

## **Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, November 1, 2022

**PRESENT:** Betty Jane Meulenbroek, Annette Slipp, Kristine Simone, Sarah Hill, and Holly Brown, Librarian

**CALL TO ORDER:** 5:00 PM by President Betty Jane Meulenbroek

### **MINUTES**

Minutes of the October meeting were reviewed. Motion to accept made by Annette. Seconded by Betty Jane. Passed.

### **TREASURER'S REPORT**

(Balance as of September 30, 2022. October 2022 statements pending)

General Checking - \$46,368.58

Money Market (Profile Fund 1) - \$95,254.65

Nancy Jordan Memorial Fund - \$1,360.43

**Other Funds** – Funds held by Town of Alton (as of December 31, 2021) - Capitol Reserve Fund for Library Building Improvements - \$70.59 (as of December 31, 2020, report pending), Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,840.36. Oliver J.M. Gilman for library books (Interest to spend) - \$9,091.49, Annie A Wheeler by Agnus Thompson for the library (Interest to spend) - \$16,582.09. Calvert Fund for maintenance and repair (principal and interest to spend) \$921.51.

### **Deposit Income Activity/acceptance of funds –**

To Checking – Total for September 25, 2022 thru October 22, 2022 - \$588.80 as indicated below. (Deposited 10/27/2022, Reflected on October 2022 statements)

Copies -\$40.00

Raffle -\$5.00

Fax - \$3.00

Consc. / Donation Jar – \$34.55

Movie Program Donation - \$4.00

Computer - \$0.50

Coffee – \$0.75

Smith Donation for books - \$500.00

### **Yearly, income totals January 1, 2022 thru October 22, 2022**

Library generated funds (donations, etc.) – \$2,296.50 (to General Checking)

Trust Funds held by Library – \$27,906.08 (to Money Market/Profile 1)

Town of Alton reimbursement – \$7,159.31 (to General Checking)

Friends of the Library - \$00.00 (to General Checking)

Trust Funds Held by the Town - \$00.00

Transfer from Money Market/Profile 1 to General Checking for programming - \$1,500.00

Motion to accept Treasurer's Report and donated funds made by Betty Jane. Seconded by Annette. Passed.

**Old Business**

Motion made by Kristine and seconded by Annette to pay Northstar Cell Phone Training classes from the Money Market Account. Passed.

**New Business**

Motion made by Kristine and seconded by Sarah to ask the trustees of the trust funds to pay for RiVista magazine subscriptions with the Oliver J. M. Gilman Trust Fund in the amount of \$1326.23. Passed.

Motion made by Annette and seconded by Kristine to give \$250.00 out of General Checking to raffle for the Festival of Trees Wreath. Passed.

**MEETINGS TO NOTE**

Next business meeting - Tuesday, December 6, 2022, at 5:00 pm

Motion to adjourn at 6:10 pm by Annette. Seconded by Sarah. Passed.

Respectfully submitted,

Sarah Hill

Library Trustees