



LA Style School of Cosmetology

2145 West 95th Street

Chicago, IL 60643

(773) 614-8800

-where all instruction

occurs-

lastyleschool.com

STUDENT CATALOG

effective

January 1, 2026

to

December 31, 2026

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About the Owner

As President, Owner Instructor and Director of Education, Ms. Christine Johnson is responsible for the strategic direction and overall success of the LA Style School of Cosmetology. With over 30 years of experience in the beauty and hair industry, she is a hardworking stylist with a pleasant personality and passion for precision cuts and creative color. She has an excellent knowledge of current trends, techniques, treatments, and salon retail products and is focused on maintaining customer satisfaction through effective services and creating a positive and empowering client experience.

Ms. Johnson's background covers the set-up of workstations with necessary products, equipment, and supplies, and she is firm on keeping stations clean, stocked, and sanitized. Other experience includes the fielding all incoming calls and scheduled appointments, and. creating and submitting weekly advertisements to promote salon services and products.

She continuously educates customers on proper hair care, while satisfying their individual needs. She uses state-of-the-art techniques in cutting, styling, coloring, bleaching, sew-ins, braids, and chemical solutions. She has even developed new hair styling techniques using her creativity and knowledge of the latest trends.

Ms. Johnson received her Cosmetology education at Cameo Beauty Academy. During her time at Cameo, she volunteered at local nursing homes washing, cutting, and styling elderly members' hair. She volunteered and mentored high school students interested in becoming a stylist.

Welcome,

Christine Johnson

President/ Owner / Instructor

LA Style School of Cosmetology

Mission Statement

LA Style School of Cosmetology is committed to providing our students with a quality educational experience and inspiring students to tap into their individual creativity, passion, and imagination while preparing them for entry-level employment as a Cosmetology Teacher or Cosmetologist.

School Facility

Located in Chicago – Beverly, LA Style School of Cosmetology consists of 1,800 square feet of space including: classroom, school clinic floor, pedicure/nail area, facial area, and break area. There is one handicap accessible restroom. In addition, the school has an administration office, storage space and provides student lockers. The school has 10 hair stations, 4 nail stations, 4 pedicure stations and a 1,000 square foot classroom. LA Style School of Cosmetology is a nonsmoking facility. The school is in Chicago, IL and has public parking. The school is equipped to accommodate up to 25 students in its Cosmetology program and is equipped to accommodate up to 10 in its Teacher Training Programs.

Catalog Information

LA Style School of Cosmetology is a private institution. LA Style School of Cosmetology's catalog is provided to students via the web site or electronically and a print version is available at the school, upon request. As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement.

Programs

LA Style School of Cosmetology currently offers training leading to licensure in Cosmetology 1500 Clock Hours (Hybrid), Cosmetology Teacher Training 1000 Clock Hours (Hybrid)and Cosmetology Teacher Training 500 Clock Hours (Hybrid).

School Hours of Operation & Holidays Observed in 2026

LA Style School of Cosmetology A Style School of Cosmetology is open Tuesday through Saturday from 9:00 a.m. to 5:00 p.m. Evening classes are offered Tuesday through Friday from 6:00 p.m. to 9:00 p.m. New classes begin on the first Tuesday of each month. Students are expected to attend all scheduled classes and comply with the school's attendance and academic requirements throughout their enrollment. LA Style School of Cosmetology observes the following holidays in 2026: New Year's Day (January 1, 2026), Martin Luther King Jr. Day (January 19, 2026), Presidents' Day (February 16, 2026), Memorial Day (May 25, 2026), Juneteenth (June 19, 2026), Independence Day (July 4, 2026), Labor Day (September 7, 2026), Veterans Day (November 11, 2026), Thanksgiving Break (November 26–27, 2026), and Christmas Break (December 24, 2026 through January 1, 2027). Classes will resume on the next regularly scheduled school day following each holiday period. Additional school closures may be declared due to severe weather conditions, public health emergencies, facility maintenance, staff development activities, or other circumstances beyond the school's control. Students will be notified of emergency closures, delayed openings, or schedule changes through text messages, email communications, school announcements, and the school's official social media platforms. The administrative office is open Tuesday through Saturday from 9:00 a.m. to 5:00 p.m. Administrative services are available during regular business hours to assist students with admissions, financial aid, academic records, scheduling, and other student services.

Class Start Dates

New Classes start each Tuesday and Thursday, except holidays.

Administration and Admissions Office

The Admissions Office is open for tours and enrollments, from 9:00 am to 5:00 pm Tuesday- Saturday or by appointment.

Program Schedules

Program	Tuesday	Wednesday	Thursday	Friday	Saturday	Lunch & Breaks	Program Length
Cosmetology 1500 hours 30 hours/ week (Hybrid)	9:00 am to 4:00 pm	9:00 am to 4:00 pm	9:00 am to 4:00 pm	9:00 am to 4:00 pm	9:00 am to 4:00 pm	1 Hour Lunch 2–15- Minute Breaks	50 weeks
Cosmetology 1500 hours 20 hours/ week (Hybrid)	6:00 pm to 9:00 pm	6:00 pm to 9:00 pm	6:00 pm to 9:00 pm	6:00 pm to 9:00 pm	9:00 am to 6:00 pm	Saturday 1 Hour Lunch 2–15- Minute Breaks	75 Weeks
Cosmetology Teacher Training 1000 hours 30 hours/ week (Hybrid)	9:00 am to 4:00 pm	9:00 am to 4:00 pm	9:00 am to 4:00 pm	9:00 am to 4:00 pm	9:00 am to 4:00 pm	1 Hour Lunch 2–15- Minute Breaks	34 weeks
Cosmetology Teacher Training 1000 hours 20 hours/ week (Hybrid)	6:00 pm to 9:00 pm	6:00 pm to 9:00 pm	6:00 pm to 9:00 pm	6:00 pm to 9:00 pm	9:00 am to 6:00 pm	Saturday 1 Hour Lunch 2–15- Minute Breaks	50 Weeks
Cosmetology Teacher Training 500 hours 30 hours/ week (Hybrid)	9:00 am to 4:00 pm	9:00 am to 4:00 pm	9:00 am to 4:00 pm	9:00 am to 4:00 pm	9:00 am to 4:00 pm	1 Hour Lunch 2–15- Minute Breaks	17 weeks
Cosmetology Teacher Training 500 hours 20 hours/ week (Hybrid)	6:00 pm to 9:00 pm	6:00 pm to 9:00 pm	6:00 pm to 9:00 pm	6:00 pm to 9:00 pm	9:00 am to 6:00 pm	Saturday 1 Hour Lunch 2–15- Minute Breaks	25 Weeks

Class Start Dates 2026

New Classes start each Tuesday and Thursday, except holidays.

Admission Policy

LA Style School of Cosmetology is accepting students for admission once the following criteria have been met:

- Cosmetology students must be 17 years of age or older.
- Applicants must provide current, valid, government issued photo ID such as a state ID card, driver's license, or passport.
- Applicants must provide their Social Security number or TIN
- Provide a copy of his/her High School Diploma, or GED or their transcript showing high school completion or documentation proving completion of homeschooling at the secondary level as defined by state law or have evidence that verification of a foreign student's high school diploma has been performed by an outside agency that is qualified to translate documents into English and confirm the academic equivalence to a U.S. high school diploma.
- If a student's high school information appears to be questionable, for example (age and date of graduation are not reasonable, or the documentation doesn't look official, etc.) an official transcript will be requested and evaluated by the director of education prior to enrolling the student. If the information cannot be verified by the school the student must pass a GED test prior to enrollment. Self-Certification will not be allowed.
- An academic transcript showing completion of at least a two-year program that is acceptable towards a bachelor's degree will substitute for a High School diploma or GED.
- Transfer students only: Transfer students shall provide transcripts from prior instructional institution before enrollment. Failure to provide the required documentation of previous training, in any circumstance, prior to enrollment will result in not being able to apply those hours that could be accepted toward your enrollment at LA Style School of Cosmetology. This institution has not entered into an articulation or transfer agreement with any other institution.
- Ability to Benefit Exam: LA Style School of Cosmetology is not currently accepting ATB exams for admission.
- This institution does not award credit for experiential learning.
- For Cosmetology Teacher Training Students Only (500- and 1,000-hour programs, both): Cosmetology Teacher Training students must be 18 years of age or older.

Applicants for the 1000-hour Cosmetology Teacher Training program must provide evidence of cosmetology license. Applicants for the 500-hour Cosmetology Teacher Training program must provide evidence of cosmetology license and proof of 2-year completed workplace experience.

- Once above items are complete and presented to school's enrollment staff, student is ready to enroll and then pay a registration fee of \$100 (non-refundable) once enrollment is complete.

Transfer Policy (Hours and Services from Another Institution)

The transferability of credits or services you earn and are deemed transferable from another institution is determined at the sole discretion of LA Style School of Cosmetology administration. You may be required to repeat some or all your coursework or services. All transfer hours must be determined prior to enrollment and included in your enrollment agreement.

Re-entry (Re-Enrollment Policy)

A student who withdraws from LA Style School of Cosmetology may re-enter into the same course of study without the loss of credit for prior hours and operations earned during prior enrollment and will re-enter at the same Satisfactory Academic Progress status as when they left, if re-entry occurs within 180 days of last day of attendance. A student who was terminated for behavior reasons may not be eligible for re-entry. Students who re-enter more than 180 days after last day of attendance will have their transcripts evaluated for the number of credits and services, they will receive credit for and such review and transferring of hours will be at the sole discretion of the school's Director. A new registration fee of \$100 must be paid to re-enroll.

Nondiscrimination Policy

LA Style School of Cosmetology is committed to providing equal opportunities to all applicants in all programs and to all applicants for employment. Therefore, no discrimination shall occur in any program or activity of this institution, including activities related to the solicitation or enrollment of students or employees on the basis of race, color, religion, religious beliefs, national (ethnic) origin, sex, sexual orientation, marital status, pregnancy, age, disability, veteran's status, or any other classification that precludes a person from consideration as an individual.

Orientation Day

Student orientation occurs prior to the first day of class, **no clock hours are earned**. At orientation, students will receive a clock-in number, review the school catalog and policies, and meet school staff.

Visa Services

This institution admits students from other countries but doesn't provide visa related services.

Recruiting

LA Style School of Cosmetology does not actively engage in recruiting students from other Cosmetology schools. This school strives to always follow ethical practices.

Instructional Language

Instruction is offered in English only.

Program/Course Outlines

	Cosmetology 1,500 (Hybrid)												
Program Description	This program includes the study and practice of all aspects of the beautification and care of the hair, skin and nails. The course provides for both classroom instruction and supervised practice of job-related skills on diverse (as well as multi-ethnic) hair textures of all ethnic groups, such as hairdressing, hair cutting, coloring, manicuring and skin care services. The program also includes the study of relative subjects such as, bacteriology, anatomy, chemistry, health, etc.												
Program Mission & Objectives	The mission of the program is to help contribute to the workforce needs of the area by successfully training motivated students in their acquisition of skills. Upon successful completion, graduates are ready to pass the required state test and be licensed to work as Cosmetologists in this state.												
Graduation Requirements	Students must successfully complete all requisite clock hours, and operations, exams, practical projects, and clinic assignments for the course. Students must also pass a final exam with a grade average of 75% and/or higher. All debts owed to the LA Style School of Cosmetology must be paid in full. Successful students are invited to participate in a formal commencement exercise where a Certificate of Completion upon satisfactory will be issued. An official transcript will be issued once all financial obligations are met.												
Total Clock Hours	1,500 clock Hours												
Exams & Grading System	<p>The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic (qualitative) learning. Students are assigned both academic learning (written exams) and a number of practical evaluations. Academic learning is evaluated during each unit of study, using class quizzes, written exams and practical tests. Practical skills are evaluated according to course rubrics adopted by the school and provided to students. Students must maintain a cumulative academic grade average of 75% to maintain satisfactory attendance progress. Students may make up failed or missed tests and incomplete assignments, in accordance with the school's published Policy for Scheduling and Grading Make-Up Work, Incomplete's and Repetitions. A student's grade point average is determined by a combined average of all practical and written examinations. Individual student academic records are kept by the school. Students will be notified of any evaluation that impacts their financial aid eligibility, if applicable. The grading scale is listed below.</p> <p>Grading Scale:</p> <table border="1"> <tbody> <tr> <td>A</td> <td>Excellent</td> <td>90%-100%</td> </tr> <tr> <td>B</td> <td>Very Good</td> <td>89%-89%</td> </tr> <tr> <td>C</td> <td>Satisfactory</td> <td>75%-79%</td> </tr> <tr> <td>F</td> <td>Fail/Unsatisfactory</td> <td>74% and below</td> </tr> </tbody> </table>	A	Excellent	90%-100%	B	Very Good	89%-89%	C	Satisfactory	75%-79%	F	Fail/Unsatisfactory	74% and below
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F	Fail/Unsatisfactory	74% and below											
Distance Education	Hybrid												

Mode of Instruction	Traditional Classroom and School Salon Floor
Textbooks	Milady Standard Cosmetology, 14th Edition Milady's Standard Cosmetology 14th Edition/Milady's Theory Workbook (14th Edition)
Internship/Externship	None
Faculty & Qualifications	All LA Style Cosmetology Instructors must hold a current Cosmetology Teacher's license in the state of Illinois.
Employment Assistance/Professional Development	The students will learn about communication skills that include professional ethics, customer service, resume writing, job search skills, preparing for an interview, salesmanship, decorum recordkeeping, client service record cards, basic tax responsibilities related to independent contractors, booth renters, employees and employers, marketing and client retention.
Graduation Requirements	Upon graduating from LA Style School of Cosmetology the following are requirements for obtaining a state license: <ul style="list-style-type: none"> • Be a graduate of a school approved by the Illinois Board of Cosmetology, having the required number of hours for the selected course. • Register and pay the required fees for testing with Continental Testing Service, INC. • Pass a written examination on the knowledge of the occupation administered by Continental Testing Services, Inc. (CTS). A passing score of 75% or greater is required. Each student is responsible for scheduling their own testing dates and fees.
Instructional Methods	Demonstration, lecture, written exams, practical evaluations, videos & classroom participation.

Units of Instruction Cosmetology 1500 (Hybrid)

Module 1 150 Hours	Basic Training – 150 hours of classroom instruction in general theory and practical application shall be provided that shall include: a minimum of the following subject areas: Tools and their use, shampooing, understanding chemicals and their use, types of hair, sanitation, hygiene, skin diseases and conditions, anatomy and physiology, electricity, ethics, nail technology, and esthetics.
Module 2 500 hours	Practical Chemical Application/Hair Treatment – 500 hours of instruction, which shall be a combination of classroom instruction and hands on experience, shall be provided in the following

	subject areas: Chemical safety, permanent weaving, hair coloring, tinting, and bleaching, hair relaxing, hair and scalp conditioning, shampooing, toning and rinsing.
Module 3 475 Hours	Hair Styling/Hair Dressing – 475 hours of instruction in hair styling, which shall be a combination of classroom instruction and hands on experience, shall be provided in the following subject areas: Cutting, thinning, shaping, trimming, application of electrical/mechanical equipment, curling, hair treatments, and marcelling.
Module 4 200 Hours	Shop Management, Sanitation, and Interpersonal Relations – 200 hours of classroom instruction shall be provided in the following subject areas: Labor law, worker’s compensation, client relations, bookkeeping, marketing and merchandising, emergency first aid, right-to-know laws, pertinent State and local laws and rules, business ethics, sanitation, electrical devices, personal grooming and hygiene.
Module 5 85 Hours	Esthetics – 85 hours of instruction shall be provided
Module 6 55 Hours	Nail Technology – 55 hours of instruction shall be provided
Module 7 35 Hours	Electives

Cosmetology Teacher Training 1,000 (Hybrid)	
Program Description	LA Style School of Cosmetology’s 1,000-hour Cosmetology Teacher Training Program is committed to training the student instructors for the field cosmetology teaching profession, through practical theoretical and psychological application of applied basic knowledge and skills. LA Style School of Cosmetology prepares each student instructor to pass the state board examination and to see entry- level gainful employment as a Cosmetology Instructor upon graduation.
Program Mission & Objectives	The mission of the program is to help contribute to the workforce needs of the area by successfully training motivated students in their acquisition of skills. Upon successful completion, graduates are ready to pass the required state test and be licensed to work as Cosmetology instructors in this state.
Graduation Requirements	Students must successfully complete all requisite clock hours, and operations, exams, practical projects, and clinic assignments for the course. Students must also pass a final exam with a grade average of 75% and/or higher. All debts owed to the LA Style School of Cosmetology must be paid in full. Successful students are invited to participate in a formal commencement exercise where a Certificate of Completion upon satisfactory will be issued. An official transcript will be issued once all financial obligations are met.
Total Clock Hours	1,000 clock Hours
Exams & Grading System	The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic (qualitative) learning. Students are assigned both academic learning (written exams) and a number of practical evaluations. Academic learning is evaluated during each unit of study, using class quizzes, written exams and practical tests. Practical skills are evaluated according to course rubrics adopted by the school and provided to students. Students must maintain a cumulative academic grade average of 75% to maintain satisfactory attendance progress. Students may make up failed or missed tests and incomplete assignments, in accordance with the school’s published Policy for Scheduling and Grading Make-Up Work, Incomplete’s and Repetitions. A student’s grade point average is determined by a combined average of all practical and written examinations. Individual

	<p>student academic records are kept by the school. Students will be notified of any evaluation that impacts their financial aid eligibility, if applicable. The grading scale is listed below.</p> <p>Grading Scale:</p> <table border="1"> <tr> <td>A</td> <td>Excellent</td> <td>90%-100%</td> </tr> <tr> <td>B</td> <td>Very Good</td> <td>89%-89%</td> </tr> <tr> <td>C</td> <td>Satisfactory</td> <td>75%-79%</td> </tr> <tr> <td>F</td> <td>Fail/Unsatisfactory</td> <td>74% and below</td> </tr> </table>	A	Excellent	90%-100%	B	Very Good	89%-89%	C	Satisfactory	75%-79%	F	Fail/Unsatisfactory	74% and below
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F	Fail/Unsatisfactory	74% and below											
Distance Education	Hybrid												
Mode of Instruction	Traditional Classroom and School Salon Floor												
Textbooks	Textbook-3rd Edition Master Educator ISBN -13:9781133693697												
Internship/Externship	None												
Faculty & Qualifications	All LA Style Cosmetology Instructors must hold a current Cosmetology Teacher's license in the state of Illinois.												
Employment Assistance/Professional Development	The students will learn about communication skills that include professional ethics, customer service, resume writing, job search skills, preparing for an interview, salesmanship, decorum recordkeeping, client service record cards, basic tax responsibilities related to independent contractors, booth renters, employees and employers, marketing and client retention.												
Graduation Requirements	<p>Upon graduating from LA Style School of Cosmetology the following are requirements for obtaining a state license:</p> <p style="text-align: center;">Graduation Requirements</p> <ul style="list-style-type: none"> • Successfully complete all required clock hours for their enrolled program. • Successfully complete all required practical operations and academic requirements. • Satisfy all financial obligations to the institution. • Meet all graduation requirements established by the school. 												
Instructional Methods	Demonstration, lecture, written exams, practical evaluations, videos & classroom participation.												

Units of Instruction Cosmetology Teacher Training 1,000

Module 1 500 Hours	Post-Graduate School Training – 500 hours that includes: all subjects in the basic cosmetology curriculum, including theory and practice. Presentation of material must include the concepts that are intended to be taught and the skills to be acquired during the various phases of basic education.
Module 2 20 hours	Educational Psychology – 20 hours that shall include, but not be limited to, topics in educational objectives, student characteristics and development, the learning process and an evaluation of learning that relates to teaching. These hours shall be waived on behalf of cosmetology teacher students who have completed a course in Educational Psychology at an accredited college or university.
Module 3 20 Hours	Teaching Methods (Theory) – 20 hours that shall include: but not be limited to, topics in individual differences in learning, lesson planning and design, lesson delivery, assessment of learning performance, classroom management, student motivation and classroom climate. These hours shall be waived on behalf of cosmetology teacher students who have completed a course in Teaching Methods-Secondary Level at an accredited college or university.
Module 4 150 Hours	Application of Teaching Methods – 150 hours that shall include preparation and organization of subject matter to be presented on a unit-by-unit basis and presentation of subject matter through application of varied methods (lecture, demonstration, testing, and assignments.) Presentations must provide teaching objectives to be accomplished and correlate theoretical with practical application.
Module 5 50 Hours	Business Methods – 50 hours that shall include inventory, record keeping, interviewing, supplies, the Illinois Barber, Cosmetology, Esthetics, and Nail Technology Act of 1985 and 68 Ill. Adm. Code 1175.
Module 6 260 Hours	Student Teaching – 260 hours under the on-site supervision of an Illinois licensed teacher. The student teacher shall present theoretical and practical demonstrations to students in the basic curriculum.

Cosmetology Teacher Training 500 (Hybrid)	
Program Description	LA Style School of Cosmetology's 1,000-hour Cosmetology Teacher Training Program is committed to training the student instructors for the field cosmetology teaching profession, through practical theoretical and psychological application of applied basic knowledge and skills. LA Style School of Cosmetology prepares each student instructor to pass the state board examination and to see entry-level gainful employment as a Cosmetology Instructor upon graduation.
Program Mission & Objectives	The mission of the program is to help contribute to the workforce needs of the area by successfully training motivated students in their acquisition of skills. Upon successful completion, graduates are ready to pass the required state test and be licensed to work as Cosmetology Instructors in this state.
Graduation Requirements	Upon graduating from LA Style School of Cosmetology the following are requirements for obtaining a state license: <ul style="list-style-type: none"> • Successfully complete all required clock hours for their enrolled program. • Successfully complete all required practical operations and academic requirements. • Satisfy all financial obligations to the institution. • Meet all graduation requirements established by the school.

	<ul style="list-style-type: none"> • Pass a written examination on the knowledge of the occupation administered by Continental Testing Services, Inc. (CTS). A passing score of 75% or greater is required. <p>Each student is responsible for scheduling their own testing dates and fees.</p>												
Total Clock Hours	1,000 clock Hours												
Exams & Grading System	<p>The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic (qualitative) learning. Students are assigned both academic learning (written exams) and a number of practical evaluations. Academic learning is evaluated during each unit of study, using class quizzes, written exams and practical tests. Practical skills are evaluated according to course rubrics adopted by the school and provided to students. Students must maintain a cumulative academic grade average of 75% to maintain satisfactory attendance progress. Students may make up failed or missed tests and incomplete assignments, in accordance with the school's published Policy for Scheduling and Grading Make-Up Work, Incomplete's and Repetitions. A student's grade point average is determined by a combined average of all practical and written examinations. Individual student academic records are kept by the school. Students will be notified of any evaluation that impacts their financial aid eligibility, if applicable. The grading scale is listed below.</p> <p>Grading Scale:</p> <table border="1"> <tr> <td>A</td> <td>Excellent</td> <td>90%-100%</td> </tr> <tr> <td>B</td> <td>Very Good</td> <td>89%-89%</td> </tr> <tr> <td>C</td> <td>Satisfactory</td> <td>75%-79%</td> </tr> <tr> <td>F</td> <td>Fail/Unsatisfactory</td> <td>74% and below</td> </tr> </table>	A	Excellent	90%-100%	B	Very Good	89%-89%	C	Satisfactory	75%-79%	F	Fail/Unsatisfactory	74% and below
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Textbooks	Textbook-3rd Edition Master Educator ISBN -13:9781133693697												
Internship/Externship	None												
Faculty & Qualifications	All LA Style Cosmetology Instructors must hold a current Cosmetology Teacher's license in the state of Illinois.												
Employment Assistance/Professional Development	The students will learn about communication skills that include professional ethics, customer service, resume writing, job search skills, preparing for an interview, salesmanship, decorum recordkeeping, client service record cards, basic tax responsibilities related to independent contractors, booth renters, employees and employers, marketing and client retention.												
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Instructional Methods	Demonstration, lecture, written exams, practical evaluations, videos & classroom participation.

Units of Instruction Cosmetology Teacher Training 1,000

Module 1 500 Hours	Post-Graduate School Training – 500 hours that includes: all subjects in the basic cosmetology curriculum, including theory and practice. Presentation of material must include the concepts that are intended to be taught and the skills to be acquired during the various phases of basic education.
Module 2 20 hours	Educational Psychology – 20 hours that shall include, but not be limited to, topics in educational objectives, student characteristics and development, the learning process and an evaluation of learning that relates to teaching. These hours shall be waived on behalf of cosmetology teacher students who have completed a course in Educational Psychology at an accredited college or university.
Module 3 20 Hours	Teaching Methods (Theory) – 20 hours that shall include: but not be limited to, topics in individual differences in learning, lesson planning and design, lesson delivery, assessment of learning performance, classroom management, student motivation and classroom climate. These hours shall be waived on behalf of cosmetology teacher students who have completed a course in Teaching Methods-Secondary Level at an accredited college or university.
Module 4 150 Hours	Application of Teaching Methods – 150 hours that shall include preparation and organization of subject matter to be presented on a unit-by-unit basis and presentation of subject matter through application of varied methods (lecture, demonstration, testing, and assignments.) Presentations must provide teaching objectives to be accomplished and correlate theoretical with practical application.
Module 5 50 Hours	Business Methods – 50 hours that shall include inventory, record keeping, interviewing, supplies, the Illinois Barber, Cosmetology, Esthetics, and Nail Technology Act of 1985 and 68 Ill. Adm. Code 1175.
Module 6 260 Hours	Student Teaching – 260 hours under the on-site supervision of an Illinois licensed teacher. The student teacher shall present theoretical and practical demonstrations to students in the basic curriculum.

Tuition and Fees

Program Name	Tuition	Registration Fee*	Kits**	Books**	Uniforms**	Total
Cosmetology 1,500 clock hours	\$ 19,275	\$100	\$2,200	\$500	\$25	\$22,100
Cosmetology Teacher Training 1,000 clock hours	\$9,000	\$100	\$0	\$500	\$25	\$9,625

Cosmetology Teacher Training 500 clock hours	\$5,000	\$100	\$0	\$500	\$25	\$5,625
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*Non-Refundable

**Non-refundable 7 days after signing enrollment

Note: Fee to change schedule is \$75.00 upon approval of schedule change.

A transcript is provided at no fee for the first transcript and at the fee of \$2.00 after the student's first free transcript.

There are no fees for

Non institutional fees: Cosmetology Theory exam \$185 and Cosmetology Instructor Exam \$98

Payment Methods

Other methods of payment of monies owed to LA Style School of Cosmetology may be paid with cash, credit card, check or money order. A non-sufficient fee of \$25.00 will be added for returned checks.

Extra Instructional (Overtime) Charges

Students are expected to complete their training (hours & operations) within the maximum time allowed in their Enrollment Agreement. LA Style School of Cosmetology's Enrollment Agreement allows for all school holidays and 10 personal days based on the student contract for full-time students, and 20 personal days based on the student contract for part-time students. If a student exceeds the time frame outlined in their Enrollment Agreement, an extra instructional charge will be added for the remaining hours & operations needed to complete their course. The current overtime rate per hour is \$15.00. Students who re-enroll after withdrawing for any must pay fee of \$100 must be paid to re-enroll.

Dress Code

All students must wear LA Style School of Cosmetology shirts everyday with black pants. The student must be clean and concerned with every aspect of personal and oral hygiene. The student clothes must be cleaned and pressed, and be in good condition with no rips, holes, or fraying. Remember, we are in a professional industry.

Students must wear all black (including shoes).

- Clothing must be professional, clean and free of stains and tears.
- Graphics or writing on clothes is not allowed
- Shoes are required to be closed toe along with no visible skin
- Hair must be clean and styled BEFORE clocking in.
- Head coverings are not allowed

YOU MAY BE ASKED TO LEAVE, IF NOT IN DRESS CODE

Tardy Policy

Students arriving more than 15 minutes after their scheduled start time may not be allowed to attend school that day, and are welcomed to return on time, the following school day. Students are asked to stay to the end of their scheduled day. If a student needs to leave early due to a medical appointment, family emergency or other reason, please discuss with the Director or Instructor in advance.

Excused and Unexcused Absences

An absence is an absence at LA Style School of Cosmetology, there is no contract extension for an excused absence, but the school does appreciate your calling in if you know that you will be out for scheduling purposes. A total of ten days, to assist with necessary absences, and all school holidays are used to compute a student's contract end date to be used during their enrollment period. In the event a student is absent 14 consecutive calendar days, for any reason, said student(s) will be dropped and may re-enroll per the terms of the re-enrollment policy.

Leave of Absence Policy (LOA)

LA Style School of Cosmetology is currently not offering Leave of Absences. Students are reminded that their Enrollment contract has 20 (for full time) and 10 (for part time) personal days built into their contract, and to use them in lieu of a Leave of Absence. Students who need to be absent more than 14 calendar days are welcome to re-enroll when their personal circumstances allow for such, in accordance with the school's admission and re-enrollment policies.

Satisfactory Academic Progress Policy (SAP)

L A Style School of Cosmetology's Satisfactory Academic Progress Policy (SAP) is consistently applied to all students enrolled at the school, regardless of their class schedule. It is printed in the catalog to ensure that all students receive a copy prior to enrollment. The policy complies with the guidelines established by the National Accrediting Commission of Career Arts and Sciences (NACCAS) and the federal regulations established by the United States Department of Education. L A Style School of Cosmetology Academic Progress Policy includes both quantitative (attendance) and qualitative (academic performance) elements that are evaluated on a cumulative basis, as explained in the policy. Transfer hours from another institution that are accepted toward the student's educational program are counted as both attempted and completed hours for the purpose of determining when the allowable maximum time frame has been exhausted. Additionally, please establish that SAP evaluation periods are based on actual contracted hours at the institution.

Evaluation Periods

The frequency of evaluations ensures that students have had at least one evaluation by the midpoint of the course. Evaluations will be performed on actual hours. The chart below details the evaluation points applicable to each program.

Program	Course Length	Evaluation Points
Cosmetology	1,500 clock hours	450, 900 & 1200 actual hours
Cosmetology Teacher Training	1,000 clock hours	450 & 900 actual hours
Cosmetology Teacher Training	500 clock hours	250 actual hours

Academic Year

The institution operates all programs according to a schedule of 900 hours per academic year of instruction and 26 weeks.

Attendance Progress

For a student to be deemed making satisfactory attendance progress (quantitative), the student must maintain a minimum attendance average of 67%. Evaluations are conducted at the end of each evaluation period to determine if the student has met the minimum requirements. The attendance percentage is determined by dividing the total hours accrued (clocked by the student), by the total number of hours scheduled. At the end of each evaluation period, the school will determine if the student has maintained at least 67% cumulative attendance since the beginning of the course which indicates that, given the same attendance rate, the student will graduate within the maximum time frame allowed.

Academic Progress

The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic (qualitative) learning. Students are assigned both academic learning (written exams) and a number of practical evaluations. Academic learning is evaluated during each unit of study, using class quizzes, written exams and practical tests. Practical skills are evaluated according to course rubrics adopted by the school and provided to students. Students must maintain a cumulative academic grade average of 75% to maintain satisfactory attendance progress. Students may make up failed or missed tests and incomplete assignments, in accordance with the school's published Policy for Scheduling and Grading Make-Up Work, Incomplete's and Repetitions. A student's grade point average is determined by a combined average of all practical and written examinations. Individual student academic records are kept by the school. Students will be notified of any evaluation that impacts their financial aid eligibility, if applicable. The grading scale is listed below.

Grading Scale

Students are graded by using a grading system of 0 to 100 points. The grading point system is then converted into alphabetical letters. Students are evaluated regularly on the practical and theoretical work. Students must maintain a "passing " average to maintain (75% or higher) satisfactory academic status. Students must have good coordination and show an aptitude for cosmetology , as well as possess the ability to learn various phases of cosmetology and instruction. The system detailed below is the grading system utilized in this college.

A	Excellent	90%-100%
B	Very Good	89%-89%
C	Satisfactory	75%-79%
F	Fail/Unsatisfactory	74% and below

Maximum Time Frame

Students are required to complete the program and/or course within 150% of the published program length. The maximum time frame permitted for transfer students who need less than the full course length will be determined based on the number of scheduled contracted hours. Any student who has exhausted the maximum time frame will be dropped from the program and may elect to re-enroll on a cash pay basis in a manner consistent with the school's admissions policy. Maximum Time Frames are as follows:

Program	Maximum Weeks 150%	Maximum Hours
Cosmetology 1500 hours 30- hours/ week, 50 weeks total	75 weeks	2,250 Hours
Cosmetology 1500 hours 20- hour/week, 75 weeks total	112.5 weeks	2,250 Hours
Cosmetology Teacher Training 1,000 hours 30 hours/ week, 34 weeks total	51 weeks	1,500 hours
Cosmetology Teacher Training 1,000 hours 20 hours/ week, 50 weeks total	75 weeks	1,500 hours
Cosmetology Teacher Training 1,000 hours 30- hours/ week, 17 weeks total	25.5 weeks	750 Hours
Cosmetology Teacher Training 1,000 hours 20- hours/ week, 25weeks total	37.50	750 Hours

Determination of Progress

Students who meet the minimum requirements for attendance and academics shall be considered making Satisfactory Academic Progress until the next scheduled evaluation. Students deemed not maintaining Satisfactory Academic Progress may have their Title IV funding interrupted, if applicable, unless the student is on warning. Students will receive a copy of their Satisfactory Academic Progress report at the time of each evaluation. All progress reports will be maintained in the student's records and are available for review upon student request. **The school is not accepting Title IV as of this date.**

Warning

Students who do not meet Satisfactory Academic Progress requirements will be placed in the status of Warning. Students must meet the minimum requirements for attendance and academics by the next scheduled evaluation, to be deemed making Satisfactory Academic Progress. Students are notified in writing within 7 days of being placed on Warning.

Incompletes, Withdraws & Repetitions

Incompletes, withdrawals, and repetitions do not apply to the institution have no effect upon the institution's satisfactory academic progress standards as the institution has no such items or policies.

Interruptions, Leave of Absences, Course Completions and Withdraws

If enrollment is temporarily interrupted, the student will return to school in the same progress status as prior to the interruption. Students who withdraw prior to completion of the course and wish to re-enroll will return in the same satisfactory academic progress status as at the time of withdrawal.

Evaluation Results (SAP Reports)

All Satisfactory Academic Progress evaluations will be completed by the school within 7 school business days following the evaluation period, students will be notified of the results of their evaluation(s) either by email (electronically) or in person (paper). Students will be notified of any evaluation in which the student is not making Satisfactory Academic Progress.

Academic Progress Status

Students meeting the minimum requirements for academics and attendance at the evaluation point are considered to be making satisfactory academic progress until the next scheduled evaluation. LA Style School of Cosmetology does not allow for the status of probation.

Re-Establishment of Progress

Students not meeting Satisfactory Academic Progress standards will need to meet cumulative attendance of 67% and an academic cumulative grade 75% of by the next evaluation period to be reestablish academic progress.

Transfer Students

Transfer Students are evaluated at the midpoint of the contracted hours or the established evaluation periods, whichever comes first. Accepted transfer hours for students entering from another institution will be counted as both attempted and completed for the purpose of determining when the allowable maximum time frame has been exhausted). SAP evaluation periods are based on actual contracted hours at the institution.

Access to Satisfactory Academic Progress Reports

A hard copy of each Satisfactory Academic Progress evaluation is maintained in the student's file.

Financial Aid

LA Style School of Cosmetology does not currently participate in Title IV funding, or Veteran's funding as of this date.

Policy for Scheduling and Grading Make-Up Work

A student who misses or fails an examination will be given the opportunity to make up the examination. A student who fails to achieve a passing score on the practical portion of the instruction will be given the opportunity to improve their score or grade by performing additional assigned practical drills. Students shall schedule make up exams with an instructor and are allowed to make up tests and quizzes to achieve a higher grade. The higher grade will be used.

Family Educational Rights and Privacy Act – FERPA

LA Style School of Cosmetology complies with the Family Educational Rights and Privacy Act of 1974 Buckley Amendment, Public Law 93-380 Section 438. All students' records are confidential. Students and parents or guardians of dependent minor students who are in regular attendance at the institution have the right to inspect and review the student's educational, financial, and attendance records to ensure they are accurate and factual. Students and/or parents or guardians of dependent minors should complete a record request form and forward it to cosmetology2145@icloud.com, and allow up to 10 days for processing, records request forms can be obtained at school, or by requesting via email at the same email address. Written consent is required before education records may be disclosed to the third party. Students are not entitled to inspect the financial records of their parents. A college official must be in the office at all times during the examination of the student's files.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;

- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school.
- Accrediting organizations.
- To comply with a judicial order or lawfully issued subpoena.
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific state law.

Records Retention and Transcripts

Student records remain onsite for 7 years in accordance with National Accrediting Commission of Career Arts and Sciences (NACCAS). Transcripts are kept for 7 years beginning from the student's first date of attendance of school, in compliance with Illinois law. Students who need proof of training or a transcript of their training may contact the school office and request the form desired. A transcript is provided at no fee for the first transcript and at the fee of \$2.00 after the student's first free transcript. No transcript will be issued until all tuition and other fees due to the institution is paid current.

Graduation Requirements

Upon graduating from LA Style School of Cosmetology the following are requirements for obtaining a state license:

- **Graduation Requirements**
- **Upon graduating from L A Style School of Cosmetology, students must**
- **Successfully complete all required clock hours for their enrolled program.**
- **Successfully complete all required practical operations and academic requirements.**
- **Satisfy all financial obligations to the institution.**
- **Meet all graduation requirements established by the school.**

Filming/ Videos Pictures

Students attending LA Style School of Cosmetology must seek express written permission to take photographs and/or video of the students in the facility for advertising, trade publications and/or any other lawful practice.

Requirements for State Licensing

Upon graduating from LA Style School of Cosmetology the following are requirements for obtaining a state license:

- Be a graduate of a school approved by the Illinois Board of Cosmetology, having the required number of hours for the selected course.
- Register and Pay the required fees for testing with Continental Testing Service, INC.

- Pass a written examination on the knowledge of the occupation administered by Continental Testing Services, Inc. (CTS). A passing score of 75% or greater is required.

Each student is responsible for scheduling their own testing dates. Registration can be accomplished online www.continentaltesting.net with a VISA, MASTER CARD, or DEBIT CARD.

Cosmetology Theory Exam \$185

Cosmetology Instructor Examination \$98

Career Opportunities

L A Style School of Cosmetology assists students and graduates in their career development through workshops on resume writing, interviewing skills, customer service skills, building a client base, retention, and job placement resources. L A Style School of Cosmetology cannot guarantee employment.

Cosmetologist CIP Code: 12.0401

Cosmetology Instructor (Teacher): CIP Code 12.0413

Scholarships

LA Style School of Cosmetology is proud of the Selena Ballentine Charity Scholarship. This scholarship pays for student's State Board and graduation fee. The application forms and requirements can be obtained from any staff member and require that students explain why cosmetology is important in 250 words or less. This scholarship is graded and awarded to students who show an honest interest in the field of cosmetology and are unable to secure complete funding.

Conduct Policy

LA Style School of Cosmetology requires that all students always conduct themselves in a courteous & professional manner. LA Style School of Cosmetology strives to have a progressive Conduct Policy, beginning with a **verbal warning, followed by a written warning, then suspension after which a student may be terminated for not correcting violations.** The following may be deemed violations of the conduct policy:

- Any intentional noncompliance with state safety laws and regulations.
- Any action, which causes or could cause bodily harm to a client, a student, or employee of the school.
- Willful destruction of school property and theft.

- Engaging in the manufacture, distribution, dispensation, possession, or use of drugs and/or alcohol.
 - Failure to maintain infection control and clean his/her own station
 - Using cell phone during services or on school salon floor is prohibited.
 - Failure to follow Personal Services Policy
 - Violating smoking policy
 - Theft or non-accidental damage to school property.
 - Cheating, plagiarism or any other academic dishonesty
 - Possession or use of explosives or weapons
 - Failure to comply with directions of college officials acting in performance of their duties
 - Disorderly, lewd, indecent, obscene or offensive conduct on school campus
 - Obstruction or disruption of the educational process
 - Failure to follow the directions of school staff
 - Leaving campus early without notifying staff in advance
 - V-logging and filming videos of school without permission or any failure to follow campus filming and video policy
 - Posting negative social media about LA Style School of Cosmetology:
 - Participating in fraud related to the school in any way
- Failure to follow campus filming and video policy

Termination Policies

The following acts may result in immediate termination from LA Style School of Cosmetology

- Being more than 30 days late on any tuition payment
- Missing school for 14 sequential calendar days
- Intoxication on campus
- Cheating on clock hours
- Stealing
- Use, possession, sale, or distribution of drugs/alcohol.
- Interference with any instructor or administrator in connection with carrying out their duties.

Lost Stolen Items

LA Style School of Cosmetology and/or staff are not responsible for lost or stolen kit items or personal items. It is the student's responsibility to replace such items.

Grievance Policy and Student Complaints

Most problems or complaints that students may have with the school, or its administrator can be resolved through a personal meeting with the student's instructor or school President/ Owner, however, this action does not resolve the matter to the satisfaction of the student, he/ she may submit a written complaint to the campus.

The written complaint should contain a statement of the nature of the problem, the date the problem occurred, the names of the individuals involved, copies of documents if any, which contain information regarding the problem, evidence demonstrating that the institution's procedures were properly followed, and the student's signature. Grievance forms can be obtained from school staff or on school bulletin board. The student can expect to receive a written response within 10 business days. The written complaints should be sent to Christine Johnson, President/ Owner via email at cosmetology2145@icloud.com. Additionally, complaints about the school may be registered with the Department of Financial and Professional Regulations, as below:

Illinois State Board Contact Information

Direct Written Complaints to:

Complaints Intake Unit

The Department of Financial and Professional Regulations

James R. Thompson Center

100 West Randolph

Suite 9-300

Chicago, IL 60601

(312) 814-6910 www.idfpr.com

Institutional Refund Policy

LA Style School of Cosmetology's Institutional policy applies to all terminations for any reason, by either party, including a student's decision, course or program cancellation, or school closure. The school follows the **Illinois state mandated policy**.

1. When notice of cancellation is given within 5 days after the date of enrollment, all application and registration fees, tuition, and any other charges shall be refunded to the student.
2. When notice of cancellation is given after the 5th day following enrollment but before the completion of the student's first day of class attendance, the school may retain the application and registration fee, plus the cost of any books and materials not to exceed \$100 and the cost of any books or materials that have been provided by the school and retained by the student.
3. When notice of cancellation is given after the student's completion of the first day of class attendance but prior to the student's completion of 5% of the course of instruction, the school may retain the application and registration fee, not to exceed 10 % of the tuition, and other instructional charges or \$300, whichever is less, plus the cost of any books or materials which have been provided by the school.
4. When a student has completed 5% or more of the course of instruction, the school may retain the application fee and registration fee, and the cost of any books or materials which have been provided by the school but shall refund a part of the tuition and other instructional charges in accordance with the requirements of the school's regional or national accrediting agency, if any, or rules that the Department shall promulgate. **The refund computation is based on scheduled hours.**
5. Applicants not accepted by the school shall receive a refund of all tuition and fees paid.

6. For students who enroll in and begin classes, the following schedule of tuition adjustment (**based on scheduled hours**) will be considered to meet the Division standards for refunds:

Percentage of Scheduled Hours Completed	Amount of Tuition Owed School
0.01% to 4.9%	\$300
5% to 9.9%	30%
10% to 14.9%	40%
15% to 24.9%	45%
25% to 49.9%	70%
50% and over	100%

Student refunds shall be made by the school within 45 calendar days after the date of notice of the student's cancellation or the date that the school determines that the student has officially or unofficially withdrawn.

Library/ References

LA Style School of Cosmetology’s resource bookcase is referred to as our Library and is comprised of learning resources for Cosmetology and Cosmetology Teacher Training Program(s). The library currently consists of the most current Milady’s texts, Milady workbooks and exam practice books, videos, DVD’s and CD’s that contain lessons and demonstrations for students & staff’s viewing. The policies and procedures for supplying these items to students will be based on a checkout system with school staff who will oversee the library material and keep record of what has been checked out Students and staff will have access to all library materials during school hours.

Accreditation

LA Style School of Cosmetology is accredited by the National Accrediting Commission of Career Arts and Sciences (NACCAS’s)The National Accrediting Commission of Career Arts and Sciences (NACCAS’s)

located at 3015 Colvin Street, Alexandria, VA 22314 and can be reached at (703) 600-7600.

Ownership

LA Style School of Cosmetology is owned by, LA Style School of Cosmetology, LLC which is 100% owned by Christine Johnson, Owner and President.

Bankruptcy History

LA Style School of Cosmetology does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec 1101 et seq.).

School Administration and Instructional Staff

Christine Johnson, Owner & President

Ashley Miller, School Administration

Christine Johnson, Licensed Educational Instructor, Director of Education

LA Style School of Cosmetology

2145 West 95th Street

Chicago, IL 60643

(773) 614-8800

-where all instruction

occurs-

lastyleschool.com

Pre-Enrollment Disclosures and Acknowledgements

I have received a **school catalog** (in print or electronically), understand I can always print another on the school web page and understand the below policies are included in such:

State Licensing Requirements: I understand the state of Illinois Licensing requirements as put forth in the school's catalog.

Satisfactory Academic Progress Policy (SAP): I understand the policy set forth in the catalog.

Industry Prerequisites: I understand industry prerequisites for employment in the profession including, but not limited to physically demanding postures and other considerations covered in the school's catalog.

Most current program **Outcomes and Performance data for NACCAS** and on the school's Web Page web page.

Course Outline: I understand my course/ Program outline (Cosmetology 1500 Clock Hours (Hybrid), Cosmetology Teacher Training 1000 Clock Hours (Hybrid)and Cosmetology Teacher Training 500 Clock Hours (Hybrid) are each set forth in the catalog.

Student Name (Print):

Date:

Student Name (Sign):

Parent or Legal Guardian of dependent minor, only if applicable.