



# Sarfan Early Childhood Center

401 City Center Blvd Newport News, VA 23606

(757) 930-1422 [www.ujcvp.org](http://www.ujcvp.org)



## 2024-2025 Application

Child's Name \_\_\_\_\_  
 Last First Middle  
 Address \_\_\_\_\_  
 Street City State Zip  
 Phone # to list on roster \_\_\_\_\_ Email to list on roster \_\_\_\_\_  
 Home Phone \_\_\_\_\_ DOB \_\_\_\_\_ Gender \_\_\_\_\_  
 Parent 1: Name \_\_\_\_\_ Address: \_\_\_\_\_  
 Cell \_\_\_\_\_ work #/other \_\_\_\_\_ Email \_\_\_\_\_  
 Workplace Name and Address: \_\_\_\_\_  
 Parent 2: Name \_\_\_\_\_ Address: \_\_\_\_\_  
 Cell \_\_\_\_\_ work #/other \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Workplace name and address: \_\_\_\_\_

The preschool year runs September through August. Tuition is due monthly, by the 1<sup>st</sup> of each month. Please let us know your needs by circling the below options.

12 Months  10 Months (September – Mid-June)

Preschool Options	Tuition		
<b>2-year-olds</b>			
9 AM – 12 PM	\$725/month		
8 AM – 5 PM	\$1,175/month		
<b>3-year-olds</b>			
9 AM – 12 PM	\$700/month		
8 AM – 5 PM	\$1,150/month		
<b>Pre-K &amp; Kindergarten</b>			
9 AM – 3 PM	\$800/month		
8 AM – 5 PM	\$1,050/month		

The current hours and rates are subject to change depending on the ongoing pandemic situation.

**Required at Time of Registration:** Enclosed is a NON-REFUNDABLE \$200 application fee per family. Checks are made payable to the United Jewish Community. Online payment options are available at [www.ujcvp.org](http://www.ujcvp.org)

**By the first day of school, we must receive the following:**

Copy of Insurance Card \_\_\_\_\_ Copy of Birth Certificate \_\_\_\_\_

School Entrance Health Form \_\_\_\_\_ Tuition Payment \_\_\_\_\_

Amount \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid: \_\_\_\_\_

**Emergency contacts in the event we cannot reach you:**

\_\_\_\_\_  
Name Phone # Relationship

\_\_\_\_\_  
Name Phone # Relationship

Children will only be released to parents/guardians, emergency contacts or names below after verification of ID.

\_\_\_\_\_  
Name Phone #

\_\_\_\_\_  
Name Phone #

\_\_\_\_\_  
Name Phone #

\_\_\_\_\_  
Name Phone #

\_\_\_\_\_  
Name Phone #

\_\_\_\_\_  
Name Phone #

People NOT authorized to visit or pick-up your child. If it is a parent who has a legal right, any court order document must be on file.

Name \_\_\_\_\_ Relationship to child (if any) \_\_\_\_\_

**Please circle:** Single Married Separated\* Divorced\* \* A custody agreement is required to be on file.

Child lives with: \_\_\_\_\_

Other adults living in the home: \_\_\_\_\_

Number of Children in the Family \_\_\_\_\_

Sibling Names	Birth Date	Age	Grade	Gender	Name of School
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Affiliation with synagogue (please circle): Adath Jeshurun, Congregation Emet v'Or, Rodef Sholom, Temple Beth El, and Temple Sinai. Unaffiliated or I identify myself as Jewish, or Other \_\_\_\_\_.

Please list all allergies that are relevant to preschool: \_\_\_\_\_.

Please list any medications that the child takes on a regular basis, medical diagnosis, any potential problems or unusual aspects of the child's life that might affect his/her performance at school or that we should be aware of. \_\_\_\_\_

**Physician and Hospital Information:**

For major medical emergency, 911 will be called. For a minor injury, a child will be transported by a UJC employee to Riverside Regional Medical Center unless otherwise specified. Please list the medical and dental contacts.

\_\_\_\_\_  
Family Physician Name Practice Address Phone Number

\_\_\_\_\_  
Dentist's Name Practice Address Phone Number

\_\_\_\_\_  
Child's Insurance Subscriber Name Policy # Phone Number

If you can occasionally be a classroom substitute, please list below:

Name \_\_\_\_\_ Circle availability M T W Th F

## Sarfan Early Childhood Center Terms and Agreements

All prior financial obligations to the United Jewish Community must be fulfilled before registration is accepted.

- Application Fee:** \$200 per family
- Tuition:** Your tuition is due by the first of each month.
- Delinquent Account:** Tuition received after the 10th day of the month will incur a \$20 late fee. A \$35 fee will be assessed to a member's account for each occurrence of a returned check, direct checking debit or credit card payment. Accounts for which payments have not been received within fifteen (15) days of service will be considered delinquent. The UJC will make initial attempts at collection via phone call or written request. We will allow reasonable response time to resolve the delinquent balance. If initial attempts do not resolve the balance, or we receive no response to related requests, we will send the delinquent account to collections, and your child will not be able to return to school until the matter is resolved.
- Transportation and Field Trip Permission:** My child(ren) has/have permission to be transported by bus and or van provided by Preschool for field trips and off campus activities. I understand that the children will be always supervised and accompanied by preschool staff.
- Photograph and Video Permission:** Children at the Sarfan Early Childhood Center may occasionally have their photo, name, image, or likeness used for UJC publications (including our website and newsletter) and promotions (including articles, radio or television entities.) and for publicity purposes. The UJC has my permission to do this.
- I hereby request that the above-named child be enrolled in the Sarfan Early Childhood Center for the school year of 2024-2025. I understand I have an obligation for the full tuition for the program(s) I have selected for my child, regardless of his or her attendance. I understand that in the event of a vacation or illness or any other prolonged absence from the school, the tuition must be paid in full. No refunds are provided. I understand that returning this registration form to the office with the non-refundable deposit will register my child for the 2024-2025 school year.
- I understand and accept full financial responsibility for all fees and payments related to participating in the Sarfan Early Childhood Center program including all school fees and before care and after care fees if selected. I understand I will receive a copy of the preschool handbook the first week of school and will abide by the information and rules.
- Enrollment in the Sarfan Early Childhood Center includes a family Programming Passport membership to the United Jewish Community of the Virginia Peninsula.

I have read the statements and agree to the above-mentioned terms. I agree to adhere to the rules and regulations of the Sarfan Early Childhood Center.

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_