Secretary 2025/May 2025

Vacant Vacant 2025/May 2025

Vacant Vacant 2025/May 2027

DATE: November 13, 2024

TIME: 9:00 A.M.

LOCATION: 601 S. Broadway, Suite N

Denver, CO 80209

and VIA ZOOM

Join Zoom Meeting

https://us02web.zoom.us/j/84563720163?pwd=Nlp3ekZsSmU2TXNDS0hNSmtKaW1lUT09

Meeting ID: 845 6372 0163

Passcode: 888285

Dial-In: 1-719-359-4580

# ADMINISTRATIVE MATTERS

## Confirm quorum and present Disclosures of Potential Conflicts of Interest.

## Approve Agenda, confirm location of the meeting and posting of meeting notice.

## Acknowledge the resignations of Chris Waggett and Donna Chan, effective August 14, 2024 and October 4, 2024, respectively.

## Discuss vacancies on the Board of Directors. Consider the appointment of Officers.

## Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.

## Review and consider approval of minutes from the July 24, 2024 regular meeting (enclosures).

## Discuss business to be conducted in 2025 and location (virtual and/or physical) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure). [Suggested dates are July 23, 2025 and November 12, 2025, at 9:00 a.m. via Zoom]

## Insurance Discussion

### Cyber Security and Increased Crime Coverage.

### Establish Insurance Committee to make final determinations regarding insurance, if necessary.

## Website Accessibility Discussion (enclosure)

### Discuss and consider proposals from Generation Web, Inc., Streamline Software, Inc. and A360 Enterprises, LLC (dba Allyant) related to website accessibility matters.

### Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.

# FINANCIAL MATTERS

## Review and discuss unaudited financial statements and schedule of cash position through the period ending September 30, 2024 (to be distributed).

## **District No. 1** - Review and ratify / approve the payment of claims (to be distributed).

## Conduct Public Hearing on the 2024 Budget Amendment and consider adoption of Resolution Amending the 2024 Budget (enclosure).

## Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – Preliminary AV, draft budget and Resolutions).

## **District Nos.** **2 and 3** – Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan, if necessary.

## Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.

## **District No. 3 -** Consider the appointment of the District Accountant to prepare and file the 2024 Application for Exemption from Audit.

## **District Nos.** **1 and 2** – Discuss and consider the engagement of Schilling & Company, Inc. to perform 2024 audit services (enclosures).

## Review and consider approval of Special Districts Preparation Statement of Work with CliftonLarsonAllen LLP for 2025 Accounting Services and appoint District Account to prepare the 2026 budget (to be distributed) .

# LEGAL MATERS

## **District No. 1** – Conduct Public Hearing on the **Petition for Inclusion** from BMP Northeast LLC for the inclusion of less than one (1) acre of real property into the boundaries of Broadway Park North Metropolitan District No. 1 and consider adoption of Resolution for Inclusion of Real Property (enclosures: Petition for Inclusion and Resolution).

## **District No. 3** – Conduct Public Hearing on the **Petition for Inclusion** from BMP Northeast LLC for the inclusion of less than one (1) acre of real property into the boundaries of Broadway Park North Metropolitan District No. 3 and consider adoption of Resolution for Inclusion of Real Property (enclosures: Petition for Inclusion and Resolution).

## **District No. 2** – Conduct Public Hearing on the **Petition for Exclusion** from BMP Northeast LLC for the exclusion of less than one (1) acre of real property from the boundaries of Broadway Park North Metropolitan District No. 2 and consider adoption of Resolution for Exclusion of Real Property (enclosures: Petition for Exclusion and Resolution).

## **District No. 1** – Conduct Public Hearing on the **Petition for Exclusion** from BMP South LLC for the exclusion of less than one (1) acre of real property from the boundaries of Broadway Park North Metropolitan District No. 1 and consider adoption of Resolution for Exclusion of Real Property (enclosures: Petition for Exclusion and Resolution).

## **District No. 3** – Conduct Public Hearing on the **Petition for Exclusion** from BMP South LLC for the exclusion of less than one (1) acre of real property from the boundaries of Broadway Park North Metropolitan District No. 1 and consider adoption of Resolution for Exclusion of Real Property (enclosures: Petition for Exclusion and Resolution).

## **District No. 2** – Conduct Public Hearing on the **Petition for Inclusion** from BMP South LLC for the inclusion of less than one (1) acre of real property into the boundaries of Broadway Park North Metropolitan District No. 2 and consider adoption of Resolution for Inclusion of Real Property (enclosures: Petition for Inclusion and Resolution).

## **District No. 1 –** Discuss and consider approval of Change Order No. 1 to Service Agreement for Maintenance Services by and between District No. 1 and CFPM, LLC for 2025 services.

## May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.

## Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (District Transparency Notice).

# OTHER BUSINESS

## Development update.

## Acknowledge Annual Meeting and publication of notice of same as required under the Districts’ Service Plans.

ADJOURNMENT

**There are no more regular meetings scheduled in 2024.**