**Gilman Library Trustees Meeting**

Lower Level Meeting Room–September 3, 2024

**Present:** Sarah Hill, Kristine Simone, Betty Jane Meulenbroek, and Holly Brown, Librarian

**Call to Order:** 5:00 by Betty Jane Muelenbroek

# Minutes

August 6, 2024 minutes were reviewed. Motion to ammend and accept minutes by Betty Jane

“to accept the second portion of the Ridgestone Construction Services, LLC quote, dated

7/23/24, for Rear Entrance concrete patching for $1,500.00 paid with Money Market/Profile 1 Funds. Seconded by Kristine. Work to begin immediately *while clarifying quotes for replacement of the front steps next year.* Seconded by Kristine. Passed.

# Treasurer’s Report (Balance as of July 31, 2024, August 2024 statements pending)

General Checking - $70,621.35

Money Market (Profile Fund 1) - $43,631.47

Nancy Jordan Memorial Fund - $1,361.68

# Other Funds – Funds held by Town of Alton

Capital Reserve Fund for Library Building Improvements - $71.06 (as of December 31, 2022).

Eveline L. Palmer Trust Fund for library books (Interest to spend) - $0.00 (as of May 30, 2024)

Oliver J.M. Gilman for library books (Interest to spend) - $527.64 (as of May 30, 2024)

Annie A Wheeler by Agnus Thompson for the library (Interest to spend) - $3,918.69 (as of May 30, 2024) Calvert Fund for maintenance & repair (principal and interest to spend) - $1,000.00 (as of May 30, 2024)

# Deposit Income Activity/acceptance of funds –

To Checking – Total for July 28, 2024 thru August 31, 2024 - $500.81

(Deposited September 3, 2024, reflected on September 2024 statement)

Copies -$109.45

Consc. / Donation Jar – $89.93

Fax - $22.00

Coffee – $8.25

Maps - $1.75

Poster - $22.50

Town of Alton – Invoice 7/3 - 8/6 – $246.93

# Yearly Income Totals January 1, 2024 thru August 31, 2024

Library generated funds (donations, etc.) – $1,839.45 (to General Checking)

Trust Funds held by Library – $24,961.52 (to Money Market/Profile 1)

Town of Alton reimbursement – $6,865.26 (to General Checking)

Friends of the Library - $252.00 (to General Checking)

Trust Funds Held by the Town - $0.00

Transfer from Money Market/Profile 1 to General Checking for programming, etc. - $500.00.

Motion to accept Treasurer’s Report & Donated Funds made by Betty Jane. Seconded by Sarah. Passed

**New Business:**

Motion to provide honorarium for Danny K. Kila music program in the amount of $500 from General Checking by Kristine. Seconded by Betty Jane. Passed.

Motion to pay the Studley repair bill for $516,25 from Money Market account made by Kristine. Seconded by Sarah. Passed.

**Meetings to Note:**

Business meeting – October 1, 2024 at 5:00 PM

Budget 2025 – Ryan – Monday, September 9 at 1:00 PM at the town hall.

Other dates pending for September meetings and Alton Board of Selectmen.

Motion to adjourn at 6:25 pm by Betty Jane.

Respectfully Submitted,

Sarah Hill

Library Trustee Secretary