



# Application to License a Vehicle

## SEE OVER PAGE FOR IMPORTANT INFORMATION

If the vehicle is not currently licensed in WA or has not previously been licensed in your name, the application must be presented in person by the proposed licence holder or an authorised representative of a Motor Vehicle Dealership with proof of ownership. The 'Sellers Declaration' must be completed by a Motor Vehicle Dealer. **See over for acceptable proof of ownership.** Where the vehicle has previously been licensed in your name, this application and proof of your identity can be presented by a third party, who must also provide proof of their identity.

Current or previous plate number (if factory new write NEW)

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Vehicle licensed in name previously

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Vehicle to be licensed in new name

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## PROPOSED LICENCE HOLDER DECLARATION

ORGANISATION/COMPANY IF APPLICABLE

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AUSTRALIAN COMPANY NUMBER (ACN) ORGANISATION CODE

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FAMILY NAME

I,																	
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OTHER NAME/S

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DRIVER'S LICENCE NUMBER DATE OF BIRTH

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PHONE NUMBER

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RESIDENTIAL ADDRESS/COMPANY ADDRESS

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SUBURB

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STATE

W	A
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POST CODE

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POSTAL ADDRESS (IF DIFFERENT FROM RESIDENTIAL ADDRESS)

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SUBURB

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STATE

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POST CODE

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**make application to license the vehicle described hereunder.**

YEAR OF MANUFACTURE MAKE

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MODEL

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BODY TYPE

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VIN/ CHASSIS NUMBER (IF KNOWN)

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PURCHASE PRICE

(if not purchased mark N/A)

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DUTIABLE VALUE

(for definition of 'dutiable value' see over page)

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**WARNING:** It is an offence to understate the purchase price or dutiable value of a vehicle (penalty - up to \$20,000); or to provide false or misleading information in this application (penalty - up to 3 years imprisonment).

YES

☐

NO

☐

Will this vehicle be kept primarily in WA?

**In the event of any dispute of ownership I accept full responsibility for the grant of the vehicle licence in my name.**

I declare that the information on this form is true and correct. I understand that under the provisions of the *Road Traffic (Administration) Act 2008*, it is an offence to provide false or misleading information.

DECLARED AT

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DATE

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SIGNATURE OF DECLARANT

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## SELLER'S DECLARATION (Motor Vehicle Dealers)

FULL NAME

I,																	
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REPRESENTING ORGANISATION/COMPANY IF APPLICABLE

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AUSTRALIAN COMPANY NUMBER (ACN) ORGANISATION CODE

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ADDRESS

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SUBURB

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STATE

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POST CODE

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**Sold the vehicle described to:**

NAME OF PURCHASER

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SELLING PRICE

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DECLARED AT

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DATE

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SIGNATURE OF DECLARANT

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**WARNING:** A seller who understates the purchase price or the dutiable value of a vehicle commits an offence under the *Duties Act 2008* and is liable to a penalty of \$20,000. The seller is also liable for the payment of the amount of the shortfall of vehicle licence duty as a result of such understatement, together with a penalty of 100% of that amount.

## IMPORTANT INFORMATION

Your personal driver's licence information, photograph, and vehicle licence information may be used, or disclosed to a third party, where authorised under 'road law' (as defined in the *Road Traffic (Administration) Act 2008*), or Commonwealth law or in compliance with a Court Order issued within Australia. Your personal details may also be disclosed to other driver licensing authorities to assess your application or verify any information you have provided.

### PROOF OF VEHICLE OWNERSHIP

If the vehicle you have purchased is not currently licensed in WA, you will need to provide proof of vehicle ownership.

Please bring along the original copy of one of the following documents:

- A receipt showing purchase price, date of sale, vehicle details (including VIN, plate number or engine number), seller's name and seller's signature. Receipts and tax invoices must show 'paid in full' in order to be accepted as proof of vehicle ownership.
- A contract of sale/purchase with receipt attached to show the purchase has been finalised. The purchase price, date of sale, vehicle details (including VIN, plate number or engine number), seller's name and seller's signature must be shown on the contract and/or receipt. Receipts and tax invoices must show 'paid in full' in order to be accepted as proof of vehicle ownership.
- Where the seller is deceased, a letter from the Executor or Administrator must be provided showing purchase price, date of sale, vehicle details, deceased's name, the executor's or administrator's signature and whether the vehicle has an immobiliser fitted.
- Your copy of the Vehicle Transfer Notification of Change of Ownership (MR9 or MR9B) form, or the Application to Licence a Vehicle or Transfer a Vehicle Licence Motor Vehicle Dealers (VL12) form.

If you cannot provide any of the above documents a completed Declaration of Vehicle Ownership (VL50) form may be submitted for consideration by the Department of Transport.

Vehicles (including trailers, caravans etc.) cannot be licensed in Western Australia if they are garaged in another State or Territory. Garage address means 'the address where the vehicle is kept when not in use'.

If the PROPOSED LICENSEE is a corporation, the full legal title of the corporation must be shown. You may be required to show evidence of the corporation if an ACN cannot be provided.

If jointly owned, one person ONLY is to be nominated as the licence holder, Proof of Identity (VL186) form is to be completed.

Vehicle licence duty is payable at the prescribed rate on the 'dutiable value' of the vehicle, including the value of any trade-in, unless evidence is produced that the vehicle was previously licensed in your name.

If the vehicle has been previously licensed in your name, the declaration of the seller is to be left blank.

### VEHICLE MUST BE PRIMARILY KEPT IN WESTERN AUSTRALIA

In accordance with s.5(3)(d) of the *Road Traffic (Vehicles) Act 2012*, vehicles may only be licensed in Western Australia if they are primarily kept in this State. You may be required to provide documentary proof of this.

### IMMOBILISER REQUIREMENTS

The onus is on the proposed licence holder of the vehicle to have or ensure that an approved immobiliser is installed. Some exemptions are available; for a complete list visit [www.transport.wa.gov.au](http://www.transport.wa.gov.au)

- For further information on approved immobilisers contact your local authorised installer, visit [www.transport.wa.gov.au/licensing](http://www.transport.wa.gov.au/licensing) or call the Department on 13 11 56.
- An approved immobiliser is:
  - Factory fitted (i.e. fitted at the time of manufacture). The vehicle handbook should be able to confirm this.
  - Self arming (i.e. devices which automatically arm themselves without assistance from the driver) and prevents the vehicle from being started.

### DEFINITIONS

The term 'dutiable value' is defined by Division 5 of the *Duties Act 2008*. The following interpretation is provided as a guide only.

#### New Vehicle

For a new vehicle (which includes a demonstration model that has not been used for that purpose for more than 2 months) that is a motor car, motor wagon or motorcycle, the 'list price' (see definition below), plus the price fixed by the manufacturer, importer or principal distributor as the additional retail selling price in Western Australia for a particular type of transmission fitted to the vehicle (for example, the set fee to upgrade a manual transmission to automatic).

'List Price' means the price that has been fixed by the manufacturer, importer or principal distributor as the retail selling price of that vehicle in Western Australia.

#### Used Vehicle

In relation to used vehicles - the amount for which the vehicle might reasonably be sold, free of encumbrance, in the open market.

**NOTE:** Vehicles which are transferred for no monetary gain need to have an amount provided for which the vehicle might reasonably be sold, free of encumbrances in the open market (i.e. its dutiable value).

# DoT Direct

## Save time, do it online.

Access our secure site [www.transport.wa.gov.au](http://www.transport.wa.gov.au) and click on the DoTDirect services point to register or login.

A DoTDirect online account is a free personalised account where you are able to manage all information relating to your personal vehicle licence and driver's licence, as well as pay all bills associated with these licences. You are now able to also view your boats and pay boat registration renewals through your DoTDirect online account.

## OFFICE USE ONLY

	YES	NO
Proof of ownership (receipt) sighted, copied and returned		
Proof of previous licence in applicants name		
Vehicle licence duty payable		
Proof of ownership approved (Disposal notice/Statutory Declaration)		
Applicant is the beneficiary of a deceased estate		
Vehicle relicensed in current owner's name		
Proof of Identity (copied and attached)		

#### PLATE NUMBER

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#### DATE

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#### OPERATOR NAME

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