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Board of Directors Meeting Minutes July 8, 2024

Call to Order

Vice- Chair Mr. Shea called the meeting to order at 5:00pm

Roll Call

In attendance:

Steve Shea, Vice-Chairman
Jeff Ramaj, Secretary/Treasurer
Virginia Bodyfelt
Dwane Pacheco, Director
Mary Seppie, Bookkeeper
County Commissioner Taylor Jones, Board Liaison
Brandy Potter, CLIMB Wyoming Intern

Absent:

Les Mauch, Chairman

Welcome Returning Member

The Board welcomed Jeff Ramaj who was reappointed to the Board by the Sweetwater County Board of County Commissioners.

Election of Board Officers

Mr. Shea nominated Virginia (Virg) Bodyfelt for Chairwoman. Mr. Ramaj second. All voted in favor. Motion carried. Mr. Ramaj nominated Mr. Shea for Vice- Chairman. Ms. Bodyfelt second. All voted in favor. Motion carried. Mr. Shea nominated Mr. Ramaj as Secretary-Treasurer. Ms. Bodyfelt second. All voted in favor. Motion carried.

Approval of July Agenda and the June Minutes

Ms. Bodyfelt made a motion to approve the July agenda and the June minutes. Mr. Ramaj second. All voted in favor. Motion carried.

Financial Report

Ms. Bodyfelt made a motion to accept A/P checks 14509-14530 and electronic fund transfers as listed on the transaction report. Mr. Ramaj second. All voted in favor. Motion carried.

Mr. Ramaj made a motion to accept payroll checks 6399-6420 and transfers as listed on the transaction report. Ms. Bodyfelt second. All voted in favor. Motion carried.

Director Update

Director Pacheco updated the Board on the following points:

- STAR had a Team meeting on July 2nd and introduced Brandy as STAR's intern
- Ridership has been fluctuating, but hopefully it will increase as the weather becomes nicer

- Results of Rider Surveys
- Bus inspections and allowing employees to park buses at home during split shifts.
- 3 percent salary increase beginning July 1st
- August 13th and 14th is the WYTRANS annual training meeting in Riverton-requesting Board member attend and there will also be some training for STAR drivers there as well
- Allan Jarnagin volunteered to compete in the WYTRANS Bus Rodeo
- Paul Moore was nominated by Annie as bus driver of the year.
- Summer cleanup and getting the bus maintenance done before the end of September (end of the FTA grant year)

Safety Training/General Information

July's Safety Training will focus on summer hazards.

Old Business

CLIMB Wyoming Internship

The Board asked the CLIMB Intern, Brandy Potter, how she liked the work. Brandy replied that she is enjoying the work and the people. Ms. Seppie and Mr. Pacheco commented that they are very happy with Brandy and the direction of the internship.

Electronic Payments for monthly bills

Ms. Seppie told the board that STAR is now paying more of the bills electronically. So far it is working well and is saving time, checks, and stamps.

New Business

Request Board Member attend the Annual Wyoming Public Transit Association Meeting.

Mr. Pacheco asked if any of the Board members are interested in attending the WYTRANS Conference August 13th (travel) August 14th (classes) in Riverton, WY. All expenses will be reimbursed. Ms. Bodyfelt expressed an interest and will follow up with Director Pacheco to confirm.

Board Comments

The Board discussed potential candidates for the open Board position. Commissioner Jones asked for any input on the candidates. The County Commissioners will vote on an appointment to the STAR Board before STAR's next Board meeting.

Executive Session,

No Executive Session was held.

Adjournment

Mr. Ramaj made a motion to adjourn the meeting. Ms. Bodyfelt second. Mr. Shea adjourned the meeting at 5:15 p.m.

Steve Shea, Vice- Chairperson _____

Jeff Ramaj, Secretary/Treasurer _____

Mary Seppie, Recording Secretary _____