**Date & Time**: 04/11/2024 at 20:00

**Called to Order by**: President Wiesner at 19:59

**Roll Call**:

**Board Members**: **Staff**:

President, Phil Wiesner Jim Trierweiler, Chief

Vice President, Tom Frey Kacie Wiesner, Office Admin.

Treasurer, Shayne Kleinschmit Robert Gendhar, Maintenance Capt.

Director, Stan Seifer Brendan Gendhar, Training Officer

Director, Ron Vandecoevering

**Minutes of Previous Meeting**: Director Vandecoevering moved to approve the minutes as read, Director Seifer seconded the motion, motion passed unanimously.

**Treasurer’s Report**:

* We are ¾ of the way through our fiscal year.
* Personnel Services is at 80%. Without Conflagration and Up-Staffing it’s at 72%.
* Materials and Services is at 75%, insurance, compliance standards, and dispatch contribute to the higher percentage.
* The total budget is at 78%, without Conflagration and Up-Staffing it’s at 73%.
* We’re estimating finishing at about 95% with approximately a $100,000 carryover.

**Public Comment:**

* There was no public comment.

**Information Items**:

* Building and Site- Chief Trierweiler
	+ Ron, Steve with Westech, and I had our DARP meeting with the City, it went well; they liked our ideas for the Bavarian Theme, gridded windows, flower boxes, and shutters.
	+ It doesn’t sound like the building will go up quite as fast as I had hoped, we’re estimating to have keys in hand come January.
	+ There is some discussion regarding electrical and backup power, along with putting in conduit for the generator. Steve is working with the same contractors that did Aumsville Public works building.
* The Monitor IGA Addendum has been sent to Chief Nightingale; we’re still waiting to hear back. The IGA is for the 3.2% COLA increase.

**Action Items**:

* Woodburn IT is requesting a signed IGA to continue services. President Wiesner presented the IGA, Director Seifer made a motion to approve entering an IGA with Woodburn IT, Vice President Frey seconded the motion. The motion passed unanimously.
* Resolution 04.24, PERS Sick Leave was entered into our record. President Wiesner read the resolution, Vice President Frey made a motion to approve the PERS Sick Leave resolution, Treasurer Kleinschmit seconded the motion. The motion passed unanimously.

**Fire District Report**:

* Kristopher Williams, Tyler Hawkins, and Cameron Kropf all graduated from their Academy with Silverton Fire on April 7th.
* We received our new extrication equipment from the Gary Sinise Foundation before it was put into service, we hosted extrication training to make sure everyone is comfortable with the new equipment.
* Pump, Ladder, and Hose testing is coming up at the end of April or the beginning of May.
* We received notification that we have been awarded the Up-Staffing funding along with Monitor Fire. We’ll run things the same as the last couple of years. Kacie and Robert have some plans to help make things go a little smoother this year with scheduling and payroll.
* Monitor Fire’s Annual Breakfast is the last Sunday of April.
* The annual $100 contract for services Abbey Service bill went out.
* The budget is pretty much ready for presentation at the May budget meeting.
* We have a couple of possible burn-to-learn opportunities that have come up.
* I drafted a policy about the Ambulance membership, after talking with our attorney, she recommended it be run through a 501 C3, which the district does not have. I have talked with Kyle, the association President about it and he’s going to do some research.
* Craig is working on getting the quotes for VFIS and SDAO, we should have those before the budget committee meeting.
* We had a house fire at the Bavarian Village last Saturday, they were able to save about 75% of the homeowner's belongings. On March 30th we responded to the fatality accident on 211 and Meridian. On April 9th we responded to Torvend Rd. for a vehicle fire.
* We’ve discussed putting a sprinkler system in the new building since it’s something we require of our community. I talked with Jeff Wall about it, and he started working on quotes. It may be something that gets done later. OEM has a building improvements grant coming out soon for $25,000 which would cover some of the cost.
* The Volunteer Association is planning an open house in October for Fire Prevention Month.

**Adjournment**: Meeting adjourned by President Wiesner at 20:20.

**Adjournment: 20:20**

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Recorded By Kacie Wiesner

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Board President or Secretary