

National Council for Board Certification Eligibility Appeals Form

Candidates or certificants have the right to appeal eligibility applications that were denied. This includes candidates who received notice that their application for the IWBMC-CP or IWBMC-CE examination was denied or certificants who received notice that their application for re-certification was denied.

Please initiate the appeal process by completing all portions of this form. Information on how and where to submit the completed form is provided below. Once received, the appeal will be reviewed and considered by the Executive Director, who may collaborate with the NCBC Board if needed. You may be contacted for additional information that would assist in reviewing the appeal. A decision as to whether or not the appeal will be granted will be made within thirty days of receiving the Appeal Form. The NCBC will notify you within fourteen days of the Board's final decision.

NAME	DATE
1. Please check the application that applies to your appeal:	
Re-certification IWBMC-CP Exam	IWBMC-CE Exam
2. What date did you submit your application?	
3. Please check the area aligned with the reason for your appeal:	
Eligibility Requirements for IWBMC Exams	
Eligibility documents and/or verification of documents	
CEU Requirements for IWBMC Re-certification	
CEU documents and/or verification of documents	
Other (please note below)	

4.	Please describe, in detail, the reason for your eligibility appeal. You may include and reference any documentation that supports your request. Your description should target how you met eligibility requirements for the IWBMC exams or re-certification and/or how your application includes all of the necessary components required. You may not appeal the criteria and requirements for eligibility.
kno loca cor	signing below, you agree that all information provided in this document is true to the best of your owledge. E-mail this (completed) form to the Executive Director of the NCBC (email address can be ated on the NCBC website in the "About Us" section). If sending by postal mail, download and applete the form, and mail it to the attention of the "Executive Director" at 407 Hardscrabble Rd. (ewell, GA 30075).
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