

Gilman Library Trustees Meeting Minutes
Lower Level Meeting Room—January 6, 2026

Call to Order: 5:10 pm by Betty Jane.

Present: Betty Jane Meulenbroek, Gabrielle O'Toole, Annette Slipp, Kristine Simone, Sarah Hill, Holly Brown, and Eileen Gilbert, Librarian.

Minutes – Motion to accept the December minutes by Annette with edits of Meulenbroek and acceptance of November minutes. Seconded by Kristine. Passed.

Treasurer's Report (Balance November 30, 2025)

General Checking \$43,691.35

Money Market (Profile Fund 1) \$22,801.82

Nancy Jordan Memorial Fund \$1662.61

Other Funds (town held)

Capital Reserve Fund for Library Building Improvements \$71.06 (12/31/22)

Eveline L Palmer Trust for library books \$0 (5/30/24)

Oliver J. M. Gilman for library books \$527.63 (5/30/34)

Annie A Wheeler by Agnes Thompson for the library \$3,918.69 (5/30/24)

Calvert Fund for maintenance & repair \$1,000.00 (5/24/24)

Deposit Income Activity/acceptance of funds

To Checking

Copies	Maps	Donations	Fax	Coffee	Memberships	Cards	Town	
35.60	-	-	8.00	3.75	-	-	437.04	

K Smith Don (for books) \$500

Prayer Ladies donation \$55.00

Library Collectibles \$30.00

Brass Bookmark \$5.00

D. Cundy donation \$250

Jason & Izzy McKinney \$100

Yearly Income Totals January 1, 2025 - December 31, 2025

To General Checking

Library Generated \$4,225.58

Town of Alton reimbursement \$7524.30

Friends of the Library \$300

Transfer from Library-held Fidelity Funds \$30,262.50

Fidelity Library-held Funds to Money Market Profile 1

Interest accrued \$675.21

Town-held Trust Funds \$0

Motion to accept Treasurer's Report & Donated Funds made by Annette. Seconded by Sarah. Passed.

Old Business

Update and discussion of Trustees of the Trust Funds letter requested by and received from Annette.

Update on meeting room/ storage remodel—carpet, ceiling.

Motion to accept the quote by Back Bay Networks for library IT services by Kristine. Seconded by Annette. Passed.

Motion to pay Biblionix Automation System annual fee for \$2090 to be paid with Money Market by Kristine. Seconded by Sarah. Passed.

Motion to only use calcium magnesium acetate outside the library by Kristine. Seconded by Gabby. Passed.

New Business

Discussion of new aide position.

Discussion of Memorandum of Understanding regarding future Library positions.

Discussion of Childhood library card.

Motion to reimburse Annette for party supplies from General Checking by Kristine for \$70.94. Seconded by Sarah. Passed.

Meetings to note

Budget Committee 2026 budget public hearing January 6, 2026 at 6 pm

Library trustees meeting February 3, 2026 at 5 pm

2026 Deliberative session February 3, 2026 at 6pm

Motion to adjourn at 6:00PM by Annette. Seconded by Betty Jane. Passed.