**Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, March 5, 2024

**PRESENT**: Betty Jane Meulenbroek, Annette Slipp, Gabby O’Toole, Sarah Hill, Kristine Simone, and Holly Brown, Librarian.

**CALL TO ORDER**: 5:00 by President Betty Jane Meulenbroek.

**MINUTES** Motion to accept minutes of the February 6 meeting were reviewed and approved by Annette. Seconded by Betty Jane. Passed.

**TREASURER’S REPORT**

(Balance as of January 31, 2024. February 2024 statements pending)

General Checking - $73,253.07

Money Market (Profile Fund 1) - $48, 427.94

Nancy Jordan Memorial Fund - $1,361.35

**Other Funds** – Funds held by Town of Alton (as of December 31, 2022) - Capital Reserve Fund for Library Building Improvements - $71.06, Eveline L. Palmer Trust Fund for library books (Interest to spend) - $2,183.17. Oliver J.M. Gilman for library books (Interest to spend) - $9,441.11, Annie A Wheeler by Agnus Thompson for the library (Interest to spend as of July 2023) $3,598.76. Calvert Fund for maintenance and repair (principal and interest to spend,) $994.56.

**Deposit Income Activity/acceptance of funds –**

To Checking – Total for January 28, 2024 thru February 24, 2024 - $426.10

(Deposited February 28, 2024, reflected on February 2024 statements)

Copies -$79.80

Consc. / Donation Jar – $34.05

Fax - $44.00

Coffee – $6.75

Movie Program Donation $3.00

Replacement Card -$3.00

Computer Donation – $3.50

Friends of the Gilman Library - $252.00

To Profile 1 Money Market Acct. from Fidelity - $24,961.52

**Yearly Income Totals January 1, 2024 thru February 24, 2024**

Library generated funds (donations, etc.) – $330.30 (to General Checking)

Trust Funds held by Library – $00.00 (to Money Market/Profile 1)

Town of Alton reimbursement – $1,840.95 (to General Checking)

Friends of the Library - $252.00 (to General Checking)

Trust Funds Held by the Town - $0.00

Transfer from Money Market/Profile 1 to General Checking for programming, etc. - $24,961.52.

Motion to accept the Treasurer’s Report & Donated Funds by Annette. Seconded by Sarah. Passed.

**New Business**

Motion by Gabby to purchase a $100 gift card for Kim Hamel and Riley the Reading Dog using General Checking. Seconded by Betty Jane. Passed.

**MEETINGS TO NOTE**

Business meeting – April 2, 2024 at 5:00 PM

Trustees of the Trust Fund business meeting – TBD

Election/Voting Day - Tuesday, March 12, 2024 at PMHS 7:00 AM to 7:00 PM

Motion to adjourn at 6:26 by Betty Jane. Seconded by Annette. Passed.

Respectfully submitted,

Sarah Hill

Secretary

Library Trustees