**Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, September 13, 2022

**PRESENT**: Betty Jane Meulenbroek, Annette Slipp, Kristine Simone, Karen Petelle, Sarah Hill (by phone) and Holly Brown, Librarian

**CALL TO ORDER:** 5:08 PM by President Betty Jane Meulenbroek

**MINUTES**

Minutes of the August meeting were reviewed. Motion to accept made by Annette. Seconded by Betty Jane. Passed.

**TREASURER'S REPORT**

(Balance as of July 29, 2022. August 2022 statements pending)

General Checking - $44,895.18

Money Market (Profile Fund 1) - $93,730.01

Nancy Jordan Memorial Fund - $1,360.32

**Other Funds**: Funds held by Town of Alton (as of December 31, 2021) Capitol Reserve Fund for Library Building Improvements - $70.59 (as of December 31, 2020, report pending), Eveline L. Palmer Trust Fund for library books (Interest to spend) - $2,840.36, Oliver J.M. Gilman for library books (Interest to spend) - $9,091.49, Annie A. Wheeler by Agnus Thompson for the library (Interest to spend) - $16,582.09. Calvert Fund for maintenance and repair (principal and interest to spend) - $921.51.

**Deposit Income Activity/acceptance of funds**:

To Checking – Total for July 24, 2022, thru August 27, 2022 - $3,271.90 as indicated below.

(Deposited August 23 and 29, 2022, will be reflected in the August 2022 statements)

Copies - $71.35

Fax - $52.00

Coffee - $1.50

Consc. / Donation Jar - $63.95

Movie program donation - $2.00

Town of Alton reimbursement - $3,037.95

Membership - $40.00

Computer - $3.15

**Yearly, income totals January 1, 2022, thru August 27, 2022**

Library generated funds (donations, etc.) – $1,480.38 (to General Checking)

Trust Funds held by Library – $26,406.08 (to Money Market/Profile 1)

Town of Alton reimbursement – $6,150.98 (to General Checking)

Friends of the Library - $0.00 (to General Checking)

Trust Funds held by the town - $0.00

Motion to accept Treasurer’s Report and donated funds made by Karen. Seconded by Annette. Passed.

**New Business**

Went into closed session at 6:00 pm to discuss staff pay increase. Out of closed session at 6:32 pm.

**MEETINGS TO NOTE**

Next business meeting - Tuesday, October 4, 2022, at 5:00 pm

Motion to adjourn at 6:32 pm by Kristine. Seconded by Karen. Passed.

Respectfully submitted,

Karen Petelle

Secretary

Library Trustees