

**Gilman Library Trustees Meeting Minutes**  
**Lower Level Meeting Room—September 16, 2025**

**Call to Order:** 5:05 PM by Betty Jane.

**Present:** Betty Muelenbroek, Annette Slipp, Gabrielle O'Toole, Sarah Hill, and Holly Brown.

**Guests:** Chris Burke and DJ Rines of Whyte-Mere on roof assessment for winter shoveling. Some issues have been discovered with the roof, and repair is needed. They have given an estimate of \$39,750. We will need to contact the installer regarding a warranty that may still be remaining.

**Minutes** – Motion to accept the June minutes by Gabby. Seconded by Annette. Passed.

**Treasurer's Report** (Balance as of July 31, 2025, August 2025 statements pending)

General Checking - \$44,541.10

Money Market (Profile Fund 1) - \$35,244.11

Nancy Jordan Memorial Fund - \$1,362.38

Other Funds – Funds held by Town of Alton

Capital Reserve Fund for Library Building Improvements - \$71.06 (as of December 31, 2022).

Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$0.00 (as of May 30, 2024)

Oliver J.M. Gilman for library books (Interest to spend) - \$527.64 (as of May 30, 2024)

Annie A Wheeler by Agnus Thompson for the library (Interest to spend) - \$3,918.69 (as of May 30, 2024) Calvert Fund for maintenance & repair (principal and interest to spend) - \$1,000.00 (as of May 30, 2024)

Deposit Income Activity/acceptance of funds –

To Checking – Total for June <sup>July 27</sup> 22, 2025 thru <sup>Aug 29</sup> July 26, 2025 - \$991.02

(Deposited August 29, 2025, reflected on August 2025 statement)

Copies -\$49.50

Maps - \$1.00

Consc. / Donation Jar – \$109.10

Fax - \$48.00

Coffee – \$6.00

Membership - \$40.00  
Replacement Card – 2.00  
Movie Program donation – 3.00  
Town of Alton (Invoice 06/04 – 07/08) - \$732.42

Yearly Income Totals January 1, 2025 thru June 21, 2025  
Library generated funds (donations, etc.) – \$2,169.89 (to General Checking)  
Trust Funds held by Library (from Fidelity) – \$27,262.50 (to Money Market/Profile 1)  
Town of Alton reimbursement – \$3,666.76 (to General Checking)  
Friends of the Library - \$300.00 (to General Checking)  
Trust Funds Held by the Town - \$0.00  
Transfer from Money Market/Profile 1 to General Checking for programming, etc. - \$00.00.  
Trust Funds held by Fidelity – June and July Interest accrued \$19.95 (August 2025 pending) Yearly interest accrued \$675.21

Motion to accept Treasurer's Report & Donated Funds made by Annette. Seconded by Betty Jane. Passed.

### **New Business**

Discussion of painting the community room London Fog, 1541 (Benjamin Moore).

Motion to increase the substitute budget as outlined on the documentation that Holly has provided by Annette. Seconded by Sarah. Passed.

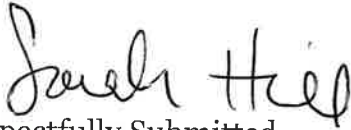
Motion to accept a revised technology contract from Josh Monaco for technology contract from July through December from Annette. Seconded by Gabby. Passed.

Motion to hire Whyte-Mere to grind, clean, and paint all benches, railings, and lanterns for \$3825 by Annette. Seconded by Gabby. Passed.

### **Meetings to note**

Business meeting – October 7, 2025 at 5:00 pm  
Selectmen – October TBD

Motion to adjourn by Annette at 6:30. Seconded by Betty Jane. Passed.

A handwritten signature in cursive script, appearing to read "Sarah Hill".

Respectfully Submitted,

Sarah Hill

Secretary, Gilman Library Board of Trustees