**Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, June 6, 2023

**PRESENT**: Betty Jane Meulenbroek, Gabby O’Toole, Sarah Hill, Annette Slipp, Kristine Simone, and Holly Brown, Librarian

Guest speaker: Bob Butler, Roman, Butler, Fullerton & Company

**CALL TO ORDER:** 5:25 PM by President Betty Jane Meulenbroek.

**MINUTES**

Motion to accept Minutes of the May 2 meeting were reviewed and approved by Annette. Seconded by Gabby. Passed.

**TREASURER'S REPORT**

Balance as of April 28, 2023. (April 2023 statements pending).

General Checking - $36,787.81

Money Market (Profile Fund 1) - $28,514.17

Nancy Jordan Memorial Fund - $1,360.78

**Other Funds**: Funds held by Town of Alton (as of December 31, 2022) - Capital Reserve Fund for Library Building Improvements - $71.06, Eveline L. Palmer Trust Fund for library books (Interest to spend) - $2,183.17. Oliver J.M. Gilman for library books (interest to spend) - $9,441.11, Annie A Wheeler by Agnus Thompson for the library (interest to spend) - $15,090.44. Calvert Fund for maintenance and repair (principal and interest to spend) $994.56.

**Deposit Income Activity/acceptance of funds**:

To Checking – Total for April 23, 2023 thru May 27, 2023 - $1,238.49 as indicated below.

(Deposited May 31, 2023. Reflected on May 2023 statements)

Copies -$70.60

Consc. / Donation Jar – $50.25

Computer $1.70

Fax $10.00

Coffee – $5.25

Membership $20.00

Movie Program Donation $2.00

Hudson Donation for bench - $1,000.00

American Legion Donation - $50.00

Nickerson Donation for library books - $28.69

**Yearly, income totals January 1, 2023 thru May 27, 2023**

Library generated funds (donations, etc.) – $2,037.82 (to General Checking)

Trust Funds held by Library – $22,556.03 (to Money Market/Profile 1)

Town of Alton reimbursement – $724.75 (to General Checking)

Friends of the Library - $100.00 (to General Checking)

Trust Funds Held by the Town - $0.00

Transfer from Money Market/Profile 1 to General Checking for programming - $22,556.03

Motion to accept Treasurer’s Report & donated funds made by Annette. Seconded by Sarah. Passed.

**Old Business**

Motion to continue adult programming computer classes with Money Market Funds by Kristine. Seconded by Gabby. Passed.

Officers appointed as voted:

Betty Jane, Chair

Annette, Co-Chair

Kristine, Treasurer

Sarah, Secretary

Motion to purchase the Canon imageRUNNER ADVANCE DX C257iF for $4,669.33 from UBEO Business Services with funds from Money Market by Kristine. Seconded by Annette. Passed.

**New Business**

**MEETINGS TO NOTE**

Next business meeting - Tuesday, August 1, 2023.

Motion to adjourn at 6:40 by Kristine. Seconded by Sarah. Passed.

Respectfully submitted,

Sarah Hill

Secretary

Library Trustees