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Board of Directors Meeting Minutes August 12, 2024

Call to Order

Chairman Virginia Bodyfelt called the meeting to order at 5:00 p.m.

Roll Call

In attendance:

Virginia Bodyfelt, Chairman
Steve Shea, Vice-Chairman
Jeff Ramaj, Secretary/Treasurer
County Commissioner Taylor Jones, Board Liaison
Dwane Pacheco, Director
Mary Seppie, Bookkeeper

Absent:

Les Mauch, Board Member/ Excused
Carla Hester-Croff, Board Member/ Excused

Board Business:

Welcome Board Member Carla Hester-Croff

Ms. Hester-Croff is STAR's new Board member but was not in attendance.

RSNB Signature Cards

All Board members present at the meeting signed the RSNB signature cards. Mr. Mauch and Ms. Hester-Croff will sign at a later date.

Approval of August Agenda and the July Minutes

Mr. Shea made a motion to approve the August agenda. Mr. Ramaj second. All voted in favor. Motion carried. Mr. Shea made a motion to approve the July minutes. Mr. Ramaj second. All voted in favor. Motion carried.

Financial Report

Mr. Ramaj made a motion to accept A/P checks 14531-14554. Mr. Shea second. All voted in favor. Motion carried. Mr. Shea made a motion to accept all electronic fund transfers as listed on the transaction report. Mr. Ramaj second. All voted in favor. Motion carried. Mr. Ramaj made a motion to accept payroll checks 6421-6443 and transfers as listed on the transaction report. Mr. Shae second. All voted in favor. Motion carried.

Director Update

Director Pacheco updated the Board on the following points:

- Getting the word out about our Star services
- July 15th visited with Johnny K

- July 25, presentation at Golden Hour Senior Center in GR regarding STAR’s services
- July 31 was Let’s Talk with Al Harris
- Spoke with WYO Radio about getting more information out on the services we provide
- Received an application for a part-time driver position.

Safety Training/General Information

The August safety topic will be “Back to School means Sharing the Road”.

Old Business

Request Board Member attend Annual Wyoming Public Transit Association (WYTrans) Meeting, August 13 (travel); August 14, 2024, classes in Riverton, WY

Ms. Bodyfelt will be attending the WYTRANS conference in Riverton, WY on August 14th.

New Business

Adoption of Resolution 2024-08 establishing a ADA Policy

Mr. Ramaj made a motion to adopt Resolution 2024-08 establishing an ADA Policy. Mr. Shea second. All voted in favor. Motion carried.

Adoption of Resolution 2024-09 establishing a Grants Management Policy

Mr. Shea made a motion to adopt Resolution 2024-09 establishing a Grants Management Policy. Mr. Ramaj second. All voted in favor. Motion carried.

Request Permission to apply for 2024-2025 Transportation Enterprise Grant Loan Application for the Wyoming State Land and Investment Board

Mr. Pacheco requested permission from the Board to apply for the 2024-2025 Transportation Enterprise Grant from the Wyoming State Lands and Investments Board. The amount of the grant request will be \$128,000. Mr. Ramaj made a motion to allow Mr. Pacheco to apply for the 2024 State Land and Investment Board Transportation Enterprise grant for \$128,000. Mr. Shea second. All voted in favor. Motion carried.

Board Comments

There were no Board Comments.

Executive Session,

No Executive Session was held.

Adjournment

Mr. Ramaj made a motion to adjourn the meeting. Mr. Shea second. Ms. Bodyfelt adjourned the meeting at 5:20 p.m.

Virginia Bodyfelt, Chairman

Jeff Ramaj, Secretary/Treasurer

Mary Seppie, Recording Secretary
