



ARKANSAS FIRE CONVENTION 2019
 June 27th-June 30th Hot Springs Convention Center
Personal Marketplace Registration

Company Name _____ Address _____ _____ _____	Representative Name _____ Representative Phone _____ Email _____ Company Phone _____
Number of exhibit hall passes needed: _____ (Each person working your booth will need a hall pass)	
What will you be selling? _____ _____	

10'x10' booth includes a 6'skirted table, 2 chairs, and rear/side draping. It does not include electricity, which can be added below. Any other amenities such as extra tables, chairs or carpet/padding can be ordered directly from Southwest Designs. Contact your Vendor Representative for the proper forms.

Type of Space(s)	Cost	# of Spaces Requested	Fee/Space	Total Cost
Booth Spaces 10'x10'	\$100.00			
*Electricity (per space)	\$60.00			
*Electricity After 6/1/18 (per space)	\$140.00			
Grand Total:				

Register online by visiting
arkansasfireconvention.com

<p style="text-align: center;"><u>Mail Registration to:</u></p> <p>Arkansas Fire Convention Attn: Patty Higginbotham 1000 Hickory Street Crossett, AR 71635</p>	<p style="text-align: center;"><u>Method of Payment</u></p> <p><input type="checkbox"/> Fees Enclosed</p> <p>Make checks payable to: <i>ASFFA/AAFC Joint Convention</i></p>
---	---

<p>Information and questions: Patty Higginbotham, Vendor Representative Arkansas Fire Convention Cell: 870-415-0200 Email: arkansasfireconvention@gmail.com</p>
--

Information:

- All booth spaces include a 6' skirted table, 2 chairs, and rear/side draping. It does not include electricity.
- All apparatus/trailer spaces (if not renting a booth space) includes a 6' skirted table and 2 chairs. It does not include electricity.
- Southwest Designs will be on site Thursday during load-in, providing extra tables and chairs at an additional charge. You will pay the draping company directly that day for extras.
- If you would like extra amenities such as carpet/padding. Please email me at arkansasfireconvention@gmail.com for the proper forms.
- Lunch will be provided for you on Friday in the exhibit hall.
- Please send a number of all attending your exhibit space, on the registration form or email me at arkansasfireconvention@gmail.com.
- If bringing an apparatus, please send type and dimensions.
- Please donate a door prize (valued at a minimum of \$25).

**DO NOT SHIP ANYTHING TO THE CONVENTION CENTER!!
IT WILL BE RETURNED TO YOU.**

If you need items shipped please let me know, I will email you the forms for shipping.

Exhibit Dates/Times

Thursday, June 27th:

Load In/Set Up *Enter through loading door of Hall C located behind convention center.*

- **APPARATUS/TRAILERS ONLY** 9:00 a.m. – 11:00 p.m.
- **BOOTH SPACES** 11:00 p.m. – 2:00 p.m.

***No Admittance to the Exhibit Hall after 2:00 p.m. for security reasons.**

This is the Arkansas Fire Convention policy not the Hot Springs Convention Center.

Friday, June 28th:

Hall opens 9:00 a.m.- 4:00 p.m. *Open to exhibitors at 8:00 a.m. *The loading door of Hall C will be open at this time.*

Saturday, June 29th:

Hall opens: 8:00 a.m.-12:00 p.m. *Open to exhibitors at 7:30 a.m. *The loading door of Hall C will be open at this time.*

Load-out: 12:00 p.m.– 2:00 p.m.