**Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, July 7, 2020

**PRESENT**: Betty Jane Meulenbroek, Kristine Simone, Karen Petelle and Librarian, Holly Brown.

**CALL TO ORDER:** 4:10 PM by Betty Jane

Motion to accept the minutes made by Kristine. Seconded by Betty Jane. Passed.

**TREASURER'S REPORT**

Balances as of June 30, 2020

General Checking - $53,487.28

Money Market (Profile Fund 1) - $27,760.33

Nancy Jordan Memorial Fund - $1,258.92

**Other Funds**: Money Market held by RBF/Fidelity $49,555.17 (Account summary ending balance June 30, 2020). Margaret Kayser Memorial Fund $1,951.70 (reflected in General Checking balance) Capital Reserve Fund (held by town) Approx. $25.00

**No Deposit Activity**

Motion to accept Treasurer’s Report made by Kristine. Seconded by Betty Jane. Passed.

**Old Business**

Reviewed Hartford Insurance amendments – motion to accept them made by Kristine. Seconded by Karen. Passed.

Motion made by Kristine to begin the reopening of the library on July 21st. Seconded by Betty Jane. Passed

**New Business**

Motion made by Kristine to purchase three gift cards in the amount of $150, $100, and $50 for the Summer Reading Program. Seconded by Karen. Passed.

Next business meeting - Tuesday, August 4, 2020 at 4:00 PM.

Motion to adjourn at 5:15 PM by Kristine and seconded by Betty Jane. Passed.

Respectfully submitted,

Karen Petelle

Vice President

Library Trustee