

## **Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, October 4, 2022

**PRESENT:** Betty Jane Meulenbroek, Annette Slipp, Kristine Simone, and Holly Brown, Librarian

**CALL TO ORDER:** 5:42 PM by President Betty Jane Meulenbroek

### **MINUTES**

Minutes of the September meeting were reviewed. Motion to accept made by Annette. Seconded by Kristine. Passed.

### **TREASURER'S REPORT**

(Balance as of August 31, 2022. September 2022 statements pending)

General Checking - \$46,272.33

Money Market (Profile Fund 1) - \$95,242.91

Nancy Jordan Memorial Fund - \$1,360.37

**Other Funds** – Funds held by Town of Alton (as of December 31, 2021) - Capitol Reserve Fund for Library Building Improvements - \$70.59 (as of December 31, 2020, report pending), Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,840.36. Oliver J.M. Gilman for library books (Interest to spend) - \$9,091.49, Annie A Wheeler by Agnus Thompson for the library (Interest to spend) - \$16,582.09. Calvert Fund for maintenance and repair (principal and interest to spend) \$921.51.

### **Deposit Income Activity/acceptance of funds –**

To Checking – Total for August 28, 2022 thru September 24, 2022 - \$1,280.65 as indicated below.  
(Deposited 9/29/2022, Reflected on September 2022 statements)

Copies -\$73.90

Fax - \$28.00

Consc. / Donation Jar – \$89.17

Membership - \$20.00

Movie Program Donation - \$7.00

Computer - \$4.75

Coffee – \$4.50

Town of Alton Reimbursement -\$1,053.33

\*\*Fidelity to Money Market for transfer to checking for library programming \$1,500.00

(Transfer to checking reflected in October 2022 statement)

### **Yearly, income totals January 1, 2022 thru September 24, 2022**

Library generated funds (donations, etc.) – \$1,707.70 (to General Checking)

Trust Funds held by Library – \$27,906.08 (to Money Market/Profile 1)

Town of Alton reimbursement – \$7,159.31 (to General Checking)

Friends of the Library - \$00.00 (to General Checking)

Trust Funds Held by the Town - \$00.00

Motion to accept Treasurer's Report and donated funds made by Annette. Seconded by Betty Jane.

Passed.

**Old Business**

Motion made by Kristine and seconded by Annette to approve Meeting Room Policy. Passed.

**New Business**

Motion made by Kristine and seconded by Betty Jane to hire Northstar to do cell phone training classes to commence in January 2023.

**MEETINGS TO NOTE**

Next business meeting - Tuesday, November 1, 2022, at 5:00 pm

Motion to adjourn at 6:30 pm by Annette. Seconded by Kristine. Passed.

Respectfully submitted,

Kristine Simone  
Library Trustees