**Date & Time**: 11/14/2024 at 19:00

**Called to Order by**: President Wiesner at 19:03

**Roll Call**:

**Board Members**: **Staff**:

President, Phil Wiesner Jim Trierweiler, Chief

Vice President, Tom Frey Kacie Wiesner, Office Admin.

Treasurer, Shayne Kleinschmit Robert Gendhar, Maintenance FF

Director, Stan Seifer

*“Updating Resolution 04-16: Rules for Cost Recovery” was moved from Action Items to Information Items as no action will be taken.*

**Minutes of Previous Meeting**: Director Seifer moved to approve the minutes as read, Vice President Frey seconded the motion, and the motion passed unanimously.

**Treasurer’s Report**:

* We are a third of the way through our fiscal year.
* Personnel services are at 67%, conflagration wages contributing to that. Without Conflagration and Up-Staffing, Personnel Services is at 55%. Materials and services are at 37%, insurance and dispatch contributing to the higher percentage.
* In total our budget is 57%. Without Conflagration and Up-Staffing it’s at 49%.
* Kacie will pull numbers for conflagration for the next meeting, including taxes, PERS, and payroll.

Chief:

* Our fuel line item should level out. When Bretthauer switched to Jubitz, our tax-exempt certification didn’t transfer over, they’ve had to go into their system and undo all our charges then recharge us with the taxes removed.
* The City of Mt. Angel has been charging us quite a bit to review the building. We’ve paid them $1,000 for the Pre-DARP meeting, $2,500 for the Site Design Review, and now $993 for the Senior Planner.

**Public Comment:**

* There was no public comment.

**Information Items**:

* SDAO Best Practices: Chief Trierweiler
  + Chief has been checking the list so we can receive our 10% deduction. We just completed this in July, but it looks like we need to turn it in again in December. We have most of it done.
  + There are five categories, 2% for each one. Chief is checking into the “Public Meeting Policy Laws.”
  + We need one board member to complete an SDAO/SDIS training. *President Wiesner completed the “2024 Board Member Relations, Expectations, and Ethics” training on September 26, 2024.* All our Board Members need to complete a customized public meeting training on Vector Solutions.
  + Being an affiliate with OFDDA is another percentage, we have not been members since 2018. They renew at the beginning of the year; we will present the information at the December meeting.
* Building and Site Update: Chief Trierweiler
  + We are making progress! We don’t have firm numbers yet. The group purchasing came back at around a million.
  + I have met with R.A. Gray and P&C and asked for more competitive numbers. They are working on quotes for just the building and the slab, then quotes from there to completion. An employee with Blue Scope called and said he could do the entire project for $775,000, which is still higher than we were looking for. I’m still waiting for a quote from PBS, and I haven’t heard back from Dalke Construction. Everyone was given a December 6th timeline so quotes can be included in the next board packet.
* Resolution 04-16 Rules for Cost Recovery: Chief Trierweiler
  + Looking over our cost recovery resolution and appendix, our fee schedule needs to be reviewed and updated yearly to follow the State guidelines. *Per the Board, the resolution does not need to be updated, just the appendix.*

*The Appendix to Resolution 04-16 is to be updated annually at the Fire Chiefs discretion to reflect the current State set fees.*

**Action Items:**

None

**Fire District Report**:

* I had a meeting with the grant writer and was able to give him access to view our AFG. He came back with the recommendation to wait until next year to apply again. He says our turnouts aren’t yet old enough. For $4,500 he will write the grant, and we won’t have to put in any matching funds.
* The Cyber Security Grant has been turned in, Brian with Woodburn IT helped and made sure it was received. We should year if we got it in January.
* The Marion County Radio Project is still ongoing. The user fees would be about $30,000/year along with brand-new equipment. I’m not sure everyone is quite on board after hearing the cost. On Tuesday, we have a Metcom Board Meeting and will discuss this further. I’ve proposed a usage fee rather than a per-radio fee. Police use their radios a lot more than fire but are being charged less.
* Monitor Fire discussion.

**Adjournment**: Meeting adjourned by President Wiesner at 20:02

**Adjournment: 20:02**

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Recorded By Kacie Wiesner

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Board President or Secretary