

Know Your Customer (KYC Form)

Company/Entity Name		
Shareholders/Owners		
Date of Business Registration		
Company Address		
Contact Number(s)		
Other Locations		
Tax/Business ID #		
License/Permit #		
Beneficiaries		
Website (If Applicable)		
E-Mail (s)		
Mining License #		
Dealers License #		
Export License #		
Overseeing Mining Authority		
Legal Disputes	YES	NO
Ensure Supply Chain Traceability	YES	NO
Can you provide Customer Information Sheet (CIS)	YES	NO

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Can you provide a brief history of your company?	
Company Milestones or Achievements?	
Current/Past client Reference?	
Approach to ethical issues and transparency?	
Major Challenges & Action taken?	
Community engagements or support?	
What currency are transactions conducted in?	
What shipping carriers used?	
Freight cost calculation	
Shipping Insurance Responsibility	
Comply with Requirements/Audits	YES NO

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Incorrect shipments Process	
Tracking information and updates throughout the delivery process	
Restrictions on delivery locations & additional charges	
Evidence of Quality Testing/Certification for Products/Services	YES NO
How do you handle non-compliance issues or defects in delivered products/services?	
What measures do you have in place for environmental sustainability/eco-friendliness Measures	

