**Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, January 2, 2024

**PRESENT**: Betty Jane Meulenbroek, Annette Slipp, Kristine Simone, Gabby O’Toole, Sarah Hill (remote), and Holly Brown, Librarian.

**GUEST SPEAKER**: Josh Monaco, NHCyber

**CALL TO ORDER**: 5:25 by President Betty Jane Meulenbroek.

**MINUTES** Motion to accept Minutes of the December 4 meeting were reviewed and approved by Annette. Seconded by Kristine. Passed.

**Treasurer’s Report** (Balance as of November 30, 2023. December 2023 statements pending)

General Checking - $71,004.94

Money Market (Profile Fund 1) - $30,509.36

Nancy Jordan Memorial Fund - $1,361.24

**Other Funds** – Funds held by Town of Alton (as of December 31, 2022) - Capital Reserve Fund for Library Building Improvements - $71.06, Eveline L. Palmer Trust Fund for library books (Interest to spend) - $2,183.17. Oliver J.M. Gilman for library books (Interest to spend) - $9,441.11, Annie A Wheeler by Agnus Thompson for the library (Interest to spend as of July 2023) $3,598.76. Calvert Fund for maintenance and repair (principal and interest to spend,) $994.56.

**Deposit Income Activity/acceptance of funds** –

To Checking – Total for November 26, 2023 thru December 23, 2023 - $1,744.37

(Deposited December 27, 2023, reflected on December 2023 statements)

Copies -$56.85

Consc. / Donation Jar – $28.40

Fax - $18.00

Computer Donation - $1.00

Coffee – $2.25

Movie Program Donation $7.00

Membership $20.00

Replacement Card -$1.00

Friends of the Library - $500.00

Prayer Ladies Donation - $45.00

Comeau Donation - $500.00

Town of Alton reimbursement (invoice 12/12/23) - $564.87

**Yearly, income totals January 1, 2023 thru December 23, 2023**

Library generated funds (donations, etc.) – $41,322.17 (to General Checking)

Trust Funds held by Library – $22,556.03 (to Money Market/Profile 1)

Town of Alton reimbursement – $7,636.91 (to General Checking)

Friends of the Library - $700.00 (to General Checking)

Trust Funds Held by the Town - $0.00

Transfer from Money Market/Profile 1 to General Checking for programming, etc. - $1,500.00

Town of Alton Reimbursement to Profile I/Money Market (water damage ceiling repair) - $6,808.16

Motion to accept Treasurer’s Report & donated funds made by Annette. Seconded by Gabby. Passed.

**New Business**

Motion to call Greg Brooks, electrician, to inspect electrical system due to several problems recently detected. Motion made by Annette. Seconded by Kristine. Passed.

**MEETINGS TO NOTE**

Next business meeting - Tuesday, February 6, 2024 at 4:00 pm.

Motion to adjourn at 6:26 by Annette. Seconded by Kristine. Passed.

Respectfully submitted,

Sarah Hill

Secretary

Library Trustees