**Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, September 7, 2021

**PRESENT**: Annette Slipp, Betty Jane Meulenbroek, Kristine Simone, Karen Petelle, Sarah Hill and Holly Brown, Librarian

**CALL TO ORDER:** 5:15 PM by President Annette Slipp

**MINUTES**

 Minutes of the August meeting were reviewed. Motion to accept made by Annette. Seconded by Betty Jane. Passed.

**TREASURER'S REPORT**

(Balance as of July 31, 2021. August 2021 statements pending)

General Checking - $$46,357.31

Money Market (Profile Fund 1) - $75,655.92

Nancy Jordan Memorial Fund - $1,259.73

**Other Funds**: Funds held by Town of Alton (as of 12/31/2020) – Capitol Reserve Fund for Library Building Improvements - $70.59, Eveline L. Palmer Trust Fund for library books - $2,673.33 (Int. Income - $160.29), Oliver J.M. Gilman for library books - $8,766.33 (Int. Income - $597.86), Annie A. Wheeler by Agnus Thompson for the library - $15,732.24 (Int. Income - $2,960.93). Calvert Fund - $1,062.53 (Int. Income $193.71)

**Acquired (General Checking) funds**: July 25, 2021, through August 21, 2021 - $890.42

(Deposited 8/27/2021 will be reflected in the August 2021 statement balance for General Checking)

Copies - $52.70

Fax - $2.00

Raffle- $5.00

Consc. / Donation Jar - $184.05

Maps - $3.00

Donation (Peabody) - $100.00

Town of Alton – $543.67

Fidelity Investments (Library Trust Funds, deposited 7/30/21 to Money Market Account to support library programming) - $1,500.00

**Yearly, income totals January 1, 2021 thru August 21, 2021**

Library generated funds (donations, etc.) – $1,517.86 (to General Checking)

Trust Funds held by Library – $50,840.30 (to Money Market/Profile 1)

Town of Alton reimbursement – $3,688.82 (to General Checking)

Friends of the Library - $500.00 (to General Checking)

Trust Funds held by the town - $214.98

Motion to accept Treasurer’s Report and donated funds made by Annette. Seconded by Betty Jane. Passed.

**Old Business**

Motion made by Kristine for the purchase of a trash bin in the amount, no more than, $500.00. Seconded by Karen. Passed.

Motion made to amend current liability insurance plan by Betty Jane. Seconded by Kristine. Passed.

**New Business**

Motion was made to purchase a new printer for customer use by Annette in the amount of $416.00. Money will come from the donated funds. Seconded by Sarah. Passed.

Motion made by Kristine to install a dedicated outlet for IT and the funds will come from the money market account. Seconded by Annette. Passed.

**MEETINGS TO NOTE**

Next business meeting - Tuesday, October 5, 2021 at 5:00 pm

Motion to adjourn at 6:27 pm by Kristine. Seconded by Annette. Passed.

Respectfully submitted,

Karen Petelle

Secretary

Library Trustees