

[John Doe]

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EDUCATION

[University Name]

[Bachelor of Science in Mechanical Engineering]

[City], [State/Country]

[Expected May 20##]

- **Cumulative GPA:** 3.9; **SAT:** 2400; **ACT:** 33
- **Awards & Honors:** [Jane Doe Research Scholar – awarded annually to most outstanding student in mechanical engineering]; [Congressional Service Gold Medal – completed over 400 hours of volunteering service]; [M.G. Morgan M&A Case Competition 1st Place]; [ABC Stock Pitch Competition 2nd Place]

WORK EXPERIENCE

[Company Name]

[Investment Banking Summer Analyst], [Consumer Retail]

[City], [State/Country]

[June 20##] – [Present]

- [Investment banking summer analyst in the Consumer Retail coverage group for 10-weeks; received return offer]

[Company Name]

[Insurance Intern]

[City], [State/Country]

[June 20##] – [August 20##]

- [Worked with the insurance underwriting team to originate, process and underwrite monthly average of \$1 million in health insurance and life insurance policies, exceeding company targets by 20%]
- [Prepared monthly customer pipeline reports and worked with marketing team to execute the company's social media strategy, which improved prospective customer inbounds through Facebook, YouTube and Twitter by 70% year-over-year]

EXTRACURRICULAR ACTIVITIES

[Organization Name]

[Student Government Senator]

[City], [State/Country]

[June 20##] – [Present]

- [Elected to serve on budget committee and worked with team to allocate over \$300,000 in grants to campus organizations]
- [Designed and built the student government's new website with significantly improved user interface and user experience]

[Organization Name]

[Vice President]

[City], [State/Country]

[June 20##] – [Present]

- [Solicited and raised over \$20,000 from sponsors for the fraternity's initiative to help local disabled and homeless people]
- [Organized community service events with over 200+ school-wide attendees and led the team's public relations efforts]

ADDITIONAL

- [Fluent in French], [proficient in Mandarin]; [favorite business books include *Margin of Safety* and *Competitive Strategy*]
- [Avid skier having skied across US, Europe and Japan], [PADI-certified scuba diver]; [fan of *Game of Thrones* and *House of Cards*]