**Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, January 4, 2022

**PRESENT**: Annette Slipp, Betty Jane Meulenbroek, Kristine Simone, Karen Petelle, Sarah Hill and Holly Brown, Librarian

**CALL TO ORDER:** 5:13 PM by President Annette Slipp

**MINUTES**

Minutes of the December meeting were reviewed. Motion to accept made by Annette. Seconded by Betty Jane. Passed.

**TREASURER'S REPORT**

(Balance as of November 30, 2021. December 2021 statements pending)

General Checking - $46,310.05

Money Market (Profile Fund 1) - $74,356.54

Nancy Jordan Memorial Fund - $1,259.93

**Other Funds**: Funds held by Town of Alton (as of 12/31/2020) – Capitol Reserve Fund for Library Building Improvements - $70.59, Eveline L. Palmer Trust Fund for library books - $2,673.33 (Int. Income - $160.29), Oliver J.M. Gilman for library books - $8,766.33 (Int. Income - $597.86), Annie A. Wheeler by Agnus Thompson for the library - $15,732.24 (Int. Income - $2,960.93). Calvert Fund - $1,062.53 (Int. Income $193.71)

**Deposit Income Activity/acceptance of funds**:

To Checking – Total for November 21, 2021, through December 25, 2021 - $1,864.15 as indicated below.

(Deposited 12/29/2021 will be reflected in the December 2021 statements)

Copies - $57.79

Fax - $51.00

Membership - $20.00

Replacement Card - $1.00

Coffee - $3.75

Consc. / Donation Jar - $52.06

Donation (Comeau) - $200.00

(Cyr) - $100.00

Movie Program - $13.00

Friends Donation - $500.00

Town of Alton reimbursement invoice 11/2 and 12/7, 2021 – $865.55

**Yearly, income totals January 1, 2021 thru November 20, 2021**

Library generated funds (donations, etc.) – $2,874.52 (to General Checking)

Trust Funds held by Library – $50,840.30 (to Money Market/Profile 1)

Reimbursement to Money Market/Profile 1 - $101.00

Town of Alton reimbursement – $6,203.39 (to General Checking)

Friends of the Library - $1,000.00 (to General Checking)

Trust Funds held by the town - $214.98

State of NH (ARPA Grant) - $1,591.00

Motion to accept Treasurer’s Report and donated funds made by Annette. Seconded by Karen. Passed.

**New Business**

Motion made by Kristine to pay Joshua Monaco, Sidekick IT LLC, in the amount $435.50 from the Money Market Account for upgrading the phone and internet. Seconded by Annette. Passed.

**MEETINGS TO NOTE**

Next business meeting - Tuesday, February 1, 2022 at 5:00 pm

Motion to adjourn at 6:02 pm by Kristine. Seconded by Sarah. Passed.

Respectfully submitted,

Karen Petelle

Secretary

Library Trustees