

# **Centerville UMC 2022 Charge Conference**



**Sunday, 30 October 2022  
4:00 PM**

**@ Centerville UMC**

**Rev. Tommy Odum, Pastor  
Rev. Dr. Kevin Clotfelter, Associate Pastor  
Rev. Craig Hutto, District Superintendent  
Bishop David Graves, Bishop**

**Welcoming all to experience, connect, grow, and share  
the love and hope of Christ**



# Minutes of the Charge/Church Conference

This form contains the disciplinary questions that must be answered as well as reports most frequently called for at Charge or Church Conferences. Annual Conferences may adapt these forms to local conditions as needed.

*Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of witness or evangelism ministries.*

The Charge ☒ / Church ☐ Conference for the Centerville United Methodist Church/ Centerville Charge  
of the North Central District of the South Georgia Annual Conference

Church physical address: 600 North Houston Lake Blvd, Centerville, GA 31028

Telephone number: 478-953-3090

Fax number: \_\_\_\_\_

Church e-mail: cvilleumcga@gmail.com

Church website: www.centervilleunitedmethodist.com

Church preferred mailing address: 600 North Houston Lake Blvd, Centerville, GA 31028

The Church/Charge Conference was held: October 30, 2022

Centerville UMC

chaired by Rev. Craig Hutto

District Superintendent / Presiding Elder,

LaWanna Porter

, served as secretary.

Pastor in charge: Rev. Tommy Odum

Other appointed clergy: Rev. Dr. Kevin Clotfelter

A devotional service was conducted by Rev. Craig Hutto

The following members were present: *(Attach an Attendance Record.)*

## I. MISSION STATEMENT FOR THE CHURCH

1. How does this church or charge define its mission to its parish, the local community, and beyond the local community (¶¶ 201-204, 247.3, 252)? *(Attach as a supplement.)*

*"Welcoming all to experience, connect, grow and share the love and hope of Christ"*

2. How does the mission statement of the congregation connect to and fulfill the stated mission of The United Methodist Church: To make disciples of Jesus Christ for the transformation of the World?

*(Attach as a supplement.)*

*To make disciples of Jesus Christ for the transformation of the world.*

## II. REPORTS

3. What is the report of the governing and program bodies of the church or charge including a report on the goals for the previous year and recommendations for goals for the coming year (§§ 247, 252)? *(Attach as a supplement)*
4. What is the report of the pastor including plans for continuing education (§§ 340.3b (2), 348, 349)?  
*(Attach as a supplement)*
5. What is (are) the report(s) of other clergy including plans for continuing education (§ 349)?  
*(Attach as a supplement)*
6. What is (are) the report(s) of diaconal minister(s) including plans for continuing education (§ 314.5 1992 Discipline)?  
*(Attach as a supplement.)*
7. a. What is the report of the trustees (§§ 2528.1-3, 2550)? *(Attach as a supplement.)*  
b. What conveyances, grants, gifts, donations, legacies, bequests, or devices have been offered to the local church, and what policies and instructions have been developed regarding their acceptance, rejection, and administration (§§ 2529.3, 2533.5)? *(Attach as a supplement.)*
8. What is the annual report of the committee on membership audit (§ 231)? *(Attach as a supplement.)*
9. What is the report of the committee on finance, including the audit (§ 258.4d)?  
*(Attach as a supplement.)*
10. a. What is the report of the committee on nominations and leadership development? Include gender, racial/ethnic designation, and class of election for each person listed (§ 258.1; Refer to *Guidelines for Leading Your Congregation NOMINATIONS AND LEADERSHIP DEVELOPMENT*)?  
*(Attach as a supplement.)*  
b. Who are the members of the Committee on Nominations and Leadership Development elected at the Charge Conference? Include gender, racial/ethnic designation, and class of election for each person listed. (§ 258.1) *(Attach as a supplement.)*
11. What is the annual report of the lay speakers(s) (§§ 267.3, 268.3b)? *(Attach as a supplement.)*
12. What is the report of the church historian on the care of church records and historical materials (§ 247.5a)? *(Attach as a supplement.)*
13. Has the pastor reported the names and contact information for professing and baptized members attending colleges and universities to the District Superintendent and the Chairperson of the Conference Board of Higher Education and Campus Ministry as required in § 232? *(If not, attach the list with contact information.)*
14. Are there any reports from other groups and individuals within the church?  
*(Attach as supplements.)*

## III. APPORTIONED FUNDS AND BENEVOLENCE GIVING

- 15 a. What percentage of your total apportioned funds did you pay last year? *(List for each church.)*  
b. What percentage do you anticipate paying this year? *(List for each church.)*  
c. What percentage do you anticipate paying next year? *(List for each church.)*  
d. If less than 100%, what strategies do you have in place for making an improvement?

| Name of Church(es) | Apportioned Funds Paid Last Year | Apportioned Funds Paid This Year | Apportioned Funds to Pay Next Year |
|--------------------|----------------------------------|----------------------------------|------------------------------------|
|--------------------|----------------------------------|----------------------------------|------------------------------------|

16. Have goals have been set for non-apportioned causes, such as the general Advance, conference Advance, and World Service special gifts, including special gifts for the Africa University? (*List below; attach a supplemental list, if necessary.*)

| Name of Church(es) | Fund Name: | Fund Name: | Fund Name: | Fund Name: | Fund Name: |
|--------------------|------------|------------|------------|------------|------------|
|                    | \$         | \$         | \$         | \$         | \$         |
|                    | \$         | \$         | \$         | \$         | \$         |
|                    | \$         | \$         | \$         | \$         | \$         |
|                    | \$         | \$         | \$         | \$         | \$         |

### IV. CLERGY SUPPORT

17. What amounts are set for clergy support for the coming new year? Include all clergy appointed by the Bishop (§ 247.13). (*Attach form provided by conference as supplement*)

### V. PERSONNEL

18. Who are recommended by the Pastor/Staff-Parish Relations Committee:  
 (a) as candidates for ordained ministry (§§ 247.8, 310.2b)?  
*(Note: Use racial/ethnic designations at bottom of this page. The descriptions can be found on the Worksheet for Table 1 of the Local Church Report to the Annual Conference.)*

| Name | Address | Telephone/Email | Gender                   |                          | Race/<br>Ethnicity* |
|------|---------|-----------------|--------------------------|--------------------------|---------------------|
|      |         |                 | M                        | F                        |                     |
|      |         |                 | <input type="checkbox"/> | <input type="checkbox"/> |                     |
|      |         |                 | M                        | F                        |                     |
|      |         |                 | <input type="checkbox"/> | <input type="checkbox"/> |                     |

(b) for continuation as candidates for ordained ministry (§§ 247.9, 313)?

| Name | Address | Telephone/Email | Gender                   |                          | Race/<br>Ethnicity* |
|------|---------|-----------------|--------------------------|--------------------------|---------------------|
|      |         |                 | M                        | F                        |                     |
|      |         |                 | <input type="checkbox"/> | <input type="checkbox"/> |                     |
|      |         |                 | M                        | F                        |                     |
|      |         |                 | <input type="checkbox"/> | <input type="checkbox"/> |                     |

19. Who are recommended as candidates for Church-Related vocations (§ 247.10)?

| Vocation | Name | Address | Telephone/Email | Gender                   |                          | Race/<br>Ethnicity* |
|----------|------|---------|-----------------|--------------------------|--------------------------|---------------------|
|          |      |         |                 | M                        | F                        |                     |
|          |      |         |                 | <input type="checkbox"/> | <input type="checkbox"/> |                     |
|          |      |         |                 | M                        | F                        |                     |
|          |      |         |                 | <input type="checkbox"/> | <input type="checkbox"/> |                     |
|          |      |         |                 | M                        | F                        |                     |
|          |      |         |                 | <input type="checkbox"/> | <input type="checkbox"/> |                     |

\* A – Asian; B – African American/Black; H – Hispanic/Latino; N – Native American; P – Pacific Islander; W – White; M – Multi-Racial



|  |     |     |     |
|--|-----|-----|-----|
| First UMC of Centerville<br>DBA<br>Centerville UMC | 50% | 50% | 75% |
|  | %   | %   | %   |
|  | %   | %   | %   |

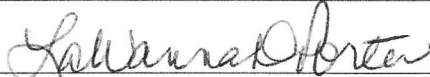
Strategies for improvement: *(Attach as a supplement.)*

## VI. MISCELLANEOUS BUSINESS

20. Attach a copy of the minutes of any special session of the Charge/Church Conference since its last regular meeting (§ 246.7).
21. What date is set, on recommendation of the Church Council, Administrative Council or Board, for elected personnel of the local church to take office? \_\_\_\_\_
22. What other actions are taken by this Charge/Church Conference? (*Attach as a supplement.*)

## VII. ADJOURNMENT

\_\_\_\_\_, Presiding Elder  
Craig Hutto \_\_\_\_\_, Name of Presiding Elder

\_\_\_\_\_, Secretary  
LaWanna Porter  \_\_\_\_\_, Name of Secretary

First United Methodist Church of Centerville  
Goals for 2022-2023 Charge Conference Year

1. Add 2 Life Groups Specific to Unchurched or non-attenders
  2. Increase Average Attendance by 15%
  3. Increase Budget by 10%
  4. Decrease Average Age Demographic by 10%
5. Develop Master Plan for Campus and Future Ministries



# Report of the Pastor

The report of the pastor shall include the names of all persons involved in the changes in membership and other items as outlined in the 2016 *Book of Discipline* (§§ 234, 340). This report should cover as fully as possible the work of the pastor. Care should be taken not to duplicate the reports of the Church Council, committees, organizations, and officers of the charge.

*Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of witness or evangelism ministries.*

|  |          |                                   |                   |
|--|----------|-----------------------------------|-------------------|
| Centerville United Methodist Church      | Church   | Centerville UMC                   | Charge            |
| North Central                            | District | South Georgia                     | Annual Conference |
| For the period beginning October 4, 2021 |          | and ending October 30, 2022       |                   |
| DATE OF PRIOR CHARGE CONFERENCE          |          | DATE OF CURRENT CHARGE CONFERENCE |                   |

- 1. List those who have been received into baptized membership since the last report.  
*(Attach as a supplement.)*
- 2. List those who have been received into professing membership since the last report.  
*(Attach as a supplement.)*
  - a. On profession of faith or restored.
  - b. From other United Methodist churches.
  - c. From other non-United Methodist churches.
- 3. List those who have been removed from the professing membership since the last report.  
*(Attach as a supplement.)*
  - a. By action of the Charge Conference, or trial court, or by withdrawal.
  - b. By transfer to other United Methodist churches.
  - c. By transfer to other non-United Methodist churches.
  - d. By death.
- 4. Have the membership records and rolls been audited (§231)? ☐ Yes ☒ No  
If not, why not? Our records were audited for three years prior to 2020. Right now we are current with our membership and plan to audit again in 2023.
- 5. The Pastor shall give a report on the state of the church and an account of pastoral ministry as it relates to (§ 340): providing support, guidance, and training to the lay membership in the church; ministering within the congregation and to the world; and administering the temporal affairs of the congregation. Include as a part of the report a statement outlining the pastor's program of continuing education and spiritual growth for the past year and plans for the year to come (§ 349). *(Attach as a supplement.)*

Signed [Signature]  
Printed Name Larry T Odum  
Date 10/30/22

## Report of the Pastor

The Odum family is privileged and excited to be returning to First United Methodist Church of Centerville for our 3<sup>rd</sup> year. Since moving here we have experienced many moments of love and care from the people of God who support their local community in selfless and tireless ways. From our food pantry and clothes closet to worship along with other various ministries our local church continues to grow and offer new experiences to the community.

CUMC church is a loving congregation with a heart to reach the lost in our community and to care for one another. Everyone who participates in the ministry of the church is dedicated to its' mission and reaching the goals established by leadership. Welcoming, Experience, Connect, Grow, Share, Love, Hope, and Christ are the ethos we live by as a congregation and the mission of the Body to the community we serve. Looking forward to the future our focus is to fulfil our mission in a way that communicates who Christ is in us as a congregation so that everyone knows who we are by the way we love one another. The people of CUMC are willing to work hard and to give their best to see the Kingdom of Heaven impacted by the work of our church community.

We continue to look to the future focusing on three areas of growth: Finances, Average Worship Attendance, and Young Families. Focusing on a bottom up method where we utilize both small group models and home church models, we are working to build our church attendance from the bottom up. Through different strategies leaning into relationships outside of the church our focus is on developing new friendships before someone attends their first service. We believe if people know others before they ever enter the building the chances of a second visit are exponentially higher than that of a first-time visitor with no previous relationships. Building relationships is key, as we continue to build deeper relationships through small groups and develop new ones through a home church model, we should see our average attendance grow over the course of the next two years. Putting it numerically our goals are: 250-4-5-15/ 250 average in 4 years, 5 small groups, 15-year debt pay off plan.

Nothing is impossible with God and He even promises us in John 14:12 that we will do "greater works than these" as believers. Leading this congregation is a privilege and pleasure as a pastor. Over the next years of ministry my vision is to see the congregation live into the future that God has planned for them and our community. My family and I are dedicated to working with the people and loving them to the best of our ability. We are appreciative of the people as well as the opportunity to serve Centerville UMC!

Keep The Faith,  
Pastor Tommy

## **Membership Report October 4, 2021 – October 30, 2022**

### Received into Membership

By transfer from another United Methodist:

Susan Howdeshell

Milton Smeltz

By Transfer from a non- United Methodist:

Paul Smith

Kevin & Brittany Conyers

### Removed from Membership

By Death:

Dan Duernberger

Christine Finney

Don Hemphill

Sara McSwain

Joyce Griggs

Roger Darnell

Jerry Prater

By Transfer to another United Methodist:

Steve Tomblin

Colleen Tomblin

**South Georgia Conference**  
**Local Church Charge Conference Report**

**Part 1 - General Information**

Charge: **Centerville UMC**

District: **North Central**

Pastor: **Larry Thomas Odum**

**Pastor's Compensation Form for 2023**

South GA. Conf #: 24030

Gen. Church #: 223212

Effective Date of this form: January 01, 2023

Pastor's Conference Status: FL - FULL TIME LOCAL

PASTOR

Total Current Appointment Time: Full Time

**Form W-2**  
**Reference**

**Part 2 - Compensation Information**

1. Total Compensation Approved by Charge Conference

Centerville UMC = \$0.00

(Total amount from all churches) **+ \$0.00**

2. Other taxable compensation paid by church

a. Cash paid for travel (unreimbursed, no voucher required) \$0.00

b. Spouse/Family insurance OTHER THAN HEALTHFLEX paid by church \*\* \$0.00

c. Continuing education, books and publications (not paid by voucher) \$0.00

d. Other cash allowances given to pastor \$0.00

T. Total Cash Allowances or Non-Accountable Reimbursement Plans (lines 2a-d) **+ \$0.00**

3. Equitable Compensation or Other Annual Conference Funds

a. Equitable Compensation funds given to church for minister's salary \$0.00

b. Other Annual Conference Funds given to church for minister's salary \$0.00

(This includes Hispanic Ministries and NRCD funds)

c. District Funds given to support minister's salary \$0.00

T. Total Salary Supplements (lines 3a-c) **+ \$0.00**

4. Total Compensation (from local church and salary supplements) **\$0.00**

5. Housing, Furnishings, or Utilities \*\*\*

a. Parsonage: Is parsonage is available to the pastor No

b. Is Housing Allowance provided instead of parsonage No

c. Housing Allowance provided instead of parsonage (in addition to salary) \$0.00

d. Housing, Furnishings, Utilities, etc. expenses withheld from salary **- \$0.00**

Box 14  
(optional)

Box 14  
(optional)

**Part 3 - Additional Budgeted Items**

6. Additional Items in Local Church Budget (do not include items in # 7)

a. IRS approved Accountable Reimbursement Plan (This includes business and/or travel expenses paid based on voucher with receipts.) \$0.00

b. HealthFlex Insurance premiums for spouse or family paid by church \*\* \$0.00

c. Other expenses paid by local church paid based on voucher and receipts \$0.00

T. Total Additional Items in Local Church Budget (6a-c) **\$0.00**

7. Other Information Requested by Cabinet in Local Church Budget

a. Expense of Minister attending Annual Conference included in budget \$0.00

b. Funds for minister's continuing education included in church budget \$0.00

T. Total Other Information requested by the Cabinet (7a-b) **\$0.00**

(Appointment Making Salary is total of lines 4 + 6B)

(Plan Compensation for Pension is line 4 x 1.25 if parsonage available, or total of lines 4 + 5C)

Charge: **Centerville UMC** Pastor: **Larry Thomas Odum**



**Part 4 - Benefits****8. Minister's Personal Contributions To Pension/Investment Plan***(This does NOT include CRSP-DB and CRSP-DC billed to church)**(This is withheld from minister's paycheck; church will be billed directly)***a. Before-tax contributions made to the U.M. Personal Investment Plan**

(UMPIP)(a IRC 403(b) plan)

\$0.00 (1%)

Box 12 - Code E

**b. Other 403(b) plan [pursuant to Internal Revenue Code Section 403(b)]**

\$0.00 ()

Box 12 - Code E

**c. Roth contributions to approved pension / investment plans**

\$0.00 ()

Box 12 - Code BB

**d. After-tax contributions to approved pension / investment plans**

\$0.00 ()

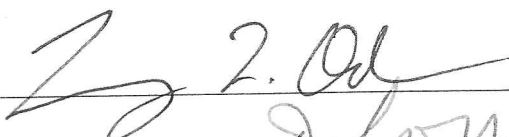
**T. Total of all contributions to Pension/Investment Plans (8a-d)****\$0.00**

**The HealthFlex Election Confirmation/Benefit Summary statement must be provided to your Treasurer/Financial secretary in order to have accurate payroll insurance withholding. You should print this at the time of making your final HealthFlex election in November.**

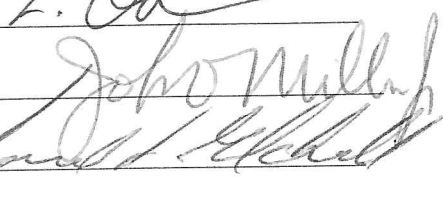
Box 1 of the W-2 will be a total of line 4 less lines 5d, 8a & b (if 8b is before tax) and minus your cost to HealthFlex.

**Part 5 - Signatures**

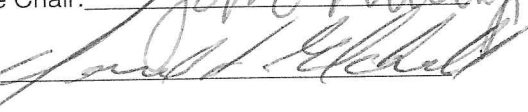
Signature of Pastor:

Date: 10/30/22

Signature of S/PPR Committee Chair:

Date: 10/17/22

Signature of Church Treasurer:

Date: 10/30/22

Signature of District Superintendent:

Date: \_\_\_\_\_

\* See W-2 Form instructions for further information concerning the Form W-2 references.

\*\* Effective Jan 1, 2014, reimbursements for insurance plans other than HealthFlex are taxable income and should be included in Box 1 of the W2

\*\*\* Housing Allowance Resolutions must be approved by charge conference in advance of payment.  
(Send a signed copy of this form to District office. Keep a copy for the pastor and treasurer.)

**THE UNITED METHODIST CHURCH CHARGE CONFERENCE**  
ANNUAL REPORT OF MINISTER  
CONTINUING EDUCATION PROGRESS AND  
PLANS FOR FUTURE CONTINUING EDUCATION

Name: Tommy Odum

Reporting for the Year: 2022

**Summary of This Year's CEU Credits**

Please summarize your continuing education progress for the current year:

I have participated in Conference sponsored events over the past year with plans to enroll in seminary spring 2023.

Courses taken this year: 2

(Include Date, Name of Course, Seminar or Program of Study, Name of Instructor or Sponsoring Agency, number of CEUs earned)

\_Bishop's Time Apart with April Casperson \_\_\_\_\_

\_A Day Apart with Bishop Graves \_\_\_\_\_

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### Plans for Next Year's CEU Credits

Briefly state your continuing education program for the coming year:

The continuing goal is to enroll in seminary spring 2023 now that we have somewhat exited out of the pandemic and my local church is financially stable to support my Continuing Education.

Which of the following areas of ministry will your program cover:

- ☒ Yes ☐ No      Preaching, Worship and Teaching
- ☒ Yes ☐ No      Pastoral Care and Counseling
- ☒ Yes ☐ No      Church Management and Staff Relationships
- ☐ Yes ☐ No      Contemporary Trends in Theological Disciplines
- ☐ Yes ☐ No      Ministry in Contemporary Society
- ☐ Yes ☐ No      Self-understanding, Personal and Family Relationships, Career Development

Others (list below):

Signature:



Date:

10/30/22

Send Copy to:

- ☐ Pastor
- ☐ District Superintendent
- ☐ Recording Secretary
- ☐ Place form in District Superintendent packet

## HOUSING ALLOWANCE RESOLUTION

TO WHOM IT MAY CONCERN:

The chairperson informed the meeting that under the tax law, a minister of the gospel is allowed to exclude from gross income: (1) the rental value of a home furnished to him or her as a part of his or her compensation; or (2) a housing allowance paid to him or her as part of his or her compensation, to the extent used by him or her to rent or provide a home and to the extent such allowance does not exceed the fair rental value of the home, including furnishings and appurtenances such as a garage, plus the cost of utilities.

The Church/Charge Conference or church council on the \_\_\_\_30\_\_ day of \_\_October\_\_\_\_, after discussion with Rev. \_\_Tommy Odum\_\_\_\_ on motion duly made and seconded, adopted the following resolution:

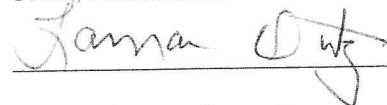
The \_\_\_\_Centerville\_\_\_\_ United Methodist Church has set the annual compensation of the Rev. \_\_Tommy Odum\_\_\_\_ or another minister who may be appointed to serve this church at \$ \_\_\_\_58,500\_\_\_\_ which includes a "housing expense" (housing, furnishings, utilities, etc. expenses withheld from salary) of \$ \_\_\_\_7000\_\_\_\_ (line 5d). Rev. \_\_Tommy\_\_\_\_ shall also have rent-free use of the home located at \_\_\_\_103 White Pond Lane\_\_\_\_ for the year \_\_\_\_2022\_\_\_\_ and for every year thereafter so long as he or she is minister of the \_\_\_\_Centerville\_\_\_\_ United Methodist Church unless otherwise provided. This resolution will remain in effect until the church/charge conference or church council adopts a successor resolution.

Dated this \_\_\_\_30\_\_\_\_ day of \_\_October\_\_\_\_, 2022\_\_ .

If applicable, please complete:

Because no parsonage is provided, in addition to the above noted compensation, the church will provide \$ \_\_\_\_\_ housing allowance (line 5c) for our pastor to rent or purchase a home. This amount is not considered to be compensation.

  
\_\_\_\_\_  
Chair, Administrative Board/ Council

  
\_\_\_\_\_  
Chair, Finance Committee

cc: \_\_\_\_ District Superintendent  
\_\_\_\_ Pastor Parish Relations Committee  
\_\_\_\_ Pastor

# **SOUTH GEORGIA ANNUAL CONFERENCE**

## **ACCOUNTABLE REIMBURSEMENT POLICY**

The Centerville\_\_United Methodist Church ("Church") recognizes that certain expenses of ministry paid by the pastor/staff person are part of the ordinary and necessary costs of ministry in this Church/charge. Accordingly, we hereby establish an accountable reimbursement policy to defray them directly. The reimbursement account shall be an annual line item in the Church budget. It shall be in addition to the pastor's annual salary and housing. The reimbursement account for 2023 shall be \$4000. (*Amount may be determined by using the attached suggested worksheet.*)

The following requirements for the policy are binding upon the Church and upon Tommy Odum, its pastor/staff person.

Accordingly, the Church hereby establishes an accountable reimbursement policy, pursuant to IRS regulations and upon the following terms and conditions:

1. The pastor/staff person shall be reimbursed from the reimbursement account for his/her ordinary, necessary and reasonable business expenses incurred in the conduct of the ministry for, and on behalf of, the Church. The following expenses are budgeted in this accountable reimbursement policy, as suggested for the work needs of the pastor/staff person.
2. The committee on SPR/PPR chairperson, Church payroll person, or treasurer, (as designated by the Church) must be given an adequate accounting within 60 days after the expense is paid or incurred. The adequate accounting shall include, but not be limited to, a statement of expense, account-book diary or other similar record showing the amount, date, place, business purpose, and business relationship involved. Such documentation shall include receipts for all items of \$75 or more (*a church may set a lower amount*). Appropriate documents, cash receipts, canceled checks, credit card sales slips, and contemporaneous records (for those non-receipt expenses less than \$75), must be attached to each expense report. A log of total miles per day and enumeration of their general purpose shall suffice to substantiate automobile mileage, but under no circumstances will commuting mileage between the pastor's home and Church office be reimbursed. Copies of the documentary evidence and expense report shall be retained by both the pastor/staff person and the Church.

The committee on SPR chairperson (or treasurer) shall be responsible for approving the expense. The committee on SPR chairperson (or treasurer) shall exercise his/her discretion regarding the adequacy of the substantiation and the appropriateness of any reimbursement. Questions arising in these areas will be resolved by the SPR chairperson (or treasurer), subject to the review and approval of the committee on SPR/committee on finance.

3. It is the intention of this policy that reimbursements will be paid after the expense has been incurred by the pastor/staff person. However, should circumstances require payment of an advance for any particular anticipated expense, the pastor/staff person must account for the expense as described above and return any excess reimbursement within 120 days after the expense is paid or incurred. Any excess advance must be returned to the Church before any additional advances are provided to the pastor/staff person.

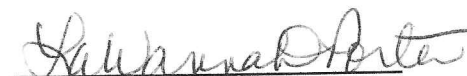
4. Budgeted amounts not spent must not be paid as a salary bonus or other personal compensation. If such payments are made, the entire amount of the accountable reimbursement policy account will be taxable income to the pastor/staff person. The Church will be required by law to report that amount as part of the pastor's/staff person's compensation. Disposition of any unspent balances remains at the discretion of the committee on finance/the council/charge conference in building the budget for the next Church year.
5. It is understood by the various parties that all elements of this resolution must be carefully followed to prevent the Church from being required by regulation to include all reimbursements as income on the pastor's/staff person's Form W-2. The primary responsibility in this regard is on the pastor/staff person to report and adequately account for his or her expenses to the committee on SPR chairperson, church payroll person, and/or treasurer.

Adopted on October 30\_\_\_, 2023, by the Church Council [Charge Conference] of  
the Centerville United Methodist Church.

  
\_\_\_\_\_  
Chair, Church Council

  
\_\_\_\_\_  
SPR/PPR Chairperson/Church Treasurer

  
\_\_\_\_\_  
Pastor/Staff Person

  
\_\_\_\_\_  
Secretary

*This is a sample of an accountable reimbursement policy. The specifics of each policy should be reviewed by each church and minister considering their specific concerns. If legal or tax advice is required, the services of a competent professional advisor should be sought.*



## Annual Parsonage Review Report

1. A meeting concerning the parsonage will be conducted each year prior to charge conference. Date of Parsonage Review - 8/16/2022
2. This meeting will be held in the parsonage and will include a mandatory review of the entire parsonage – inside and out. All areas inside the parsonage and all areas outside the parsonage reviewed? (Yes/No)  
  
If no, state circumstances.  
  
\_\_\_\_\_
3. The attendance of the following individuals is expected: the pastor, the Trustees Chair, the Parsonage Committee Chair (if one exists), and Pastor Staff Relations Committee Chair. (2016 Book of the Discipline, paragraph 2533.4) If the pastor has a spouse, he or she should also be included. **Print** the names of the individuals **who are invited to conduct** the Parsonage Review:  
 Pastor - Tommy Odum  
 Pastor's Spouse (N/A, if none) - Katie Odum  
 Trustees Chair - Gary Rutke  
 Parsonage Committee Chair - Lynn Miller  
 Pastor Staff Relations Committee Chair - J.O. Miller
4. The specific date can be set any time during the year, but it must be set at least two weeks prior to the church's annual Charge Conference with all parties agreeing to the date set. Was the date set agreeable with all parties and at least 2 weeks before the Charge Conference? (Yes or No)  
  
If no, state the circumstances.  
  
\_\_\_\_\_
5. Even though this mandatory meeting takes place to satisfy a disciplinary requirement, it is recommended that other separate Parsonage Committee meetings be held to consider parsonage improvements and other concerns. Date(s) for additional Parsonage Committee meetings before the next Charge Conference: \_\_\_\_\_
6. **Signatures** of all individuals **who actually conducted** the Annual Parsonage Review:  
 Pastor - \_\_\_\_\_  
 Pastor's Spouse (N/A, if none) - Katie Odum  
 Trustees Chair - \_\_\_\_\_  
 Parsonage Committee Chair - Lynn Miller  
 Pastor Staff Relations Committee Chair - J.O. Miller  
 Others in attendance - \_\_\_\_\_
7. Any concern by either pastor or charge may be addressed at a later meeting. The District Superintendent may become involved, if deemed necessary by either party. Continual patterns of parsonage abuse will be documented and stored in each pastor's file.

Submitted to the District Superintendent at Charge Conference on date: \_\_\_\_\_



District Superintendent Signature: \_\_\_\_\_

Charge Conference Secretary Signature: \_\_\_\_\_

**South Georgia Conference**  
**Local Church Charge Conference Report**

**Part 1. - General Information**

Charge: **Centerville UMC**

District: **North Central**

Pastor: **Kevin Clotfelter**

**Pastor's Compensation Form for 2023**

South GA. Conf #: 24030

Gen. Church #: 223212

Effective Date of this form: January 01, 2023

Pastor's Conference Status: PL - PART TIME LOCAL

PASTOR

Total Current Appointment Time: One Quarter

**Form W-2**  
**Reference**

**Part 2 - Compensation Information**

**1. Total Compensation Approved by Charge Conference**

Centerville UMC = \$7,800.00

(Total amount from all churches)

**\$7,800.00**

**2. Other taxable compensation paid by church**

a. Cash paid for travel (unreimbursed, no voucher required) \$0.00

b. Spouse/Family insurance OTHER THAN HEALTHFLEX paid by church \*\* \$0.00

c. Continuing education, books and publications (not paid by voucher) \$0.00

d. Other cash allowances given to pastor \$0.00

T. Total Cash Allowances or Non-Accountable Reimbursement Plans (lines 2a-d) **+ \$0.00**

**3. Equitable Compensation or Other Annual Conference Funds**

a. Equitable Compensation funds given to church for minister's salary \$0.00

b. Other Annual Conference Funds given to church for minister's salary \$0.00

(This includes Hispanic Ministries and NRCD funds)

c. District Funds given to support minister's salary \$0.00

T. Total Salary Supplements (lines 3a-c) **+ \$0.00**

**4. Total Compensation (from local church and salary supplements)**

**\$7,800.00**

**5. Housing, Furnishings, or Utilities \*\*\***

a. Parsonage: Is parsonage is available to the pastor No

b. Is Housing Allowance provided instead of parsonage Yes

c. Housing Allowance provided instead of parsonage (in addition to salary) \$5,200.00

d. Housing, Furnishings, Utilities, etc. expenses withheld from salary

**- \$0.00**

Box 14  
(optional)

Box 14  
(optional)

**Part 3 - Additional Budgeted Items**

**6. Additional Items in Local Church Budget (do not include items in # 7)**

a. IRS approved Accountable Reimbursement Plan (This includes business and/or

travel expenses paid based on voucher with receipts.) \$0.00

b. HealthFlex Insurance premiums for spouse or family paid by church \*\* \$0.00

c. Other expenses paid by local church paid based on voucher and receipts \$0.00

T. Total Additional Items in Local Church Budget (6a-c) **\$0.00**

**7. Other Information Requested by Cabinet in Local Church Budget**

a. Expense of Minister attending Annual Conference included in budget \$0.00

b. Funds for minister's continuing education included in church budget \$0.00

T. Total Other Information requested by the Cabinet (7a-b) **\$0.00**

(Appointment Making Salary is total of lines 4 + 6B)

(Plan Compensation for Pension is line 4 x 1.25 if parsonage available, or total of lines 4 + 5C)

Charge: **Centerville UMC** Pastor: **Kevin Clotfelter**

#### Part 4 - Benefits

##### 8. Minister's Personal Contributions To Pension/Investment Plan

(This does NOT include CRSP-DB and CRSP-DC billed to church)

(This is withheld from minister's paycheck; church will be billed directly)

a. Before-tax contributions made to the U.M. Personal Investment Plan

\$0.00 (Amount To Withhold (enter annual figure in amount box below))

Box 12 - Code E

(UMPIP)(a IRC 403(b) plan)

b. Other 403(b) plan [pursuant to Internal Revenue Code Section 403(b)]

\$0.00 (Amount To Withhold (enter annual figure in amount box below))

Box 12 - Code E

c. Roth contributions to approved pension / investment plans

\$0.00 (Amount To Withhold (enter annual figure in amount box below))

Box 12 - Code BB

d. After-tax contributions to approved pension / investment plans

\$0.00 (Amount To Withhold (enter annual figure in amount box below))

T. Total of all contributions to Pension/Investment Plans (8a-d)

**\$0.00**

**The HealthFlex Election Confirmation/Benefit Summary statement must be provided to your Treasurer/Financial secretary in order to have accurate payroll insurance withholding. You should print this at the time of making your final HealthFlex election in November.**

Box 1 of the W-2 will be a total of line 4 less lines 5d, 8a & b (if 8b is before tax) and minus your cost to HealthFlex.

#### Part 5 - Signatures

Signature of Pastor: \_\_\_\_\_

Date: 11 Oct 22

Signature of S/PPR Committee Chair: \_\_\_\_\_

Date: 10/17/22

Signature of Church Treasurer: \_\_\_\_\_

Date: 10-30-22

Signature of District Superintendent: \_\_\_\_\_

Date: \_\_\_\_\_

\* See W-2 Form instructions for further information concerning the Form W-2 references.

\*\* Effective Jan 1, 2014, reimbursements for insurance plans other than HealthFlex are taxable income and should be included in Box 1 of the W2

\*\*\* Housing Allowance Resolutions must be approved by charge conference in advance of payment.

(Send a signed copy of this form to District office. Keep a copy for the pastor and treasurer.)

Associate Pastor's Report  
Church/Charge Conference October 30, 2022  
Centerville United Methodist Church  
Kevin D. Clotfelter

Laurie and I are privileged to be returning for our fifth year in appointment as the Associate Pastor family at Centerville UMC. We continue to enjoy the support of the worship body, church leadership, and church staff. We are eager to see what God is doing in these times of transition and unknowns.

We have had some transition in the church staff for music ministries. We've stabilized on campus activities despite the waning presence of pandemic mitigation efforts across the community. Most gatherings have returned to in-place method as opposed to virtual gatherings. The local church remains our focus, but this year has been an overwhelming denominational distraction that clamors for all of our church leadership attention. My roles in discipleship, pastoral ministry, pastoral care and visitation, preaching and teaching have continued this year.

Early in the year I was able to lead a 6-week discipleship kick-starter event focused on the introduction and practice of Wesleyan focus spiritual disciplines. This served as a pilot model that can now be replicated in any local church or faith community. One of the results of the course was the formation of another Wesleyan style Class Meeting (Life Group). This is the fourth such group we have been able to form – two of which have been meeting bi-monthly since 2019. We were also able to host a reunion for all Life Group participants to serve as point of fellowship and re-covenant to the experience.

I am still seeking and considering how God might use me in leadership development within this worship body. We need to focus on recruiting and training leaders in the younger generation. The next year may bring some changes at the denominational level. We want to ensure that we have a deepening maturity in Christian leadership to help navigate the uncharted times ahead and seek God's plan for Centerville UMC.

Personally, I have tried to balance caring for my family, being in fulltime employment, having just completed a doctrinal degree, and leading a Christian-growth non-profit ministry. We look forward to God's move in CUMC and the surrounding community this next year!

Wholeheartedly,

Kevin

## HOUSING ALLOWANCE RESOLUTION

### TO WHOM IT MAY CONCERN:

The chairperson informed the meeting that under the tax law, a minister of the gospel is allowed to exclude from gross income: (1) the rental value of a home furnished to him or her as a part of his or her compensation; or (2) a housing allowance paid to him or her as part of his or her compensation, to the extent used by him or her to rent or provide a home and to the extent such allowance does not exceed the fair rental value of the home, including furnishings and appurtenances such as a garage, plus the cost of utilities.

The Church/Charge Conference or church council on the 30th day of October 2022,  
after discussion with Rev. Kevin Clotfelter on motion duly made and seconded, adopted  
the following resolution:

The Centerville United Methodist Church has set the annual compensation of the Rev. Kevin Clotfelter or another minister who may be appointed to serve this church at \$ 7,800 which includes a "rental allowance" (utilities and other provisions for a home) of \$ N/A. Rev. N/A shall also have rent-free use of the home located at N/A for the year and for every year thereafter so long as he or she is minister of the Centerville United Methodist Church unless otherwise provided. This resolution will remain in effect until the church/charge conference or church council adopts a successor resolution.  
Dated this 30<sup>th</sup> day of October, 2022.

If applicable, please complete:

Because no parsonage is provided, in addition to the above noted compensation, the church will provide \$ 5,200 for our pastor to rent or purchase a home. This amount is not considered to be compensation.

  
\_\_\_\_\_  
Chair, Administrative Board/ Council  
  
\_\_\_\_\_  
Chair, Finance Committee

cc:     \_\_\_ District Superintendent  
       \_\_\_ Pastor Parish Relations Committee  
       \_\_\_ Pastor

**THE UNITED METHODIST CHURCH CHARGE CONFERENCE**  
ANNUAL REPORT OF MINISTER  
CONTINUING EDUCATION PROGRESS AND  
PLANS FOR FUTURE CONTINUING EDUCATION

Name: Kevin Clotfelter  
Reporting for the Year: 2022

**Summary of This Year's CEU Credits**

I have completed Asbury Theological Seminary's Doctorate of Ministry Program.  
in the 2018 Organizational Leadership cohort.

**Courses taken this year:**

Completed dissertation.

**Plans for Next Year's CEU Credits**

Education requirements for part-time local are complete.

Signature:



Date: Sept 2, 2022

Send Copy to:

- ☐ Pastor
- ☐ District Superintendent
- ☐ Recording Secretary
- ☐ Place form in District Superintendent packet



# Report of the Trustees

The trustees are amenable to the Charge Conference and as such are required to make an annual report

(¶ 2550). Additional reports should be made as requested by the Charge Conference or Church Council or equivalent. Numbers in parentheses refer to paragraphs in the 2016 Book of Discipline.

*Copies of this report should be filed with the recording secretary, pastor, district superintendent and the board of trustees.*

Centerville United Methodist Church Centerville Charge  
North Central District South Georgia Annual Conference

For the period beginning 10-04-2021, and ending 10-30-2022  
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

1. Organization for the present conference year was effective (date) 1/1/2022, by electing the following officers (no less than three, and up to nine persons):

| Name                        | Term Expires |
|-----------------------------|--------------|
| President Gary Rutke        | 2022         |
| Vice President Stevie Bowen | 2022         |
| Secretary Amber Gamble      | 2022         |
| Treasurer Betty Byrd        | 2022         |
| Member Patrick Cobb         | 2022         |
| Member                      |              |
| Member                      |              |
| Member                      |              |
| Member                      |              |

2. Is the local church incorporated (¶2529.1a)? ☒ Yes ☐ No

3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (¶¶2536, 2538):

| Name(s)                                     | Office            | Book           | Page |
|---|-------------------|----------------|------|
| First United Methodist                      |                   |                |      |
| Church Buildings Church of Centerville, Inc | Board of Trustees | Houston County |      |
| First United Methodist                      |                   |                |      |
| Church Buildings Church of Centerville, Inc | Board of Trustees | Houston County |      |
| Parsonages                                  |                   |                |      |
| Parsonages                                  |                   |                |      |
| Other                                       |                   |                |      |
| Other                                       |                   |                |      |

- b. Who is the custodian of deeds and other legal papers? Trustees of Centerville United Methodist

- c. Where are they kept? In a safe at Centerville United Methodist

4. Does each deed contain trust clause (¶2503)? ☒ Yes ☐ No

5. Do you have a long-term plan for the replacement of facilities and equipment as they deteriorate? ☒ Yes ☐ No



toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." ¶ 2533.5 and ¶ 2550.9)

President of Trustees



Printed Name: Gary Rutke

Date: 10-17-2022

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**Annual Report of the Board of Trustees, 2017-2020**

Prepared and edited by the General Council on Finance and Administration and authorized as the official form for this purpose.

# Centerville United Methodist Church

## Balance Sheet

As of September 30, 2022

|  | TOTAL                 |
|--|-----------------------|
| <b>ASSETS</b>                          |                       |
| Current Assets                         |                       |
| Bank Accounts                          |                       |
| 1001 CB&T New Beginnings SS *9639      | 384.21                |
| 1002 Checking Account *5832            | 15,353.54             |
| 1005 Restricted (Paving) Acct *3857    | 74,358.06             |
| 1072 Bill.com Money Out Clearing       | 0.00                  |
| 1075 Payroll Clearing                  | 0.00                  |
| <b>Total Bank Accounts</b>             | <b>\$90,095.81</b>    |
| Other Current Assets                   | 0.00                  |
| Prepaid Payroll                        | <b>\$0.00</b>         |
| <b>Total Other Current Assets</b>      | <b>\$90,095.81</b>    |
| <b>Total Current Assets</b>            |                       |
| Fixed Assets                           | 2,083,680.00          |
| Church Building                        | 186,000.00            |
| Church Building - Land                 | 173,500.00            |
| Parsonage House                        | 31,000.00             |
| Parsonage House - Land                 | <b>\$2,474,180.00</b> |
| <b>Total Fixed Assets</b>              | <b>\$2,564,275.81</b> |
| <b>TOTAL ASSETS</b>                    |                       |
| <b>LIABILITIES AND EQUITY</b>          |                       |
| Liabilities                            |                       |
| Current Liabilities                    |                       |
| Accounts Payable                       | 12,323.59             |
| 2000 Accounts Payable                  | <b>\$12,323.59</b>    |
| <b>Total Accounts Payable</b>          |                       |
| Credit Cards                           | 0.00                  |
| Visa 0822                              | <b>\$0.00</b>         |
| <b>Total Credit Cards</b>              |                       |
| Other Current Liabilities              | 0.00                  |
| 2100 Payroll Liabilities               | 881.75                |
| 2105 FICA/Federal                      | 191.24                |
| 2106 Ga-Tax                            | 0.00                  |
| 2108 Pre School Salaries               | 0.00                  |
| 2110 Retirement                        | 0.00                  |
| 2111 HSA                               | 0.00                  |
| Unemployment                           | 1,072.99              |
| <b>Total 2100 Payroll Liabilities</b>  | <b>\$1,072.99</b>     |
| <b>Total Other Current Liabilities</b> | <b>\$13,396.58</b>    |
| <b>Total Current Liabilities</b>       |                       |

# Centerville United Methodist Church

## Balance Sheet

As of September 30, 2022

|                                     | TOTAL                 |
|-------------------------------------|-----------------------|
| Long-Term Liabilities               | 945,878.06            |
| N/P GUMF Loan                       | 0.00                  |
| Payroll Protection Plan             | 0.00                  |
| Synovus Loan #18                    | \$945,878.06          |
| <b>Total Long-Term Liabilities</b>  | <b>\$959,274.64</b>   |
| <b>Total Liabilities</b>            |                       |
| Equity                              | 5,307.02              |
| 3000 Opening Bal Equity             | 1,544,425.96          |
| 3900 Retained Earnings              | 55,268.19             |
| Net Income                          | \$1,605,001.17        |
| <b>Total Equity</b>                 | <b>\$2,564,275.81</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b> |                       |

## Administrative Council

**Purpose:** Establish Policies and offer Final Approval of Committee Recommendations

### Disciplinary Regulations:

- Must meet at least monthly
- 3 year class system (may succeed themselves once for 6 years total), but officers only serve one 3 year term; only 1 representative per family; no one related to a staff member; shall include a young adult; 1/3 of Trustee representatives must be female
- Meets in confidential sessions; pastor must be present unless called by DS for SPRC purposes
- The positions in bold have "Finance" voting rights, italics have "SPRC" voting rights, and non-styled have "Trustee" voting rights (chair can break a tie and pastor(s) can be elected as voting member(s))

| Position                                | 2022                    | 2023                    |
|---|-------------------------|-------------------------|
| <b>Admin Council Chair</b>              | Luis Morales (2022)     | Barbara Hilliard (2025) |
| <b>Finance Chair</b>                    | Lamar Outz (2022)       | Eric Nelson (2025)      |
| <b>Financial Secretary (ex-officio)</b> | LaWanna Porter          | LaWanna Porter          |
| <b>Treasurer</b>                        | Don Schall (2023)       | Don Schall (2023)       |
| <b>Lay Leader</b>                       | Eric Nelson (2024)      | Joy Fleming (2025)      |
| <b>Lay Delegate</b>                     | Amber Gamble (2023)     | Nancy Hudson (2025)     |
| <b>Lay Delegate</b>                     | Paula Williams (2023)   | Paula Williams (2023)   |
| <b>SPRC Chair</b>                       | JO Miller (2022)        | Amber Gamble (2025)     |
| <b>SPRC</b>                             | WC Hester (2022)        | Caleb McKeever (2025)   |
| <b>SPRC</b>                             | Nancy Brechin (2024)    | Nancy Brechin (2024)    |
| <b>SPRC</b>                             | Jim Hilliard (2024)     | Jim Hilliard (2024)     |
| <b>SPRC</b>                             | Sherrie Shell (2024)    | Sherrie Shell (2024)    |
| <b>Trustees Chair</b>                   | Gary Rutke              | J.O. Miller             |
| <b>Trustees</b>                         | Stevie Bowen (2022)     | Barbara Gurr (2025)     |
| <b>Trustees</b>                         | Betty Byrd (2022)       | Keith Mobley (2025)     |
| <b>Trustees</b>                         | Barbara Hilliard (2024) | Chuck Summers (2025)    |
| <b>Trustees</b>                         | Kelly A Evans (2024)    | Kelly A Evans (2024)    |
| <b>Pastor</b>                           | Tommy Odum              | Tommy Odum              |
| <b>Associate Pastor</b>                 | Kevin Clotfelter        | Kevin Clotfelter        |
| <b>UWF</b>                              | Nancy Hudson            | Elected by UWF          |
| <b>UMM</b>                              | Leon Hudson             | Elected by UMM          |
| <b>Young Adult Representative</b>       | Brooke McKeever         | Patrick Cobb            |
| <b>Youth Representative</b>             | Spencer Bagley          | Spencer Bagley          |

## Ad-Hoc Groups

**Purpose:** These separate committees/teams are set up to attend specific interests, and all serve under the supervision of one of the major teams

### Disciplinary Regulations:

- only the Parsonage Committee falls under the BOD, and it includes the requirement of the listed positions of chair, SPRC representative, Trustee rep, and the Pastor's spouse

| Parsonage Committee                            | 2022                          | 2023                          |
|--|-------------------------------|-------------------------------|
| Chair  | Lynn Miller                   | Lynn Miller                   |
| SPRC Chair or Representative                   | JO Miller                     | Amber Gamble                  |
| Trustees Chair or Representative               | Gary Rutke                    | Nominated by Trustees         |
| Pastor's spouse                                | Katie Odum                    | Katie Odum                    |
| member   | Tony Rozier                   | Tony Rozier                   |
| Member   |                               | Betty Bird                    |
| <b>Children &amp; Youth Advisory Committee</b> |                               |                               |
| Chair  | Amber Gamble                  | Brooke McKeever               |
| Director (ex-officio)                          | Katie Odum                    | Katie Odum                    |
| SPRC Rep                                       | Nominated                     | Nominated by SPRC             |
| Trustees Rep                                   | Nominated                     | Nominated by SPRC             |
| Pastor (ex-officio)                            | Tommy Odum                    | Tommy Odum                    |
| member   | Nancy Hudson                  | Nancy Hudson                  |
| <b>SPRC Reports</b>                            |                               |                               |
| Worship Leader                                 |                               | Nathan Anderson               |
| Music Director                                 | Abby Hodges                   | Laneah Maddox                 |
| Secretary/Membership Secretary                 | LaWanna Porter                | LaWanna Porter                |
| Children's Director                            | Katie Odum                    | Katie Odum                    |
| Youth Director                                 | Louis Sampson                 |                               |
| <b>Lay Leader Reports</b>                      |                               |                               |
| Magnolia Manor                                 | Jim Blanton                   | Jim Blanton                   |
| Epworth-by-the-Sea                             | Elaine Shierling              | Elaine Shierling              |
| Methodist Home                                 | Sherry Armour                 | Sherry Armour                 |
| Wesley Glen                                    |                               |                               |
| Worship Chairperson/2 <sup>nd</sup> LD to AC   | Paula Williams                | Paula Williams                |
| Shepherd Coordinator                           | LaWanna Porter                | Sherrie Shell                 |
| Bereavement Meal Coordinator                   | Cheri Cox                     | Cheri Cox                     |
| Visitation Chairperson                         | Leon Hudson                   | Leon Hudson                   |
| Stewardship                                    | Don Schall                    | Don Schall                    |
| Hospitality -- Greeters                        | Linda Blanton                 | Linda Blanton                 |
| Hospitality -- Ushers                          | JO Miller                     | JO Miller                     |
| Alter Guild                                    |                               | Eric and Gloria Nelson        |
| Older Adults                                   | Brenda Craw                   | Gloria Nelson                 |
| <b>Trustee Reports</b>                         |                               |                               |
| Food Pantry                                    | UMM- Leon Hudson<br>Cheri Cox | UMM- Leon Hudson<br>Cheri Cox |
| Mission Closet Representative                  | Brenda Craw                   | Brenda Craw                   |
| Blood Drive Coordinator                        | Brenda Craw                   | Brenda Craw                   |
| Bank Relations                                 | Sonny Watson                  | Sonny Watson                  |
| Stewardship                                    | Don Schall                    | Don Schall                    |

# SAFE SANCTUARIES LOCAL CHURCH ACCOUNTABILITY FORM

Use the following list to help your congregation assess its policy needs for the prevention of child abuse in your church. Read each statement, and mark the appropriate response in the column to the right. By completing the form, you will be able to see at a glance the areas needing attention.

| STATEMENT   | YES                                 | NO                       | UNSURE                   |
|---|-------------------------------------|--------------------------|--------------------------|
| <b>BACKGROUND &amp; REFERENCE CHECKS:</b> We screen and check references for all adults, volunteer or paid persons, whether laity or clergy, who have any direct or indirect contact with children, youth or vulnerable adults who participate in any activities or events sponsored by our church. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>SIX-MONTH RULE:</b> All of our volunteers who have direct or indirect contact with children, youth or vulnerable adults who participate in any activities or events sponsored by our church have been affiliated with the church for at least 6 months prior to volunteering.                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>TRAINING:</b> We train at least annually all volunteer and/or paid workers with children, youth, or vulnerable adults in how to carry out our policies to prevent abuse and to recognize indicators of abuse.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>TWO-ADULT RULE:</b> We utilize the "two-adult rule" during all children, youth or vulnerable adult activities or events sponsored by our church. For large groups we require at least one adult chaperone for every six children to actively supervise the participants.                         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>RULE OF THREE:</b> When the two-adult rule cannot be implemented, we use the Rule of Three. This requires at least 3 individuals (at least one being an adult) be present during activities.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>FIVE YEAR REQUIREMENT:</b> We do not allow anyone to supervise children who is not at least five years older than the children or youth with whom he/she is working.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>VISIBILITY:</b> Each room or space where children, youth or vulnerable adults are being cared for has a window in the door or the door is left open during activities or events.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>REPORTING:</b> We have a clear reporting procedure for a suspected incident of abuse that follows the requirements of our policy and the state law.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>RESPONSE PLAN:</b> We have a clearly defined response plan to be implemented in case an allegation of abuse is made against someone in our church.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>COMMITMENT:</b> We take our policies to prevent abuse seriously, and we are committed to their enforcement for the safety and security of all our children, youth and the adults who work with them.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>POLICY:</b> We have reviewed and submitted our full policy to our District Superintendent (see explanation on next page).  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                          |

## United Women in Faith

This has been an exciting year for United Women in Faith! As you can see, we are no longer called United Methodist Women, but United Women in Faith. UWF is an autonomous organization with approximately 800,000 members. CUMW enjoy being a part of this organization whose priority is women, children, and youth.

Keeping our PURPOSE in mind, the Centerville unit has three very active circles.

Clothes Closet—open each Tuesday from 9-12. Good quality clothes are provided through donations for men, women, teens, and children. We also provide jewelry and personal items. This ministry serves approximately 90 people each month.

Bereavement Dinners— food provided for the family and friends after losing a loved one.

Meals—provided for long term sicknesses, new baby, etc. by several members of UWF along with other church members

Pocketbook Ministry—pocketbooks filled with personal supplies and given to women veterans.

Bears for children—people within and outside the church donate dressed bears. They are placed around the altar, blessed, and given to the fire and police departments to share with those in need.

Literacy Program—Children and Teen gently used books are donated and given to fire and police departments. Thus far we have given over 1100 books.

Other supplies have been given to women centers depending their needs.

We continue to honor deserving men and women with Special Mission recognition pins each year.

All women are welcome to become members. Through our pledge, we continue to support the ministries of the NCD and South Georgia Conference United Women in Faith.

Nancy Hudson

---



## Partners in Prayer

We are a group of prayer warriors who meet each Tuesday for Bible study. After the study, we pray for any concerns or ministries placed before us.

Members give approximately \$2 for our use as a need arises. We also collect C, L, and J dollars. After we have collected and counted these, we give them to the church to use as needed, or to the food bank.

Thus far we have given about \$1500 dollars.

Anyone who enjoys praying and have Tuesday mornings open, please come and join us. We love each and celebrate each other. So come and share in this awesome ministry.

## Centerville United Methodist Church "Tom Shell" Memorial Food Pantry

Our mission at the CUMC Food Bank is to help eliminate hunger in our community by providing residents in need, with programs that provide nutritious food, increase self-sufficiency and instill hope for their future.

We are affiliated with the Middle Georgia Community Food Bank, the Flowers Bread Outlet, and the Krogers Grocery store, which provides all the food commodities we currently distribute on the 2nd and 4th wednesday of each month.

We are certified in the USDA, GNAF and SAFE-SERV programs and currently have over 40 volunteers who serve.

Our numbers this year to date are: 4,068 familys served, 13,124 people feed, and 121,602 pounds of food distributed.

These numbers are only because of the hand of God upon this ministry. Many challenges have been placed in our path, but God has provide the resolution to each and every one. Whether the need has been bags, food, money, volunteers, or transportation, God has truly blessed us. To hear the stories of hardships from our needy is heart-breaking. One story that has really touched my heart was one woman who came to us in need, because her husband had died that morning and she had nothing to eat that night. We were able to bless her with food, prayer, and the comfort of many hugs.

Open Door Mission Closet  
Centerville United Methodist Church

October 18, 2022

The Open Door Mission Closet commonly known as Clothes Closet was a vision of United Methodist Women circa 2011. The first manager/leader was Carrie Domany followed by Betty Byrd and is currently supervised by Brenda Craw.

The purpose of the clothing closet is to distribute clothing to needy families regardless of their residence, age, nationality or any other discriminating factors. Open Door features clothing for all ages as well as shoes, linens, curtains, towels, washcloths, hygiene and personal items, jewelry, belts, diapers, coats and other miscellaneous items. Donations are appreciated from all who choose to give.

Our guests may visit the closet twice monthly each time given a brown paper bag which allows him/her to fill with 2 like items. Special circumstances can be made for those needing extra. A Log Book is maintained as a record of who has visited and how often. As of October 18, 2022, a total of 464 visits have been made to the closet. The numbers have increased with the addition of the banner.

The Log Book also has a financial page to record donations which are not required but often guests and volunteer workers choose to give. To date, \$501.72 has been collected and deposited in Centerville UMW account at Synovus Bank. A record listing names of individuals who wish to donate clothing and other items such as linen, shoes, etc... is maintained and thank you cards are mailed accordingly.

January 2022 featured our first annual Souper Saturday. Church doors were opened to the public for shoppers to take items based on their needs. 12 crockpots of soups were available as well as hotdogs. It was highly successful as 80 plus totes of clothing etc...were distributed on that day thus a second event is being planned.

A total of 26 CUMC members volunteer to support the closet which is open every Tuesday from 9a to 12 noon. Volunteers work in the closet on a rotation basis with 4 or 5 present each week. This mission could not be accomplished without the support of Tommy Odum and CUMC family. Thank you to all who participate for your willingness to be a part of this outreach ministry.

*Brenda H. Craw*